

SW Washington Risk Management Insurance Cooperative

EXECUTIVE COMMITTEE LETTER

January 13, 2021  
2 to 4 pm, By Zoom

I. **Call to Order**

Chair Scott Westlund will call the meeting to order and determine that a quorum exists.

II. **Consideration of Agenda**

**ACTION REQUESTED:** Approval by consensus of the Agenda as presented along with any revisions that are accepted. Exhibit 1 (Note: The “Executive Committee Letter” acts as the agenda.)

III. **Consent Agenda**

- A. Minutes from Committee Meetings on April 21, 2020 and December 2, 2020 Exhibits 2 & 3
- B. Open Claims Report as of December 31, 2020 Exhibit 4
- C. Year-End Financial Reports as of August 31, 2020 Exhibits 5 & 6
- D. Administrative Expenditures through November 30, 2020 Exhibit 7

**ACTION REQUESTED:** Approval of the Consent Agenda.

IV. **Information Items**

A. **Review Actuary Solvency Report (Kevin Wick)**

Kevin Wick will review PricewaterhouseCoopers Actuarial Review as of August 31, 2020. Exhibit 8

B. **Report on Executive Committee Member Vote (Rana Karabay)**

Rana Karabay will report on the results of the Sept. 29, 2020 email for election of Executive Committee members.

C. **Invitation to PRIMA and AGRiP Conferences (Peggy Sandberg)**

Peggy Sandberg will review the educational opportunities for Insurance Cooperative Executive Committee Members. Exhibit 9

D. **Review Recent Risk Claims Audit (Rana Karabay)**

Rana Karabay will review the results of the July 16, 2020 Claims Audit by Praxis, and our response to his recommendations. Exhibits 10 & 11

**E. Follow Up on Investment Question on AGRIP Application (Shaun Mettler)**

Shaun Mettler will follow up on the question regarding investments from the AGRIP application.

**F. Report on the Loss Control Activities (Scott La Bar)**

Scott La Bar will discuss their loss control activities during COVID restrictions.

**V. Action Items**

**A. Ratification of the 2020-2021 Self-Insured Retention Agreement (Rana Karabay)**

Rana Karabay will review the Risk Cooperative's Self-Insured Retention Agreement for 2020-21. Exhibit 12

**ACTION REQUESTED:** Ratification of the 2020-2021 Self-Insured Retention Agreement for the Southwest Washington Risk Management Insurance Cooperative (SWRMIC).

**VI. Comments from Committee Members**

**VII. Adjournment of Meeting (Scott Westlund)**