



## **AmeriCorps USA Early Learning**

September 2<sup>nd</sup> 2008- July 15<sup>th</sup> 2009

### **General Expectations for all Early Learning USAs:**

1. Assist or directly build community-based literacy resources that can be shared within and between programs and/or schools.
2. Support and implement evaluation methods for on-going assessment of the WRC program.
3. Serve full-time at the school or early learning center (8 hrs/Day)
4. Serve a minimum of 1700 hours and 10.5 months of service (based on 40 hr. week).

*\*\* AmeriCorps members spend most of their day serving early learners directly. Other activities can be done if direct service with children is not available.*

### **School Early Learning Site Expectations (7 positions located in Vancouver, Stevenson-Carson, and Klickitat):**

1. Facilitate reading readiness activities
2. Coordinate volunteer program
3. Maintain tracking records
4. Assist as requested in administration of assessments
5. Administer surveys and complete monthly reports
6. Plan and conduct family involvement events and activities
7. Actively participate in community service projects
8. Create and enhance a sustainable community volunteer program
9. Seek community resources to support struggling the program
10. Develop methods to retain volunteer involvement
11. Create databases and sustainability materials to maintain volunteer program
12. Fundraising (no more than 4 hours/wk)

### **WRC Team Expectations:**

1. Participate in team Fridays 1-4 times a month. Team Fridays may be focused on civic engagement, service projects or development trainings.
2. Take part in the planning and administering of civic engagement curriculum to youth with the regional team.
3. Commit to team activities and development
4. Participate in a minimal amount of Saturday or evening service projects as dictated by site or ESD.
5. Attend SERVES Institute overnight trainings (approx. 4 day, 3 nights) one or more times a year.
6. Participate in National Days of Service (Ex: Martin Luther King Day).
7. Help create and maintain positive relationships with site, sponsoring agency (ESD 112) and team members.
8. As a federally funded program, there will be paperwork that will constantly need to be kept up-to-date.
9. Be flexible and have fun!

ESD 112 Revised 4/16/2008



## AmeriCorps USA Early Learning

### Benefits

- Basic health coverage (For individuals only)
- Monthly living stipend of \$925 before taxes
- Child care benefits for those who qualify
- Loan forbearance for qualified education loans-check with your loan company in advance to find out if your loan qualifies!
- Post service education award of \$4,725
- Ongoing training and personal development

### Personal and Sick Leave

Please note: AmeriCorps USA members are expected to serve a minimum of 40 hours a week in order to reach the 1700 hour requirement for the Education Award. If you take all of your sick and personal days without serving some additional hours, you will be at risk of not meeting this requirement. This leave is a perk that you're welcome to use, but it is ultimately your personal responsibility to reach 1700 hours.

Service continues during school holidays  
ESD 112 holidays are vacation days for WRC members  
Hours do not accrue during sick, personal, or ESD 112 holidays

- **8 sick days**
- **8 personal days**

### Jobs and School

USA members may hold a second job or attend school for up to 6 credits if it does not conflict with service or performance.

#### **Prohibited AmeriCorps member activities:**

- Lunchroom duty
- Recess or bus duty
- Clerical work or grading papers



ESD 112