

## **WHAT TO TELL THE MEDICAL PROVIDER**

### **□ WHAT TO DO IF YOU NEED TO GO TO A MEDICAL PROVIDER**

**Inform your supervisor you are seeking medical attention right away**

**Contact ESD112 at 1-800-749-5861 immediately to:**

- ▶ Report the incident has occurred**
- ▶ Provide details of the incident to the claims staff**
- ▶ Obtain a claim number**
- ▶ ESD 112 will send you an SIF2 claim form to complete**

### **□ WHAT TO DO AT THE MEDICAL PROVIDER'S OFFICE**

**Inform the medical provider that this is a work related incident**

**Provide the medical provider with your claim number**

**If you do not have a claim number yet, call ESD 112 from the provider's office to obtain one**

**Instruct the medical provider to forward all claim information to:**

**ESD 112 Workers' Compensation Claims Department  
2500 NE 65<sup>th</sup> Ave, Vancouver, WA 98661-6812  
(phone 360-750-7504; fax 360-750-9836)**

**Complete the Physicians Initial Report (PIR – provided by the doctor)**

**DO NOT file an L & I State Fund claim form at the provider's office**

**Obtain a note with your work status from the attending physician  
(a physician's assistant cannot sign a work status note)**

**Schedule a return appointment**