



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, *President*; Darlene “De” Stickel, *Vice President*; Rainer Houser; Marilyn Koeninger; and Steve Wrightson. Dr. Richard Graham was excused.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 3:00 p.m. on April 23, 2019 with a quorum of five members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Ann Campbell welcomed attendees and introduced the following guests: Melissa Kreuder, *Human Resources Director*; Chelsea Jacobson, *Employment Manager*; Rachael Lafferty, *Human Resources Coordinator*; and Jerry Bender, *Community Member*.
- Employee Acknowledgements and Recognition: Ann Campbell, *Board President* and Lori Oberheide, *Assistant Superintendent for Communications and Public Engagement*, recognized members of the AESD Conference planning team and awarded each of them with a Certificate of Appreciation. Those recognized were: Heidi Barnes, *Creative and Web Development Director*; Jenny Bullard, *Director for Specialized Transportation*; Eliza Cornelison, *Legal Services Coordinator*; Sara Moore, *Administrative Assistant II*; Mandi Niehaus, *Secretary II*; Wendy Niehaus, *Executive Assistant*; Amiel Pascual, *Secretary II*; Christy Price, *Administrative Assistant II*; Connie Salzman, *Administrative Assistant*; and Amber Scott, *Administrative Assistant II*.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care and Education*, reported that ECEAP staff are working with the ESIT program staff to increase identification and services to toddlers with delays. The success story for the month was about a family enrolled in both the ECEAP and Head Start programs. They were able to assist them to secure stable housing and identify needed resources. The Early Head Start program has reached full enrollment in the center based program. They are currently participating in a partial review of the program. Jodi shared that they were still awaiting word on the Early Head Start grant awards and anticipated notices should be sent soon. Jodi and Tim Merlino, *Superintendent*, attended a SELF board meeting and discussed our shared vision and goals to work together and advocate about the childcare crisis. She reminded the group there would be a Policy Council training directly following the board meeting.
- Human Resources and Legal Services Program Report: Melissa Kreuder, *Human Resources Director*; Chelsea Jacobson, *Employment Manager*; and Rachael Lafferty, *Human Resources Coordinator* provided an update on initiatives of the Human Resources department. Their focus was on work being done by their Communications and Connections team to help build positive relationships.
- FY 2019-20 Program Budget Overview: Gavin Hottman, *Chief Business Officer*, reported on the contingent budget that will be up for approval at the May board meeting. If the ESDs are required to join the SEB, a new budget will be presented in May for discussion and approval at the June board meeting.

- Superintendent's Evaluation Process: Tim Merlino, *Superintendent*, distributed and reviewed the timeline for the Superintendent's annual evaluation.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. School District Legislation: School districts were waiting to see if the Legislature was going to raise the levy lid. Agreement on raising the lid was in question and stalling passing of the state budget.
 - B. Special Education: The Washington State Legislature proposed \$75- \$80 million of new money for Special Education.
 - C. ESD Budget Issues: The ESD Safety Bill had been approved by the House and the Senate and was being sent to the Governor for signature. The Bill will allow for continued threat assessment training across the state. If funded, money for social / emotional support would help to provide mental health care services. If signed the Bill will fund two positions and a Regional Safety Center at each ESD.
 - D. Career Connected Learning: A Bill was in progress that would fund a STEM director position at each ESD.
 - E. Treatment Center Visits: Tim Merlino, Jeffrey Niess, *Executive Director for Specialized Services*; Marnie Allen, *Assistant Superintendent for Human Resources and Legal Services*; and Gavin Hottman were scheduled to visit numerous behavior/treatment programs in Salt Lake City.
 - F. New Board Member Recruitment: The recruitment process for new board members was reviewed. It was noted that if more than three applications are received, a sub-committee of the board would be created to select the top three candidates to interview. Interviews were scheduled to be held before the board meeting in May.
 - G. Audit Update: The audit report has been filed and recorded. Very favorable results were received.
 - H. Election: Hockinson School District will be running a second levy. Ridgefield and Mt. Pleasant were also running levies and the White Salmon school districts was running a bond for approval.
 - I. AESD Conference: Sent out evaluation form to conference attendees. 35 responses received to date.
 - J. End of Year/ 50th Celebration: ESD 112 will be celebrating the ESDs 50th anniversary at the end of year staff meeting scheduled for June 14. Former employees will be invited to participate.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting-March 26, 2019; ESD 112 Personnel Activity Report for April 2019; ESD 112 Expenditure Reports for March 2019; and Early Head Start expenditure reports for March 2019.
- **Motion passed** to approve Board Resolution R.19.04-In the Matter Authorizing the Superintendent to Reduce Programs for the 2019-20 School Year and to Issue Reduction in Force and other Required Notices, as presented.
- **Motion passed** to approve Board Resolution R.19.05-In the Matter of the Obsolete/Surplus Vehicles, as presented.

PUBLIC AND BOARD COMMENTS

- Correspondence
- AESD Executive Board Meeting: Rainer Houser attended and commented on the event.
- AESD Annual Conference: Ann Campbell, Rainer Houser, De Stickel and Steve Wrightson attended and commented on the event.

CALENDAR

- WSSDA Spring Regional Meeting – ESD 112 – May 8, 2019 – 6:00 pm – 8:30 pm
- AESD School Accreditation – ESD 113 – Tumwater, WA – May 20-21, 2019

- ESD 112 Board of Directors' Business Meeting – ESD 112 – May 28, 2019 – 3:00 pm – 5:00 pm
- Community Foundation Luncheon – June 4, 2019 – Vancouver Hilton – 11:30 am – 1:30 pm
- STEPS Graduation – TBD – Longview, WA – 11:00 am – 12:00 pm
- ESD 112 End-of-Year Celebration – ESD 112 – June 14, 2019 – 11:30 am – 1:00 pm
- ESD 112 Board of Directors' Business Meeting – ESD 112 – June 24, 2019 – 3:00 pm – 5:00 pm

EARLY HEAD START POLICY COUNCIL TRAINING

- Jodi Wall and Danisa McLean, *Family Support and Health Services Manager*, provided a comprehensive training outlining the Early Head Start (EHS) and Early Childhood Education and Assistance Program (ECEAP) Policy Council Governance, and reviewed roles and responsibilities related to EHS/ECEAP.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.