

# ESD 112 Board Briefs

June 23, 2009 – 6:30 p.m.  
ESD 112 – Columbia Room  
2500 NE 65<sup>th</sup> Avenue  
Vancouver, WA 98661

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## MEMBERS PRESENT

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Ann Campbell, presiding  
Darlene Stickel  
Marilyn Koenninger  
Richard Graham  
Steve Wrightson



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## MEMBERS EXCUSED

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Bill Baumann  
Ken Botero

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## CALL TO ORDER

The ESD 112 Board of Directors regular business meeting was called to order by President Ann Campbell at 6:30 p.m. on June 23, 2009, with five members present. Special guest, **Joe Shorthouse**, *Purchasing Manager*, was introduced and all were welcomed.

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## PUBLIC AND BOARD COMMENTS

The Clark County Graduation Alternative Program Commencement was held on May 27, 2009, at Skyview High School. Marilyn Koenninger, Richard Graham, and Darlene Stickel represented the ESD and participated in the presentation of completion certificates. The event was well attended by family and friends of the graduates and, as always, was an inspiring and joyful occasion. Members were encouraged to attend this annual event when possible.

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## SPOTLIGHT ON ESD PROGRAMS

**Joe Shorthouse**, *Purchasing Manager*, presented a brief history and overview of ESD 112's new Purchasing Services program. Purchasing Services helps ESDs and school districts to obtain high quality products and services at a low cost by using best business practices and professional ethics.

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## CORRESPONDENCE

The following items were reviewed from the correspondence file:

- Congratulations were sent to **Christy Price**, *Administrative Assistant, Business and Financial Services*, from Becky Dillon, School Apportionment and Financial Services, OSPI, for an entire year of error free student enrollment reporting.
- Thank you email from Jim Kowalkowski, Davenport School District, for the tremendous work the Construction Services Group has done for them. **Doug Nichols**, *Director, Facilities Planning, Acquisition, and Project Management*; and **Dax Logsdon**, *Regional Construction Project Manager*, provided top notch service.
- Two individual letters expressing thanks from Trout Lake School District, Doug Dearden, Superintendent, and Terry Anderson, Business Manager, to **Rick Batterberry**, *Maintenance Coordinator*, for coordinating a donation of much-needed chairs for the school through a Hewlett Packard donation. "Rick went the extra mile in finding a way for the chairs to be delivered at no expense to the district. This donation is by far the most generous donation Trout Lake School has ever received."
- Thank you from **Barbara Harden**, *Speech Language Pathologist*, to Superintendent Barnes for providing a recent staff meeting electronically so field staff could view it without having to travel to the ESD. "The use of technology was effective, and the clarity of the presentation, the consideration for the concerns of staff, and the relevant, consistent, and timely information was extraordinary."
- Letter from Dr. Shane Couch, Glenwood School District, expressing appreciation of **Sue Bluestein**, *Math/Science Specialist*, and her assistance with the district's recent selection of a math curriculum. "ESD 112 offers the most services and highly qualified individuals to serve, support, and consult of any ESD in the state."
- Note of thanks to **Dr. Twyla Barnes**, *Superintendent*, for participation in the Vancouver School District Foundation's seventh annual Books and Basics luncheon. The event raised \$199,735 to support students who may arrive at school fundamentally unprepared to meet the demands of the school day, and to enrich educational opportunities for all students.
- Thank you to all ESD staff members who gave to the Red Cross Blood Drive from **Sharon Irwin**, *Employee Representative Council President*; 20 pints were collected.

- Letter from U. S. Senator Patty Murray in appreciation for the ESD's expressed support of the State Grant portion of the Safe and Drug Free School and Communities program.
- Copies of thank you letters from **Ann Goss**, *Human Resources Coordinator*, to presenters of a recent workshop, "Surviving a Layoff: Opening New Doors," sponsored by ESD 112 on June 4<sup>th</sup>, 2009. Presenters included: Teresa Anda, Account Representative, Business Services Unit, WorkSource; Kit Corey, Employee Assistance Consultant, Solutions; Kim Hiatt, Associate Director of Admissions, Washington State University – Vancouver; and Kate Jacky, Worker Retraining Program Coordinator, Clark College Main Campus.
- Casual business attire began for ESD staff from June 12<sup>th</sup> until September 4<sup>th</sup>.
- A copy of the Vancouver Coalition Executive Sponsor Team Progress Report.
- A 2009 Clark County Graduation Alternative Program (GAP) Commencement Exercises invitation to the board for May 27, 2009.
- News release from Randy Dorn, State Superintendent of Public Instruction, announced the Washington Assessment of Student Learning (WASL) replacement plan is nearing completion and is still slated for debut in spring 2010.
- News article in the Columbian/Clark County Section, "Breathing life into history," highlighted the work of **Matt Karlsen**, *Coordinator, American History Grant*, with social studies teachers at Chief Umtuch Middle School to reignite student interest in history.
- A copy of the Superintendents Executive Advisory Council Meeting Agenda and Budget Presentation for the meeting of June 15, 2009.
- News article in the Columbian/Clark County Section, "Court Requires Districts to Pay for Special Education," quoting **Dennis Mathews**, *Associate Superintendent, Specialized Student Services*.
- Press release announcing "Green Mountain and ESD 112 to Share Services of **Dr. Mike Stromme** for One Year." **Dr. Stromme**, *Associate Superintendent, Instructional Services and Technology*, will begin the duties of Interim Superintendent on July 1, 2009, in Green Mountain School District.
- Commit to Fit June Events were published in a flyer providing continued opportunities for employees to make positive lifestyle changes to improve health and fitness.

