



Position Description

Type of Position: LINKS AmeriCorps Member

Service Dates: Sept. 15, 2009 through June 15, 2010.

Length of Term: Approx. 35 hours/month for 9 months. 300 total hours.

Interviews: Applicants are interviewed until the position is filled

Application Deadline: Open until filled

Position Title: Service-Learning Peer Mentor (1 Position)

Project Sponsor: Mt. Hood Community College, Career Planning & Counseling Center (www.mhcc.edu/careercenter)

Sponsoring Organization's Mission: Mt. Hood Community College affords all people a knowledge-based education, giving them the ability to make life choices; adapt to change; build strong communities; contribute to and derive benefit from the new economy; and become part of a skilled workforce.

Project Location: 26000 SE Stark St., Gresham, OR 97030.

Transportation Information: Accessible by Tri-Met buses #20, #80 and #81.

Position Summary: The Service-Learning Peer Mentor will help to engage Mt. Hood Community College students in meaningful volunteer service activities that address real community needs. Mentors will also provide coordination and leadership for selected volunteer service projects.

General Responsibilities (to include, but not limited to):

1. Serve as a liaison to pre-identified non-profit agency partners.
2. Engage in and lead service activities for students.
3. Coordinate national "days of service" efforts (MLK Day, Earth Day, etc) and Service-Learning Week.
4. Make presentations to classes on the value of and options for service-learning.
5. Meet with students who are seeking service-learning opportunities.
6. Assist with the marketing & outreach of service-learning to students.
7. Lead service-learning reflection with groups of students.
8. Complete and submit all necessary LINKS AmeriCorps Program paperwork and reports in a timely manner.
9. Attend and complete LINKS AmeriCorps Program orientation and enrollment session.
10. Wear an appropriate LINKS identifier and required safety gear while performing service or attending official events.

Requirements:

1. Current Driver's License.
2. Must be at least 18 years of age.
3. History of active volunteerism.
4. 3.0 GPA or above.
5. Proficiency with Microsoft Office Suite.
6. Strong written and verbal communication skills.
7. Letter of recommendation from a faculty member.
8. U.S. citizen, national or lawful permanent resident.
9. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
10. Ability to commit to the full term of service for which they are applying.
11. Submit to a criminal history background check and National Sex Offender Registry search.
12. Regular and reliable attendance.

Preferred Qualifications:

1. Commitment to social change through volunteer service.
2. Sophomore standing (earned 45+ college credit hours).
3. Demonstrated leadership experience.
4. Group facilitation experience.

Member Benefits Include:

- Upon successful completion of a term of service, eligible members receive an education award of \$1,000. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or for trade schools. The education award is taxed in the year that it is used.
- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay a portion of the accrued interest on qualified loans, which is taxable).
- Job and scholarship references.
- Access to low cost or free trainings provided on campus and in the community.

How to apply:

Step 1 - Email your résumé to links.recruitment@esd112.org and to eric.juenemann@mhcc.edu.

Step 2 - Complete your application online at the AmeriCorps website. [AmeriCorps Application](#)

1. If you do not already have a username and password, you must create a profile. [Create A Profile](#)
2. Once you have created a profile, log in and complete an application by clicking “Applications” under the “My AmeriCorps” menu.
3. To apply to this specific position, click “Search Listings” under the “My AmeriCorps” menu and search for program name LINKS.
4. Select the position listing and click “Apply Now” at the bottom of the page.

Questions about the project? Contact: Eric Juenemann 503.491.7323 or eric.juenemann@mhcc.edu.

Questions about AmeriCorps, LINKS or our recruitment process? Contact:

Erika Johnson

LINKS

2500 NE 65th Ave

Vancouver, WA 98661

p 360) 750-7500 x 114

f 360) 360-694-2491

links.recruitment@esd112.org

Unable to Apply On-line? Click here: <http://www.esd112.org/links/resources.html>.

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www.esd112.org/links