

400 BUSINESS continued

404 Acknowledging Service and Contributions

The Board of Directors delegates authority to the Superintendent to authorize payment for items of de minimis value for board members, employees, individuals or organizations in recognition of the service, contributions or other items of value the board member, employees, individuals or organizations provide for the benefit of the ESD. The Superintendent shall prescribe such procedures as are necessary for the efficient expenditure of funds to pay for items of de minimus value that are provided to acknowledge service or contributions.

This policy does not authorize the donation of items purchased by ESD to a person or organization that has not provided, or is not obligated to provide, something of value to the ESD.

All claims for service and contribution awards shall be approved by the Board of Directors and paid from the funds budgeted. RCW 28A.310.320