## REPORTS AND DISCUSSION

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- **Lori Williams**, *Deputy Director, School and Agency Operations*, summarized the final report back on recommendations made by the Washington State Auditor during the 2006-2007 Performance Audit. This report will be posted on the ESD 112 website and forwarded to the state auditor and the other eight ESDs in the state on July 1, 2009.
- **Karen Schwartzrock**, *Director, Human Resources*, reviewed the final changes to salary and compensation for ESD staff. Legislative action prompted a salary freeze for classified employees including no cost-of-living allowance (COLA) and no step increases for eligible employees. Certificated employees will receive no COLA, and will experience one less work day. The state lowered employer contribution for pension rates from 7.54% to 5.43% and increased employer contribution health benefits rates from \$704 to \$745 per month.
- **Tim Merlino**, *Chief Financial Officer*, made a final presentation of the 2009-2010 ESD 112 Budget. Final budget details were presented to the Regional Superintendents and approved on June 15<sup>th</sup> as follows: Beginning Fund Balance – \$5,408,000; Total Revenues – \$57,045,824; Total Expenditures – \$57,232,764; Projected Ending Fund Balance – \$5,221,060. The ESD budget was approved by the Regional Superintendents at a meeting on June 15<sup>th</sup>.
- Superintendent's Report included the following items:
  1. An experimental pilot program will be launched during the month of July to allow eligible ESD employees to apply for a flextime work week schedule of four-10 hour days. Guidelines have been implemented to require a demonstrated ability to cover all department duties and responsibilities.
  2. For ESD employees, the traditional summer dress code is in place at this time. One reoccurring item on the spring employee satisfaction survey was the dress code. A more casual dress code year round for all employees is under consideration.
  3. The new St. Elizabeth Ann Seton High in Vancouver has contracted with the ESD for services.
  4. Annual Board development opportunities were presented and individual board member attendance was encouraged.
  5. The intranet development is nearing completion. Electronic postings are slated to be functional by fall 2009.
  6. Allan Bennett, Superintendent, Naselle-Grays River Valley School District, was elected as the chair of the Regional Superintendents Group for 2009-2010.
  7. Oregon's legislature is expected to pass legislation consolidating Oregon ESDs. On July 13<sup>th</sup>, the 112 executive team will visit Multnomah ESD to offer suggestions to them to expand their own entrepreneurial efforts.

8. The ESD has been informed by our insurance broker that due to exceptionally high usage of the health plan, rates may increase for 2009-2010. Further information will be known by the next Board meeting in August.
9. Thank you to Board members for responding to the AESD Legislative Connections Survey. The results will be combined with other ESD board member survey results and discussed at the AESD Executive Board Meeting on June 30<sup>th</sup> to help strategize the AESD legislative priorities for 2009-2010.
10. The AESD 2010 Conference invitation is available on the AESD website: [www.aesd-wa.org](http://www.aesd-wa.org).

## PROPOSALS FOR ACTION

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- **Motion passed** to approve the Consent Agenda including: Minutes of the ESD Board meeting of May 26, 2009, Personnel Activity and Expenditures Reports for May 2009.
- **Motion passed** to approve the 2009-2010 ESD 112 Board Calendar.
- **Motion passed** to approve revisions to Board Policy 316: Nondiscrimination/Affirmative Action; and Board Policy 325: Sexual Harassment.
- **Motion passed** to approve the 2009-2010 ESD 112 Employee Salary Schedules and Compensation.
- **Motion passed** to approve Resolution R.09.04 In the Matter of the 2009-2010 ESD 112 Budget.
- **Motion passed** to approve the Ogden Business Park Lease Amendment for the 2200 building.

## EXECUTIVE SESSION

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An executive session was convened to discuss a personnel matter.

## ADJOURNMENT

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Next regular Board meeting scheduled for August 25, 2009. The meeting was adjourned at 9:04 p.m.

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For questions, please contact, Pat Bowden at (360) 750-7500 ext. 255 or email: [pat.bowden@esd112.org](mailto:pat.bowden@esd112.org).  
Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.