



**EDUCATIONAL  
SERVICE  
DISTRICT 112**

**EDUCATIONAL SERVICE DISTRICT 112**

**ITB NO. ESD112-DE-09**

**ADDENDUM NO. 05**



**DigitalEdge**

BUYING POWER FOR  
INTERACTIVE LEARNING TOOLS

***RETURN THIS ADDENDUM WITH YOUR BID  
TO THE ISSUING OFFICE AT:***

EDUCATIONAL SERVICE DISTRICT 112  
PURCHASING DEPARTMENT  
2500 NE 65<sup>TH</sup> AVENUE  
VANCOUVER, WA 98661-6812

**DATE ADDENDUM ISSUED: AUGUST 12, 2009**

**ITB TITLE:**

**INSTRUCTIONAL TECHNOLOGY AND AUDIO-VISUAL EQUIPMENT AND RELATED PRODUCTS**

**Important note to Bidder(s):**

This addendum must be signed, dated, and received with your bid by the issuing office. Only the following item(s) referenced in this addendum are to be changed. All other provisions, requirements, or terms and conditions of the Invitation to Bid #ESD112-DE-09 will remain the same.

\_\_\_\_\_  
NAME OF COMPANY

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Required changes to ITB #ESD112-DE-09:**

***In reference to Page 15 of the Invitation to Bid, the paragraph 1.1 shall read:***

Bidders may wish to promote some of the more popular "best sellers" or "purchasers' favorites" in the equipment category by providing the most competitive price adjustment on those models/products. These models are called "market basket" items which are defined as a list of specially selected products identified and understood by the Bidder as the products most commonly purchased. In addition, the Bidder may select other equipment models to be included in the market basket, as well. (See page 17, section 2.1 for instructions on how to bid the market basket.)

***In reference to Page 15 of the Invitation to Bid, the paragraph 1.2 shall read:***

Bidders shall enter prices on the DigitalEdge Bid Price Form D that result from offering a percent of discount that is applied to the base price (MSRP) or mark-up from Bidder's cost for the entire manufacturer's currently published product and price sheet that is in effect on July 15, 2009. (See section 2.0 for more information)

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***In reference to Page 17 of the Invitation to Bid, the paragraph 2.1 shall read:***

Bidders may wish to promote some of the more popular "best sellers" or "purchasers' favorites" in the equipment category within Bid Price Form D, by providing the most competitive price adjustment on those models/products. These models are called "market basket" items which are defined as a list of specially selected products identified and understood by the Bidder as the products most commonly purchased. In addition, the Bidder may select other equipment models to be included in the market basket, as well.

***In reference to Page 17 of the Invitation to Bid, the paragraph 2.1.1 shall read:***

The market basket items shall be listed separately in the identified section on Bid Price Form D and must have either a "**higher**" percent of discount that is applied to the base price (MSRP) or "**lower**" mark-up from the Bidder's cost than the "**fixed**" price adjustment applied to all non-market basket items.

***In reference to Page 18 of the Invitation to Bid, the paragraph 2.1.3 shall read:***

After the award, the Awarded Bidder may add additional "equipment" models to the already existing manufacturer's equipment category market basket within the Bidder's bid. However, once they are identified as a market-basket item, they will remain so for the remainder of the Contract term, and all other market-basket terms and conditions will apply to them, as well.

***In reference to Page 26 of the Invitation to Bid, the paragraph 9.1 shall read:***

Awarded Bidders shall track DigitalEdge purchases made by individual Purchasers. The Awarded Bidders shall provide the Bid Administrator, ***on a monthly basis, by the 15<sup>th</sup> day of the following month of sales***, a DigitalEdge Monthly Sales Report (see Appendix B) for all sales realized or generated under or as a consequence of this DigitalEdge Contract, including equipment, accessories and supplies, warranties and maintenance plans, and network hardware and components.

The Awarded Bidder or their assigned reseller or distributor (agent) shall submit, from a "**single reporting source**" the DigitalEdge Monthly Sales Report (Appendix B) on behalf of all the Awarded Bidders or their assigned reseller's or distributor's (agents) offices.

***In reference to Page 27 of the Invitation to Bid, the paragraph 10.1 shall read:***

Payment of the three (3) percent administrative fees is due to ESD 112 on a monthly basis and shall be submitted, from a "**single reporting source**" on behalf of all the Awarded Bidder's or their assigned reseller's or distributor's (agents) offices.



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