



# Position Description

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**Type of Position:** LINKS AmeriCorps Member

**Length of Term:** 30-40 hours per week for 5 months. 675 total hours.

**Application Deadline:** Open until filled.

**Service Dates:** May 1, through September 30, 2010. Start and end date somewhat flexible.

**Interviews:** Applicants are interviewed & placed on an on-going basis until positions are filled. Interviews are underway.

**Position Title:** SAGE Garden Education Assistant (1 position)

**Project Sponsor:** Corvallis Environmental Center, SAGE Garden ([www.corvallisenvironmentalcenter.org](http://www.corvallisenvironmentalcenter.org))

**Sponsoring Organization's Mission:** The mission of the CEC is to provide learning opportunities and technical outreach to Corvallis area residents and businesses, giving them tools to pursue ecologically, socially, and economically sustainable practices.

**Project Location:** 214 SW Monroe St. Corvallis, OR 97333 and Bruce Starker Arts Park 45<sup>th</sup> Place and Country Club Drive.

**Transportation Information:** Both locations are close to city bus terminals and bus lines. The two locations are within biking distance and are connected mostly by bike paths.

**Position Summary:** The Corvallis Environmental Center is seeking a SAGE Garden Education Assistant to assist in food production and garden education for its 1-acre garden. The assistant will help in all phases of garden production, develop and teach garden summer day camps and lead volunteer groups at the garden. The garden produce is organically grown and delivered to food banks and other food emergency agencies in the area.

**General Responsibilities (to include, but not limited to):**

1. Assist in planning, planting, maintaining and harvesting produce from the garden.
2. Learn about food emergency systems in the Corvallis area and deliver produce to the South Corvallis Food Bank and other food emergency sites.
3. Develop and teach summer camp programming at the garden.
4. Recruit and provide leadership to volunteer groups visiting and working at the garden. This will include working with the Youth Volunteer Corps, high school interns, visiting school groups, visiting church groups and other volunteer groups and individuals.
5. Host weekly work parties open to the general public.
6. Assist with the To Grow Box program which provides weekly food boxes to low-income residents in conjunction with gardening and cooking lessons.
7. Complete and submit all necessary LINKS AmeriCorps Program paperwork and reports in a timely manner.
8. Attend and complete LINKS AmeriCorps Program orientation and enrollment session.
9. Wear an appropriate LINKS identifier and required safety gear while performing service or attending official events.

**Requirements:**

1. Ability to physically work in a garden environment. Applicant must be able to lift 50 lbs and be willing to work outside all day in all weather conditions.
2. Applicant must be certified in First Aid and CPR.
3. LINKS members must be at least 17 years of age at the time of enrollment in the program.
4. U.S. citizen, national or lawful permanent resident.
5. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
6. Ability to commit to the full term of service for which they are applying.
7. Submit to a criminal history background check and National Sex Offender Registry search.
8. Regular and reliable attendance.

**Preferred Qualifications:**

1. Experience developing camp lessons and working with children in an outdoor setting.
2. Experience working on a farm or in a large garden.
3. Experience working with volunteer groups.
4. A valid driver's license.

**Member Benefits Include:**

- A taxable living allowance of \$775/month.
- Upon successful completion of a term of service, eligible members receive an education award of \$1,800. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or for trade schools. The education award is taxed in the year that it is used.
- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay a portion of the accrued interest on qualified loans, which is taxable).

### **How to apply:**

**Step 1** - Email your résumé to [links.recruitment@esd112.org](mailto:links.recruitment@esd112.org) and to [leslie@corvallisenvironmentalcenter.org](mailto:leslie@corvallisenvironmentalcenter.org).

**Step 2** - Complete your application online at the AmeriCorps website. [AmeriCorps Application](#)

1. If you do not already have a username and password, you must create a profile. [Create A Profile](#)
2. Once you have created a profile, log in and complete an application by clicking “Applications” under the “My AmeriCorps” menu.
3. To apply to this specific position, click “Search Listings” under the “My AmeriCorps” menu and search for program name **LINKS**.
4. Select the position listing and click “Apply Now” at the bottom of the page.

**Questions about the project? Contact:** Leslie Van Allen, Garden Education Director, at [leslie@corvallisenvironmentalcenter.org](mailto:leslie@corvallisenvironmentalcenter.org) or 541-753-9211.

**Questions about AmeriCorps, LINKS or our recruitment process? Contact:**

Erika Johnson

LINKS

2500 NE 65th Ave

Vancouver, WA 98661

p 360) 750-7500 x 114

f 360) 360-694-2491

[links.recruitment@esd112.org](mailto:links.recruitment@esd112.org)

**Unable to Apply On-line?** Click here: <http://www.esd112.org/links/resources.html>.

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