



## ESD 112 Board of Directors' Meeting November 21, 2023

### ROLL CALL

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Board Members Present: Mark Hottowe, President; LeAnne Bremer; Susan Barker; Kevin Davis; Heidi Rosenberg; and Darlene Stickel. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jodi Wall, and Kathy Whitlock. Guests Present: Hilda Lail, Donna Schatz, Effie Triol, Makoa Jacobsen. Member of the Public: Larry Roe.

### CALL TO ORDER

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The ESD 112 Board of Directors Business meeting was called to order by Mark Hottowe, *President*, at 3:00 pm on November 21, 2023. A quorum of six members was present.

### SPECIAL GUESTS

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- Effie Triol, *ELA Coordinator*, introduced this year's Washington State Classified School Employee of the Year and ESD 112 Teacher of the Year.
- Hilda Lail, *Washington State Classified School Employee of the Year*, shared information with the board regarding the services she provides as a Bilingual Family and Community Engagement Partnership Coordinator for Vancouver Public Schools. Hilda was selected as both the ESD 112 and Washington State Classified School Employee of the Year and will move forward to compete for the national Recognizing Inspirational School Employees award which is administered by the U.S. Department of Education.
- Donna Schatz, *ESD 112 Teacher of the Year*, teaches science and engineering for Washougal High School. She also serves as an advisor for the Technology Student Association and leads professional development for teachers in her school. Donna received her CTE endorsement during the pandemic and brings the philosophy of career and technical education to all of her classes. This has provided students with an introduction to careers that they would not otherwise have been exposed to.
- Both Hilda and Donna were thanked by Mark Hottowe, *Board President*, for their significant contributions to the educational community in S.W. Washington.

### REPORTS AND DISCUSSION

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- Early Head Start & ECEAP Program Monthly Report: Jodi Wall, *Executive Director of Early Care & Education*, reviewed highlights of the monthly report including information on professional development that was recently offered at the Central Park Early Learning Center. There has been some progress in hiring staff which has allowed the release of some classroom enrollment holds.
- Fiscal Update: Gavin Hottman, *Chief Business Officer*, provided a fiscal update.
- On Target 2023: Tim Merlino, *Superintendent*, and ESD 112 Cabinet members reviewed the annual accountability report with the board. Each cabinet member shared one accomplishment from the 2022-23 school year as well as one challenge their department is currently facing.
- First Reading – Revisions to Policy 2022: Gavin Hottman, *Chief Business Officer*, and Makoa Jacobsen, *IT Director*, reviewed proposed changes to board policy 2022 regarding electronic resources and internet safety.

- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
  - School District Visits: Superintendent Merlino shared a brief update on his recent visits to every new superintendent in the region. He also shared that he and Marnie Allen, *Assistant Superintendent of Human Resources and Insurance Programs*, provided training for the Goldendale School District Board of Directors earlier this month.
  - Bike Program: The Department of Transportation operates a program to increase bike ridership for students. ESD 112 will be part of that program next year.
  - SEBB Enrollment: Enrollment in the new SEBB benefit plan will begin in December for ESD 112 staff.
  - ESD 112 Legislative Forum: ESD 112 will host its annual Legislative Forum on November 27, 2023, which will allow regional superintendents to discuss legislative priorities with local elected representatives.
  - ESD Communications Work: Monique Dugaw, *Executive Director of Communication & Public Engagement*, and her team have been providing support to several school districts with bond and levy communications. She was also asked by local school districts to help develop messaging in a letter to the PDC.
  - Fall Staff Celebration: Superintendent Merlino shared photos from the recent fall celebration for staff members and their families.
- Employee Acknowledgements & Recognitions: Monique Dugaw, *Executive Director of Communications and Public Engagement*, recognized Jessica Douglas for her work leading a student team from the Spero Center in painting a mural in the 2500 building courtyard. Laura Knox and Josh Mohagen were acknowledged for their excellent support of an AWSP event held in the conference center.

## **PROPOSALS FOR ACTION**

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- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors Meeting – October 2023; ESD 112 Personnel Activity Reports October 2023; ESD Expenditure Reports for October 2023; and EHS Budget Status/Expenditure Reports for October 2023.
- **Motion passed**: To approve resolution R.23.05 – In the Matter of Obsolete/Surplus Items.
- **Motion passed**: To approve resolution R.23.06 – In the Matter of DCYF Child Care Aware Retention Stipends.

## **PUBLIC AND BOARD COMMENTS**

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- Public Comments: No public comments were made.
- Correspondence: An email from Bremerton School District thanking the ESD 112 communications team for their work on the district's bond/levy initiative.
- Board Participation in Events:
  - Nancy Miller, Heidi Rosenberg, and Darlene Stickel attended the ESD 112 fall staff celebration on October 31, 2023.
  - Mark Hottowe, Heidi Rosenberg, and Darlene Stickel attended the annual WSSDA Conference in Bellevue, November 16 – 18, 2023.
  - Darlene Stickel attended the AESD Executive Board Meeting on November 16, 2023.

## CALENDAR

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- AESA National Conference – Anaheim, CA – November 29 – December 1, 2023
- ESD Board of Directors Business Meeting – Fort Vancouver Historic Site, Red Cross Building – December 12, 2023
- ESD Board of Directors Business Meeting – ESD 112 – January 23, 2024
- ESD Board of Directors Business Meeting – ESD 112 – February 27, 2024
- ESD Board of Directors Annual Retreat – Hilton Hotel, Vancouver - March 25, 2024
- ESD Board of Directors Business Meeting – ESD 112 – March 26, 2024
- AESD Annual Conference – Campbell’s Resort, Lake Chelan - April 3-5, 2024
- ESD Board of Directors Business Meeting – ESD 112 – April 23, 2024
- ESD Board of Directors Business Meeting – ESD 112 – May 28, 2024
- ESD Board of Directors Business Meeting – ESD 112 – June 25, 2024

## ADJOURNMENT

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The meeting was adjourned at 4:47 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: [sara.moore@esd112.org](mailto:sara.moore@esd112.org). Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.