



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Darlene Stickel, President; LeAnne Bremer; Kevin Davis; and Steve Wrightson. Guests: Heidi Rosenberg. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jeffrey Niess, Jodi Wall, and Kathy Whitlock.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by Darlene Stickel, *President*, at 3:01 pm on April 26, 2022. A quorum of four members were present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and the following guest: Heidi Rosenberg.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director of Early Care and Education*, shared that the EHS and ECEAP programs have been able to fully resume hearing and eyesight evaluations for children. There has been a big focus on the recruitment of parents to participate in Policy Council Meetings. ESD 112 was awarded an additional 118 ECEAP expansion slots. Renovations on the 49th Street Early Learning Center have begun. It is anticipated that 72 of the new ECEAP slots will go to the newly renovated center and will help to serve Burton and Image neighborhoods.
- Early Head Start and ECEAP Annual Training: Jodi Wall, *Executive Director of Early Care and Education*, provided required annual training to the Board of Directors.
- FY 2022-23 Program Budget Overview: Gavin Hottman, *Chief Business Officer*, shared an overview of the 2022-23 Budget and timeline for approval. The budget includes over 300 programs that make up the \$92.4 million expenditure budget. This year's budget includes a 5.5% COLA as approved by the legislature and salary step increases for eligible staff. Salaries and benefits expenses constitute 68% of the budgeted expenditures.
- Superintendent's Evaluation Process: Tim Merlino, *Superintendent*, provided an overview of the superintendent's evaluation process and timeline.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. Accreditation Panel: ESD 189 is seeking board members to serve on school accreditation panels in Olympia from May 16-17, 2022.
 - B. AESA Executive in Residence: ESD 112 hosted an AESA Executive in Residence, Kristi Hernandez, April 18-22, 2022. Kristi Hernandez serves as Chief Communications Officer for Educational Service Center Region 4 in Houston, Texas.
 - C. COVID-19 Update: Tim Merlino asked Marnie Allen, *Assistant Superintendent for Legal Services, Human Resources, and Insurance Programs*, to share a COVID-19 Update. The ESD

continues to see a reduction in cases and staff with symptoms. Clark Public Health has shared they have seen a slight increase in cases but not an increase in hospitalizations.

D. Facilities Update: Tim Merlino asked Gavin Hottman, *Chief Business Officer*, to share a facilities update. Gavin shared an update on the progress of the remodel of the new behavioral health center, conference center, and 49th Street Academy renovations. The security enhancement project has been completed at the main campus. ESD 112 will enter an agreement with Fresh Express to provide vended lunch, snack, and drink options in the Conference Center which will be operational in 6-8 weeks.

E. Surface Tablets: New Window Surface tablets have arrived for each board member.

F. Increase in Incidents on School Busses: Tim Merlino asked Gavin Hottman, *Chief Business Officer*, to provide an update on the recent rise in bus incidents.

G. Open position for District #5: There is currently an open board position in District 5 due to the unexpected passing of Marilyn Koenninger.

H. Open position for District #3: Tim reviewed information regarding the three applications received. Interviews will be scheduled for the board with all candidates.

I. Acknowledging Retirement of Steve Wrightson from ESD 112 Board of Directors: The Board of Directors and ESD 112 Leadership thanked Steve Wrightson for his 18 years of service.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meetings – March 28, 2022, and March 29, 2022; ESD 112 Personnel Activity Reports for March 2022, ESD 112 Expenditure Reports for March 2022; and Early Head Start expenditure reports for March 2022.
- **Motion passed** to approve Revisions to Board Policy 5400, Vacation.
- **Motion passed** to approve FY 2022-23 Employee Work Calendar.
- **Motion passed** to approve Board Resolution R.21.17– In the Matter of Obsolete/Surplus Busses.
- **Motion passed** to approve Business Park Refinancing Terms.

PUBLIC AND BOARD COMMENTS

- Public Comments: Heidi Rosenberg shared her appreciation to the board of directors.
- Correspondence: None distributed.
- Board Attendance at Events: Darlene Stickel shared a brief update on the AESD Executive Board Meeting on April 27, 2022.

CALENDAR

- **WSSDA Regional Meeting** – Kelso HS Library – May 17, 2022 – 6:00 pm – 8:30 pm
- ESD 112 Board of Directors' Business Meeting – Zoom – May 24, 2022 – 3:00 pm – 5:00 pm
- ESD 112 Board of Directors' Business Meeting – Zoom – June 28, 2022 – 3:00 pm – 5:00 pm

ADJOURNMENT

The meeting adjourned at 4:55 p.m.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: sara.moore@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.