



Position Description

Type of Position: LINKS AmeriCorps Member

Service Dates: June 30th through September 30th 2009.

Length of Term: 25 hours/week for June-August.
300 hours.

Interviews: Applicants are interviewed & placed on an on-going basis until positions are filled. Interviews are underway.

Application Deadline: May 20th, 2009.

Position Title: Food Works Summer Program Leader (1 position)

Project Sponsor: Janus Youth Programs/Village Gardens

Sponsoring Organization's Mission: Janus Youth Programs is a leader in creating innovative, community-based services which enhance the quality of life for children, youth, and families. We work in partnership with others to create a safe and healthy community.

Project Location: Food Works, Village Gardens, based in St. Johns Woods and New Columbia/Tamaracks housing communities in North Portland, and the Food Works Farm on Sauvie Island

Transportation Information: Individual transportation is highly recommended. The farm site is a mile from a #17 bus stop on Sauvie Island. The office site is a few blocks from a #4 bus stop.

Position Summary: Support the leadership of an 8-week youth summer program designed for and by teenagers living in public housing communities in North Portland. The Summer Program Leader will meet with summer program youth four days a week in the public housing communities where Village Gardens works, on the Food Works Farm on Sauvie Island, and at the Oregon Food Bank or other hunger relief organizations. The program leader will be responsible for coordinating transportation, delivering workshops, and supporting youth to meet the standards and expectations of the program. As the primary adult support to a team of 10 youth participants, this position will be a good opportunity to practice and grow in youth development skills and creating positive youth-adult partnerships. The Summer Program Leader will receive training and support from current Food Works staff before and during the summer program. In the Food Works program youth have the opportunity to grow a vegetable business by selling and marketing produce at farmer's markets and local grocery stores, to grow their community by supporting community gardens, mentoring smaller children and providing free vegetables to their neighbors, to grow their farm by managing a one-acre certified organic vegetable farm on Sauvie Island, and to grow themselves through leadership development, work readiness support, and transferable work skills such as public speaking and customer service. The Food Works Summer Program will be an opportunity for youth to focus specifically on personal growth, engagement in the community, and hands on experience on the farm.

General Responsibilities (to include, but not limited to):

1. Meet daily (4 days a week) throughout June and July with 10 youth participants of the Food Works Summer Program.
2. Provide supervisory support for youth participants and help them to meet the standards and expectations of the program.
3. Model and hold safe space for all participants.
4. Coordinate workshops, volunteering, and transportation (occasionally driving the program 12-passenger van) for the summer program.
5. Do farm and garden work with youth participants.
6. Other duties as assigned by the supervisor, program director or chief executive officer.
7. Complete and submit all necessary LINKS AmeriCorps Program paperwork and reports in a timely manner.
8. Attend and complete LINKS AmeriCorps Program orientation and enrollment session.
9. Wear an appropriate LINKS identifier and required safety gear while performing service or attending official events.

Requirements:

1. Personal transportation allowing for travel to work site in a timely manner is required.
2. Must be at least 18 years of age.
3. Must have a valid Oregon driver's license and two years of clean driving record to drive agency vehicle.
4. U.S. citizen, national or lawful permanent resident.
5. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.



6. Ability to commit to the full term of service for which they are applying.
7. Submit to a criminal history background check and National Sex Offender Registry search.
8. Regular and reliable attendance.

Preferred Qualifications:

1. Ability to communicate professionally and hold safe space with a group of teenagers.
2. Experience working with high school aged youth preferred.
3. Ability and willingness to monitor personal safety and follow program safety procedures
4. Ability to communicate sufficiently to understand verbal and written instructions and to share safety or other concerns.
5. Ability to work independently and seek out supervision as needed or required.
6. Ability to consistently attend and be punctual for scheduled shifts and meetings and be in a condition suitable for assuming responsibilities of position.
7. Value working in a multicultural/diverse environment and with high school aged youth.
8. Physical/manual dexterity and strength allowing for performance of farm tasks such as lifting, carrying, and dragging loads up to 50 pounds, bending over for extended periods of time and walking distances of up to ¼ mile.

Member Benefits Include:

- A taxable living allowance of \$400 per month.
- Upon successful completion of a term of service, eligible members receive an education award of \$1,000. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or for trade schools. The education award is taxed in the year that it is used.
- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay a portion of the accrued interest on qualified loans, which is taxable).

How to apply:

Step 1 - Email your résumé to links.recruitment@esd112.org and to abaker@janusyouth.org.

Step 2 - Complete your application online at the AmeriCorps website. [AmeriCorps Application](#)

1. If you do not already have a username and password, you must create a profile. [Create A Profile](#)
2. Once you have created a profile, log in and complete an application by clicking “Applications” under the “My AmeriCorps” menu.
3. To apply to this specific position, click “Search Listings” under the “My AmeriCorps” menu and search for program name **LINKS**.
4. Select the position listing and click “Apply Now” at the bottom of the page.

Questions about the project? Contact: Amber Baker, Farm and Youth Program Supervisor at 503-927-0820 or abaker@janusyouth.org.

Questions about AmeriCorps, LINKS or our recruitment process? Contact:

LINKS p 360) 750-7500 x 114
2500 NE 65th Ave f 360) 360-694-2491
Vancouver, WA 98661 links.recruitment@esd112.org

Unable to Apply On-line? Click here: <http://www.esd112.org/links/resources.html>.

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