

ESD 112 Board Briefs

May 26, 2009 – 6:30 p.m.
ESD 112 – Columbia Room
2500 NE 65th Avenue
Vancouver, WA 98661

MEMBERS PRESENT

Ann Campbell, presiding
Bill Baumann
Darlene Stickel
Ken Botero
Marilyn Koenninger
Richard Graham
Steve Wrightson



CALL TO ORDER

The ESD 112 Board of Director's regular business meeting was called to order by President Ann Campbell at 6:32 p.m. on May 26, 2009, with seven members present. Guests present included: **Tim Foley**, Director, Northwest Service Academy; **Ernie Guerrero**, Director, Lower Columbia Center, NWSA; and **Eric Jacobson**, Public Information Coordinator.

PUBLIC AND BOARD COMMENTS

The Children Northwest Board Meeting and Annual Employee Recognition were held on May 12, 2009. Bill Baumann and Marilyn Koenninger attended the event. Southwest Washington Child Care Consortium (SWCCC) staff members were recognized for their years of service with 14 employees presented with longevity awards. Of special note, **Kristi Baker**, SWCCC Executive Director, began as a childcare assistant 15 years ago and progressed to accept the executive director position in 2008.

SPOTLIGHT ON ESD PROGRAMS

Tim Foley, Director, Northwest Service Academy, and **Ernie Guerrero**, Director, Lower Columbia Center, NWSA, presented an overview of Northwest Service Academy's potential new partners and possible additional funding from the American Recovery and Reinvestment Act of 2009.

CORRESPONDENCE

The following items were reviewed from the correspondence file:

- Copy of a newly developed pamphlet, "Stronger Together! District Partnerships and ESD 112," provides a clear explanation of the financial arrangements for ESD 112 fee-for-service projects, grant partnerships, and cooperatives.
- Copy of "ESD 112's New Purchasing Programs: Stop the Bleeding, Start the Savings" explains a new ESD service available to districts.
- A photo taken by **Mike Watters**, Copywriter/Graphic Designer, was published in the Longview Daily News.
- Invitation to the Washington State School for the Blind dedication of the Kennedy Fitness Center on May 21, 2009.
- Copy of the "Symposium Guide" developed for the Skills Center Feasibility Study for Cowlitz and Wahkiakum counties.
- Columbian news article, "Your Money, Their Salaries," highlighted compensation for chief executive officers in the public sector.
- Columbian news article, "Perks Lift Superintendent Salaries," featured compensation for school district superintendents in Clark County.
- Columbian news article, "Environmental Program to get \$3.8 Million," reported AmeriCorps program expansion through passed legislation.
- Pilot program guidelines and application form for employee alternative work schedule options during the month of July 2009.

- Letter from David V. Taylor, Washington State Representative, 15th District, encouraged opposition of HB 1776.
- Letter from Randy Dorn, State Superintendent of Public Instruction, announced the appointment of Kathleen Lopp as the new OSPI liaison for ESD 112.
- News release announcing name changes for the Vancouver National Historic Reserve and the Vancouver National Historic Reserve Trust to Fort Vancouver National Site and Fort Vancouver Reserve Trust respectively.
- Email correspondence to ESD 112 Swine Flu Action Committee members announcing membership and first meeting.
- Copy of a letter from Governor Christine Gregoire informing legislature of no special session of the 61st Legislature.
- Letter to Green Mountain School District Board of Directors proposing administrative leadership services for the district for the 2009-2010 school year beginning July 1, 2009, in the absence of a superintendent.
- Columbian editorial highlighted Northwest AmeriCorps new financial boost of \$3.8 million in federal funding.
- Seattle Times news article, "Save Sonntag's Audits," announced veto by Gov. Gregoire to legislative cuts for the office of the state auditor.
- Copy of Washington State Transition Mathematics Project (TMP), "College Readiness Mathematics Standards."

REPORTS AND DISCUSSION

- The 2009 Final Legislative Report was provided in written format by Marcia Fromhold.
- **Lori Williams**, *Deputy Director, School and Agency Operations*, and **Eric Jacobson**, *Public Information Coordinator*, briefed the Board on highlights of the 2009 Employee Survey Results. Preliminary statistical analysis of data revealed: 730 email survey links were sent out, 396 responded – 41.41% responded from the main campus and 49.49% responded from the field. Staff indicated the top five most important qualities of work at ESD 112 are: Meaningful work; use of skills and abilities; relationships with customers; relationships with co-workers; and relationships with the supervisor. Employee comments revealed thoughtful answers and constructive feedback. Highlighted areas include: Communication to field improved; passion shared by staff about jobs and a commitment to customer service; competitive compensation and health benefits; difficulty balancing work and home responsibilities; teamwork is important; flexibility of schedules; and relaxation of dress code requested. Administration will use compiled data to address issues and concerns.
- **Tim Merlino**, *Chief Financial Officer*, and **Twyla Barnes**, *Superintendent*, presented a 2009-2010 ESD 112 Budget Overview. Final budget details will be presented at the June 23rd meeting. The presentation included current information regarding program and staff reductions. Potential new growth was also reviewed. General Expense Fund Budget for 2009-2010 includes: Beginning Fund Balance – \$5,408,000; Total Revenues – \$57,045,824; Total Expenditures – \$57,230,867; Projected Ending Fund Balance – \$5,222,957. The ESD budget will be presented to Regional Superintendents for consideration and approval on June 15th. It is scheduled for Board approval on June 23rd.
- **Karen Schwartzrock**, *Director, Human Resources*, reported the impact projected program changes will have on staff. Reductions in force will be implemented for at least 50 staff members (layoffs and/or reduction in hours). Additional impacts will be determined once final budget details are available.
- Superintendent's Report
 1. A report, "Board Budget and Cost Savings Analysis," was distributed to members to aid in a discussion about potential cuts to Board spending. The review included travel expenses for conferences and retreat costs. General consensus of members is to hold the October 2009 Annual Board Retreat at the ESD and limit travel to conferences on an individual basis.
 2. The renewal of the lease agreement for the 2200 building will be presented for approval at the June 23rd meeting.

3. The Washington State Information Processing Cooperative (WSIPC) will undergo a redesign over the next several months to better serve the membership.
4. In our continuing effort to support districts and build services, the ESD has submitted a proposal to Green Mountain School District to contract for the administrative leadership services of **Dr. Mike Stromme**, *Associate Superintendent, Instructional Services and Technology*, as interim superintendent of Green Mountain School District for the next school year.
5. Senator Patty Murray is being nominated to receive the AESA Congressional Award. ESD 112 will join other Washington ESDs in making the nomination.

PROPOSALS FOR ACTION

- **Motion passed** to approve the Consent Agenda including: Minutes of the ESD Board meeting of April 28, 2009, Personnel Activity and Expenditures Reports for April 2009.
- **Motion passed** to approve ESD 112 2009-2010 Employee Work Calendar.
- First readings of proposed revisions to Board Policy 316 and Board Policy 325. Action will be requested at the next meeting.
- **Motion passed** to extend superintendent's employment contract until June 2012.
- **Motion passed** to approve Resolution R.09.03 In the Matter of Obsolete/Surplus Property (Silver Star Child Care Facility).

EXECUTIVE SESSION

An executive session was convened to discuss a legal issue and a personnel request.

ADJOURNMENT

The meeting was adjourned at 9:32 p.m.



For questions, please contact, Pat Bowden at (360) 750-7500 ext. 255 or email: pat.bowden@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.