



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, President; Darlene “De” Stickel, Vice President; Dr. Richard Graham; Steve Wrightson; LeAnne Bremer; Mark Hottowe; and, Jennifer Hawks-Conright.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 3:03 p.m. on April 28, 2020 with a quorum of seven members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Ann Campbell welcomed attendees. There were no guests present.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care and Education*, reported that many services have been transitioned to a virtual format. Early Care and Education staff have processes in place to continue meaningful work from home. The staff is adapting and continuing to provide high-quality services such as connecting families to food, helping provide housing and staying connected through online options and phone calls. Jodi also shared that notices have been sent to families and school districts informing them that ESD 112 child care will be closing parent pay child care for children 0-5. Child care services will continue through June 19th for health care workers and first responders and discussions are being held with Peace Health about possible alternatives to provide employee care at the Nierenberg center. ESD 112 will continue providing before and after school care, Early Head Start and ECEAP services to approximately 1400 children at 38 centers.
- ESD Budget Timeline and Process: Gavin Hottman, *Chief Business Officer*, shared an updated timeline for the presentation and approval of the ESD 112 2020-21 budget.
- Superintendent’s Evaluation Process: Tim Merlino, *Superintendent*, distributed and reviewed the timeline for the Superintendent’s annual performance evaluation.
- Superintendent’s Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. ESA Expansion: Two new school districts, Bickleton and Raymond, are seeking membership in the ESA beginning in the 2020-21 school year. The request will be put before the ESA Executive Committee for review and approval.
 - B. Behavior Program in the Gorge: Discussions are being held with a behavior program located in The Dalles, OR about the possibility of a partnership with ESD 112 to provide services to ESA students located in the Gorge school districts. This would provide an alternative to having to bus children to programs in Vancouver and Zillah.
 - C. Construction Services Group: A recent opinion released from the Attorney General’s office advises K-12 that personal services contracts for construction management, constructability review, value engineering and building commissioning have to be procured through low-bid processes just like construction contracts. This will change the entire process for school district bidding. A coalition of school districts plan to work with the legislature to fix the issue.
 - D. Tenant Update: Some tenants are requesting leniency in rent payments during the COVID-19 pandemic due to lost revenues. The ESD plans to negotiate agreements that will require all lease balances to be paid throughout the remaining lease period.

- E. Department Reports: Cabinet members provided updates to the board on how their departments and programs have been impacted and are responding to the COVID-19 pandemic. They also shared tentative planning taking place for the return of employees when the Governor's "Stay Home" order is lifted.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – March 24, 2020; ESD 112 Personnel Activity Reports for April 2020, ESD 112 Expenditure Reports for March 2020; and Early Head Start expenditure reports for March 2020.
- **Motion passed** to approve Board Resolution R.20.02 – In the Matter Authorizing the Superintendent to Reduce Programs for the 2020-21 School Year and to Issue Reduction in Force and Other Required Notices, as presented.
- **Motion passed** to approve the Early Head Start Home-Based COLA & Quality Improvement Grant Application (Grant #10CH011303) in the amount of \$12,043 for COLA and \$35,000 For Quality Improvement, as presented.
- **Motion passed** to approve Board Resolution R.20.03 – In the Matter of Approval of the Early Head Start COLA, as presented.
- **Motion passed** to approve the Early Head Start Center-Based COLA & Quality Improvement Grant Application (Grant #10HP000087) in the amount of \$33,601 for COLA and \$55,000 For Quality Improvement, as presented.

PUBLIC AND BOARD COMMENTS

- Correspondence
- AESD Executive Board Meeting – Steve Wrightson attended and commented on the meeting.

CALENDAR

- AESD School Accreditation-ESD 113-Tumwater, WA-May 18-19, 2020
- Community Foundation Luncheon – Vancouver Hilton - June 2, 2020 – 11:30 am – 1:30 pm-Cancelled
- STEPS Graduation - TBD
- ESD 112 End-of-Year Celebration – ESD 112 – June 12, 2020 – 11:00 am – 3:00 pm-Zoom
- ESD 112 Board of Directors' Business Meeting – ESD 112 – June 23, 2020 – 3:00 pm – 5:00 pm
- AESD Executive Board Meeting – June 30, 2020 – 12:00 pm – 3:00 pm-Zoom
- ESD 112 Board of Directors' Business Meeting – ESD 112 – August 25, 2020 – 3:00 pm – 5:00 pm

ADJOURNMENT

The meeting adjourned at 4:55p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.