



Position Description

Type of Position: LINKS AmeriCorps Member

Service Dates: October 2009-August 2010 (some flexibility possible)

Length of Term: Approx. 60 hours per month for 10 to 12 months. 675 hours total.

Interviews: Applicants are interviewed & placed on an on-going basis until positions are filled. Interviews are underway.

Application Deadline: Open until filled.

Position Title: Camas Roots Garden Coordinator (1 position)

Project Sponsor: JDZ PTA Camas Roots Garden Project (www.camasroots.org)

Sponsoring Organization's Mission:

JD Zellerbach Elementary School PTA: The Mission of the JD Zellerbach Elementary PTA is to be every child's advocate and to provide programs that enhance educational opportunities for children, teachers, and the community. The PTA also provides a link between parent and teacher communities, and enhances communication among all elements of the school system and parents.

Camas Roots: The Camas Roots Garden is a living learning experience that involves students in healthy eating, environmental stewardship, service learning, and building community connections.

Project Location: 841 NE 22nd Avenue, Camas, WA 98607

Transportation Information: JD Zellerbach Elementary School is located approximately 20 minutes from the PDX airport. Transportation from the East Vancouver Transit Center is available through the Camas Connector, a reservation-based transportation service that is "on demand" and does not follow a specified or fixed route. Information on this service can be found at the C-Tran web site, www.c-tran.com. Camas is also served by C-TRAN bus service. The bus stop is ¾ mile from the school.

Position Summary: This dynamic grassroots school garden project needs your organizing skills, interest and knowledge of sustainable gardening practices, and enthusiasm to help it fulfill its mission to provide a living learning experience that involves students and community members in environmental stewardship, service learning, healthy eating and building community connections. An active group of parents, teachers, students and administrators have already developed the garden site. Now, a Garden Coordinator is needed to help Camas Roots Garden Committee organize work parties and other volunteer activities to plant and maintain the space, help teachers integrate garden activities with learning objectives, and work directly with a range of students while promoting sustainable growing practices and service learning.

General Responsibilities (to include, but not limited to):

1. Facilitate monthly garden committee meetings (formulate agenda, notify members, write up minutes).
2. Supervise monthly garden work parties (arrange for volunteers, arrange for tools, supervise activities).
3. Oversee the continued building and maintenance of the garden space (weeding, mulching, irrigation repair, etc.).
4. Plan and implement year-round planting and harvesting.
5. Identify curriculum and class room connections at elementary, middle, and high school levels.
6. Coordinate with the Hayes Freedom High School fall and spring garden class.
7. Coordinate with Skyridge Middle School greenhouse program.
8. Coordinate with teachers at Helen Baller and Grass Valley elementary schools about garden activities and learning opportunities.
9. Outreach to publicize the garden and promote community connections.
10. Complete and submit all necessary LINKS AmeriCorps Program paperwork and reports in a timely manner.
11. Attend and complete all LINKS AmeriCorps Program training and service requirements including orientation.
12. Wear an appropriate LINKS identifier and required safety gear while performing service or attending official events.

Requirements:

1. U.S. citizen, national or lawful permanent resident.
2. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
3. Ability to commit to the full term of service for which they are applying.
4. Submit to a criminal history background check.
5. Regular and reliable attendance.
6. Because parts of the job duties involve working with high school students, applicants must be at least 21.
7. High school graduate or equivalent.

8. The garden is located near downtown Camas. Although there is limited public transportation, we recommend that the volunteer have his/her own transportation.
9. Comfortable with verbal communication to a wide variety of community audiences (students, parents, teachers, administrators, community organizations, etc.).

Preferred Qualifications:

1. Knowledge of vegetable gardening.
2. Commitment to sustainable ecological practices.
3. Familiarity with basic computer software, including e-mail, Word, Excel, and PowerPoint.
4. Ability to write effectively for a variety of audiences.

Member Benefits Include:

- Expense allowance of \$100 per month.
- Upon successful completion of a term of service, eligible members receive an education award of \$1,800. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or for trade schools. The education award is taxed in the year that it is used.
- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay a portion of the accrued interest on qualified loans, which is taxable).
- Possible to arrange course internship practicum credit, in coordination with existing educational program.
- Budget for professional development and training for related activities.

How to apply:

Step 1 - Email your résumé to links.recruitment@esd112.org and to eswells@comcast.net.

Step 2 - Complete your application online at the AmeriCorps website. [AmeriCorps Application](#)

1. If you do not already have a username and password, you must create a profile. [Create A Profile](#)
2. Once you have created a profile, log in and complete an application by clicking “Applications” under the “My AmeriCorps” menu.
3. To apply to this specific position, click “Search Listings” under the “My AmeriCorps” menu and search for program name **LINKS**.
4. Select the position listing and click “Apply Now” at the bottom of the page.

Questions about the project? Contact: Elisa Wells, Camas Roots Garden Committee Chair, 360-833-0925, eswells@comcast.net.

Questions about AmeriCorps, LINKS or our recruitment process? Contact:

Erika Johnson
LINKS
2500 NE 65th Ave
Vancouver, WA 98661

p 360) 750-7500 x 114
f 360) 360-694-2491
links.recruitment@esd112.org

Unable to Apply On-line? Click here: <http://www.esd112.org/links/resources.html>.

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