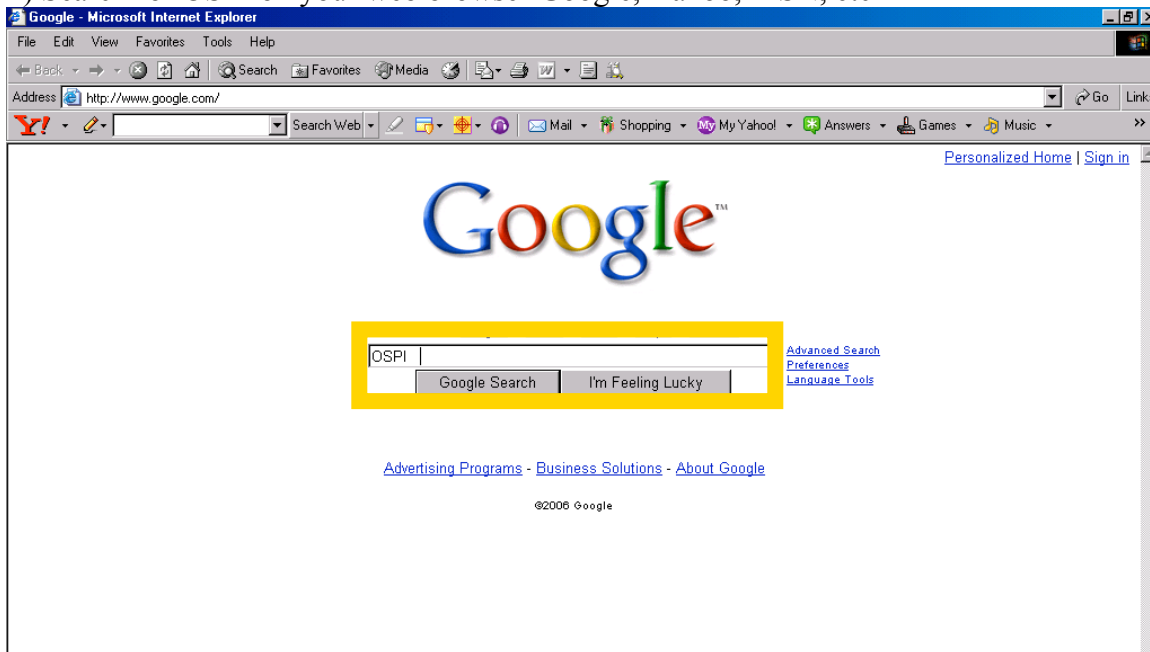
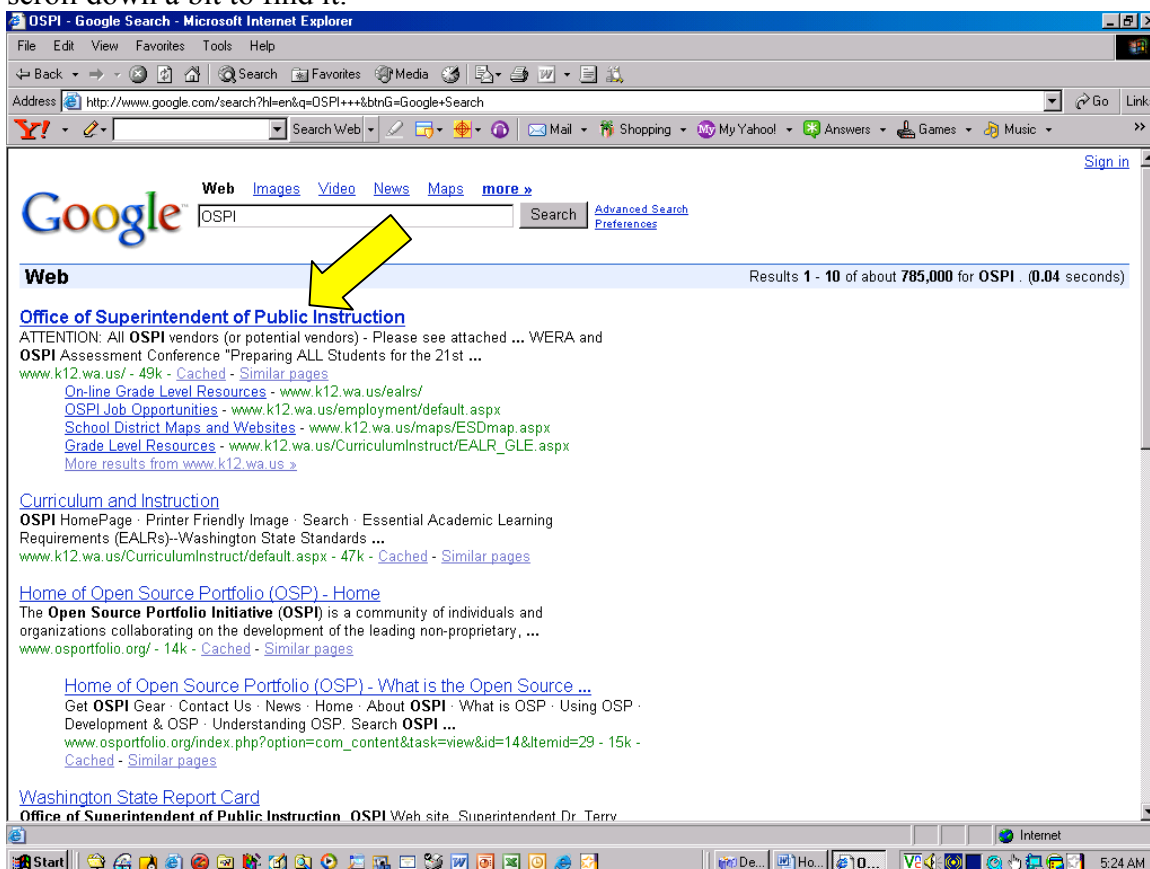


