

# ESD 112 Board Briefs

April 28, 2009 – 6:30 p.m.  
ESD 112 – Columbia Room  
2500 NE 65<sup>th</sup> Avenue  
Vancouver, WA 98661

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## MEMBERS PRESENT

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Ann Campbell, presiding  
Darlene Stickel  
Bill Baumann  
Marilyn Koenninger  
Richard Graham  
Steve Wrightson



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## MEMBERS EXCUSED

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Ken Botero

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## CALL TO ORDER

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Meeting was called to order by President Ann Campbell at 6:32 p.m. with six members present and one member, Ken Botero, excused. Guests present included: **Jim Rochel**, *Insurance Adjuster – Property & Casualty*; his wife, **Gaye Rochel**; and **Peggy Sandberg**, *Director, Risk Management*.

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## PUBLIC AND BOARD COMMENTS

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- The Association of Educational Service Districts (AESD) 2009 Conference was held April 16-18, 2009, in Walla Walla, Washington, with five ESD 112 board members and four staff members attending. The evaluation summary from the conference was distributed to members. Special recognition was offered to ESD 123 staff for an exceptional conference which allowed for ample networking opportunities, impressive presenters, and relevant topics. One breakout session was of particular note, "In Full View...A Journey of Discovery – Designing Washington's Network of Educational Service Districts 2007-2009," presented by three ESD superintendents, **Twyla Barnes**, ESD 112; **Bill Keim**, ESD 113; and **Rich McBride**, ESD 171. Keynote speaker, Ian Jukes, and the 2008 Teacher of the Year, Laura Jones, each focused on the need for education to change the paradigm of how teachers teach and how digital learners learn.
- The Washington State School Directors Association (WSSDA) Region 6 Meeting was held in Vancouver on April 22<sup>nd</sup>. Two board members and three staff members attended from ESD 112. Randy Dorn, Superintendent of Public Instruction, was the special guest as he continues to connect with state directors and support the work of ESDs.

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## EMPLOYEE RECOGNITION

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**Jim Rochel**, *Insurance Adjuster – Property & Casualty*, was honored with the presentation of a crystal retirement apple by the Board of Directors. **Loy Dale**, *Executive Director, School and Agency Operations*; and **Peggy Sandberg**, *Director, Risk Management*, remarked on Mr. Rochel's eleven year career at ESD 112 and his outstanding record of claims settled on behalf of districts. This photo shows a special recognition for Jim from the Mill A School District. Mr. Rochel was joined in this recognition by his spouse, Gaye. ESD staff recognition is planned for April 29, 2009.



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## CORRESPONDENCE

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The following items were reviewed from the Correspondence file:

- Thank you note to **Susan Rahl**, *Administrative Assistant*; and **Laura Anderson**, *Secretary II - Media/Interactive Video Specialist*, from Larry Fazzari, *Title I/LAP Program Supervisor*; and Petrea Stoddard, *Title I/LAP Program Supervisor OSPI*, for their invaluable assistance in setting up and presenting the Title I/LAP spring workshop on March 25, 2009.

- Email note from **Jennifer Beeks**, *Truancy Project Specialist*, expressing appreciation for the events planned for staff and their children on “Bring Your Child to Work Day.” Her daughter, Sara, attended and “LOVED” the experience.
- Email note to **Lori Williams**, *Deputy Director School and Agency Operations*, and the **Print Center Staff** for customer service second to none, not to mention the great prices. The paper donation was helpful for schools.
- Letter of congratulations to **Barbara Lomas**, *Director, School Improvement – Staff Development*, from Kathy Clayton, *Executive Director, Washington State ASCD (Association for Supervision and Curriculum Development)*, on her recent appointment to the ASCD Board of Directors
- Email note from Michael Nerland, Superintendent, *Camas School District*, to **Jim Rochel**, *Insurance Adjuster – Property & Casualty*, for help and guidance in the final resolution of a recent case.
- Thank you from Bill McKinney, *Executive Director, Region 4 Education Service Center, Houston, Texas*, for time spent with Dr. Doris Delaney in the Executive in Residence program. The ESD 112 presentations were informative and inspirational. The variety of activities provided opportunity for Dr. Delaney to gain knowledge of how the ESD networks to support the region’s superintendents and the districts.
- AESD 2009 Conference Program, photos, and Teacher of the Year Booklet, “This We Believe.”
- Magazine article by **Debbie Tschirgi**, *Director, Educational Technology*, in the April/May 2009 issue of “Ed Technology Insights for Leaders.”
- News release entitled, “Program Helps At-Risk Middle School Students Get On Track for High School,” featuring Cascade Middle School students participating in the **Center for Career and Academic Advancement (CCAA)** through ESD 112.
- Columbian News Article, “Vancouver Toasts One Year of Green Drinks,” featuring a photo of ESD 112 employee, **Geert Aerts**, *Assistant Project Manager – School Sustainability and Resource Conservation Management*.
- The Elway Poll newsletters– March 2009 and April 2009.
- Memo to Monday Morning Leadership members indicating agenda for May 11, 2009 last meeting of the year.
- Columbian news article, “Hockinson Gets Schools Chief and One in Waiting,” regarding the recent selection of Dr. Mike Grubbs, *Superintendent of Green Mountain School District*, to fill the vacant position of superintendent for Hockinson School District and the succession plans in place for Sandra Yager, *Hockinson School District Principal*.
- Memorandum to **Construction Services Group** regarding employee reimbursement for travel expenses and tax consequences associated with it.
- Thank you note from Troy Lange, *Director of Special Education, Board of Cooperative Educational Services (BOCES), Carbondale, Colorado*, to **Superintendent Twyla Barnes**, for the impressive overview of ESD 112.
- Monitoring report for **AmeriCorps Reading Corps** project from Gary Pendl, Program Coordinator, Washington Service Corps.
- Washington State School Directors Association Region 6 meeting agenda and materials.
- Vancouver Public School website featuring questions and answers about budget issues facing the district.
- Draft 4 of Stevenson-Carson frequently asked questions and responses regarding the Special Education Cooperative.
- The Wenatchee World news article, “Our World: Adapt and You Will Thrive.”

