



# Position Description

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**Type of Position:** LINKS AmeriCorps Member

**Service Dates:** September 2009-June 2010 (flexible)

**Length of Term:** Approx. 15 hours per week for 10 months. 675 hours total.

**Interviews:** Applicants are interviewed & placed on an on-going basis until positions are filled. Interviews are underway.

**Application Deadline:** Open until filled.

**Position Title:** Watershed Education & Outreach Intern (1 position)

**Project Sponsor:** Southwest Watershed Resource Center (WRC): <http://wrc.swni.org>

**Sponsoring Organization's Mission:** The Southwest Watershed Resource Center inspires watershed awareness and stewardship at the neighborhood scale in SW Portland.

**Project Location:** The WRC is located inside the SW Community Center at 6820 SW 45<sup>th</sup> Ave, adjacent to Gabriel Park. No off-site travel is expected.

**Transportation Information:** Located on bus line #1. Within 0.75 mile walk of bus lines #44, 45.

**Position Summary:** Do you love water, wildlife and plants? Want to share your enthusiasm with a variety of audiences, and create opportunities for others to discover what they can do to help? The Southwest Watershed Resource Center (WRC) seeks an intern who will help inspire awareness and action to protect watershed health by helping to create guided education program(s) and activity kits for youth. Intern may also assist with a community-based social marketing program to reach park visitors.

**General Responsibilities (to include, but not limited to):**

1. Responding to community education needs, develop and promote new program offering(s) and activity kits for young audiences based at the WRC and Gabriel Park. Acquire, organize and maintain education program supplies.
2. Help recruit and train volunteers to deliver youth programs.
3. Integrate program assessment throughout process, and compile data.
4. As time allows, assist with community-based social marketing outreach to promote watershed action among park visitors.
5. Complete and submit all necessary LINKS AmeriCorps Program paperwork and reports in a timely manner.
6. Attend and complete LINKS AmeriCorps Program orientation and enrollment session.
7. Wear an appropriate LINKS identifier and required safety gear while performing service or attending official events.

**Requirements:**

1. Desire to motivate others to act on behalf of watershed health wherever they are.
2. Able to develop an encouraging, professional rapport with a variety of audiences, including young children, parents, volunteers, and adults.
3. Excellent public speaking and written communication skills.
4. Ability to create content for websites.
5. Must be at least 17 years of age at the time of enrollment in the program.
6. U.S. citizen, national or lawful permanent resident.
7. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
8. Ability to commit to the full term of service for which they are applying.
9. Submit to a criminal history background check and National Sex Offender Registry search.
10. Regular and reliable attendance.

**Preferred Qualifications:**

1. Knowledge of PNW ecology, natural history or related background.
2. Prior experience working with children preferred.
3. A ready learner of skills in educational program development and assessment.

**Member Benefits Include:**

- Upon successful completion of a term of service, eligible members receive an education award of \$1,800. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or for trade schools. The education award is taxed in the year that it is used.

- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay a portion of the accrued interest on qualified loans, which is taxable).
- Training in environmental education, program development & assessment, social marketing, and volunteer coordination.
- Internship may be eligible for credit or culminating project, depending on program of study.

### **How to apply:**

**Step 1** - Email your résumé to [links.recruitment@esd112.org](mailto:links.recruitment@esd112.org) and to [watershed.resource.center@gmail.com](mailto:watershed.resource.center@gmail.com)

**Step 2** - Complete your application online at the AmeriCorps website. [AmeriCorps Application](#)

1. If you do not already have a username and password, you must create a profile. [Create A Profile](#)
2. Once you have created a profile, log in and complete an application by clicking “Applications” under the “My AmeriCorps” menu.
3. To apply to this specific position, click “Search Listings” under the “My AmeriCorps” menu and search for program name **LINKS**.
4. Select the position listing and click “Apply Now” at the bottom of the page.

**Questions about the project? Contact:** Jen Seamans, WRC Coordinator: 503-823-2862 or [watershed.resource.center@gmail.com](mailto:watershed.resource.center@gmail.com)

**Questions about AmeriCorps, LINKS or our recruitment process? Contact:**

Erika Johnson

LINKS

2500 NE 65th Ave

Vancouver, WA 98661

p 360) 750-7500 x 114

f 360) 360-694-2491

[links.recruitment@esd112.org](mailto:links.recruitment@esd112.org)

**Unable to Apply On-line?** Click here: <http://www.esd112.org/links/resources.html>.

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