ACCESSING INSERVICE MATERIAL FROM INTERNET

1) Search for OSPI on your web browser Google, Yahoo, MSN, etc



2) Select Office of Superintendent of Public Instruction (usually on top. If not, you may have to scroll down a bit to find it).



3) Select the tab **Support /Operations** and scroll down the list to **Pupil Transportation**. Select

The screenshot shows the website for the Office of Superintendent of Public Instruction in Washington. The browser is Microsoft Internet Explorer. The address bar shows <http://www.k12.wa.us/>. The website has a navigation menu with tabs: Certification, Programs, Support/Operations, Curriculum/Instruction, Assessment, Business/Grants, and Research/Reports. The 'Support/Operations' tab is selected, and a yellow arrow points to it. In the left sidebar, 'Pupil Transportation' is highlighted. The main content area features a 'Resources for Students & Parents' section, an 'Events' section with a 'State of Education' announcement, and a '2007 January Conference' announcement. The bottom of the page shows the Windows taskbar with the time 5:25 AM.

4) In the Pupil Transportation window, scroll down on the left menu to **Driver Instructor**. Select. (Note: Under Favorites you can bookmark this location for easier access.)

Office of Superintendent of Public Instruction
Washington
Dr. Terry Bergeson

Home Print Version Search

Certification Programs Support/Operations Curriculum/Instruction Assessment Business/Grants Research/Reports

Pupil Transportation
State/Federal Regulations
Forms
Publications/Bulletins/Memos
Resources and Links

Training Programs
CWU Management Program
Driver Instructor

Regional Coordinators
Carrier Profile Report
State Quote Specifications
WSDOT weather (link)

On-Line Database
School Buses
School Bus Drivers
Mileage Report

Operations Allocations

For more information about Pupil Transportation:
360.725-6120

Pupil Transportation Overview

The pupil transportation office provides essential services in support of pupil transportation in Washington state. In addition to overseeing the allocation of operations funding and the school bus depreciation and replacement systems, the office authorizes all school bus drivers, manages the state bidding process for school buses, provides a training program for school bus driver instructors and provides additional services for the school districts, school bus drivers, parents and citizens of the state. We work with the Washington State Patrol to ensure safe school buses through the school bus inspection program. The safe transportation of the students of Washington is our primary concern.