## REPORTS AND DISCUSSION

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- **Tim Merlino**, *Chief Financial Officer*, and **Twyla Barnes**, *Superintendent*, presented a 2009-2010 ESD 112 Budget Planning Update. The presentation included current information available from the legislative session which ended on April 27<sup>th</sup>. Potential program impacts, positive program solutions, and next steps for ESD 112 were shown. Administrative team members provided individual department reports on assured funding sources, anticipated funding sources, and potential funding sources. Actions ESD 112 is taking in light of the financial outlook and next steps concerning the budget include:
  - Voluntary salary freeze by all administrators and managers.
  - No COLA for 2009-10 for all ESD employees.
  - Departments achieving savings where possible.
  - Board approved annual precautionary “Reduction in Force” policy. Where programs eliminated, transfer of staff to other programs considered. Where programs reduced, reduction in hours rather than elimination is priority.
  - ESD budget detail will be presented to Board at the May 26<sup>th</sup> Board Meeting.
  - ESD budget will be presented to Regional Superintendents for consideration and approval on June 15<sup>th</sup>.
  - ESD budget is scheduled for ESD Board approval on June 23<sup>rd</sup>.

- NWSA/Youth Workforce/Children Northwest new projects were highlighted in a report by **Jada Rupley**, *Associate Superintendent, Children, Youth, and Family Services*.
- Superintendent's Report
  - The swine flu is an issue being brought to the forefront. The Clark County Public Health Director will present to the Superintendents at their next business meeting, and **Lori Williams**, *Deputy Director, School and Agency Operations*, is working with **Sally Logue**, *School Nurse Corps Supervisor*, to keep staff informed and notified of any significant information.
  - Superintendent searches near completion for Hockinson School District, Green Mountain School District, and Mill A School District.
  - **Dennis Mathews**, *Associate Superintendent, Specialized Student Services*; **Gavin Hottman**, *Assistant Fiscal Officer*; and **Tim Merlino**, *Chief Financial Officer*, continue to work to add more districts to the Special Education Cooperative. Current prospects are from ESD 123 and ESD 101.
  - Stimulus money is a topic of interest and in particular the "Race to the Top" grants. **Anne Kennedy**, *Director, Science, Technology, Engineering and Mathematics (STEM)*, continues to pull partnerships together that help in professional development and teachers in math and science. "Race to the Top" will be a system-wide benefit for all ESDs. Ms. Kennedy is to be commended for her outstanding work in this area. She continues to build programs and services and the ESD is fortunate to have her.
  - The Gorge Districts have reached a milestone in collaboration with the recent agreement on a common math textbook. Teachers will be able to use similar teaching techniques and establish efficiencies in math not seen before in this area. In this regard, the ESD is working with textbook companies to secure a purchasing agreement to bring the costs down and help the districts to keep a math coach position.
  - The Title IX case involving TVETC was concluded with a finding that the claims were unsubstantiated. Also the civil rights case lodged against a SWCCC worker was dropped for unfounded claims.
  - **Karen Schwartzrock**, *Director, Human Resources*, sent out information to districts about notification to teacher's job status and/or number of days they will be needed next year.
  - The 2009 Employee Satisfaction Survey is posted online and a full report to the Board of the employee responses will be presented at the May Board meeting.

## PROPOSALS FOR ACTION

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- **Motion passed** to approve Consent Agenda including: Minutes of the SPECIAL April 8, 2009, Board Meeting; Minutes of the March 26, 2009, Board Meeting; Personnel Activity; and Expenditures Reports for March.
- **Motion passed** to approve funding the "AESD Network Budget and Services 2009-2010" contract as recommended by the AESD Executive Council for a total support of \$32,765 from ESD 112.

## EXECUTIVE SESSION

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The superintendent's 2009 evaluation was completed.

## ADJOURNMENT

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The meeting was adjourned at 9:37 p.m.

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For questions, please contact, Pat Bowden at (360) 750-7500 ext. 255 or email: [pat.bowden@esd112.org](mailto:pat.bowden@esd112.org). Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.