Pupil Transportation Facts

There are about 10,300 school bus drivers in Washington State, driving 9,300 school buses. Each day almost 500,000 students ride the yellow school bus, a total of about 500,000 miles. Enough miles to drive to the moon and back, each day!

The school bus drivers of Washington state undergo an extensive training program prior to getting behind the wheel of a school bus and refresher training every year. This training helps to ensure that riding a school bus is the safest way to get to school.

5) Scroll to the bottom of page and you will see the **Training Materials** from inservice. Open them up individually by selecting the one you want and follow the instructions. You will be asked if you want to open or save. Select **save** and save it to a location on your computer where you can access it easily.

Office of Superintendent of Public Instruction
Dr. Terry Bergeson

Pupil Transportation

School Bus Driver Instructor Training Programs

Questions? Contact:
Sara Rhoten, Regional Transportation Office
Educational Service District 112
Phone: 360-750-7500, Ext. 251
Email: sara_rhoten@esd112.org

- School Bus Driver Instructor Training Course**
 Qualified applicants must successfully complete this weeklong training program to become a Washington State authorized school bus driver instructor. With time spent in the classroom and behind-the-wheel of a school bus, participants receive training in all aspects of school bus driver training including writing and presenting lesson plans, effective classroom instruction, reference point driving instruction, and the rules and regulations of the Washington State pupil transportation industry.
- School Bus Driver Instructor Inservice Class**
 Washington State school bus driver instructors are required to complete a yearly inservice training class in order to maintain their authorization. These classes are offered in numerous locations across the state each spring. School bus driver instructors must verify continued compliance to chapter 392-144 WAC.
- Technical Training for Trainers**
 In a cooperative effort between Washington State Patrol and the Office of Superintendent of Public Instruction, this advanced training program is designed to increase awareness of the driving environment, and to provide evasion skills for increased driver and passenger safety by reducing crashes and unnecessary contact

Training Materials

- Emergency Evacuations and Exit Drills**
 - Driver's Notes ([Word](#))
 - Lesson Plan for Emergency Evacuations and Exit Drills ([Word](#))
 - Power Point Presentation for Emergency Evacuations and Exit Drills ([ppt](#))
- Rail Grade Crossings**
 - Driver's Notes ([Word](#))
 - Lesson Plan for Rail Grade Crossings ([Word](#))
 - Operation Lifesaver, Highway-Rail Grade Crossing Training for School Bus Drivers, Instructor's Guide ([pdf](#))
 - Operation Lifesaver, Safety Quiz on Highway-Rail Grade Crossing Training for School Bus Drivers ([pdf](#))
- Student Health Care Issues**
 - Lesson Plan for Student Health Care Issues ([Word](#))
 - List of Common Student Health Care Issues ([Word](#))
 - List of ESD School Nurse Program Supervisors ([Word](#))
 - OSPI Brochure from School Nurse Program ([pdf](#))
- Chapter 392-144 WAC--School Bus Driver Qualifications**
 - Lesson Plan for School Bus Driver Qualifications, Chapter 392-144 ([Word](#))
 - Chapter 392-144 WAC ([Word](#))
 - School Bus Driver's receipt of Chapter 392-144 WAC ([Word](#))
- Customer Service**
 - Lesson Plan for Customer Service and Perception ([Word](#))
 - Customer Service Presentation ([ppt](#))
Contact your regional transportation coordinator to request a copy of the video clip to view during the Customer Service Presentation ([Coordinator Contact List](#))
 - Homeless Education and Resources
 - For the video tape "In Their Own Voices" please contact your [District Homeless Liaison](#)
 - WAPT Conference [Homeless Workshop Materials](#)

6) You will get a window asking if you want to open or save this file. Select **Save** and save it on your desktop for easy access. If you want to just look at it here, select **Open** and view the document.

