



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, *President*; Darlene “De” Stickel, *Vice President*; Dr. Richard Graham; Marilyn Koenninger; Steve Wrightson; and LeAnne Bremer. Non-voting member present: Mark Hottowe.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 3: 00 p.m. on August 27, 2019 with a quorum of six members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Ann Campbell welcomed attendees and introduced the following guests: Kirk Pawlowski, *Executive Director for Construction Services Group*.

OATH OF OFFICE

- Tim Merlino administered the oath of office to newly appointed board member representing District #2, Mark Hottowe.
- Following the Oath of Office, Mark Hottowe was recognized as a voting member.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care & Education*, reported that the program was not successful in receiving Early Head Start expansion funds. Program staff were currently working on ECEAP and Early Head Start enrollment. School readiness goals were included in board packets and a Technical Assistance Specialist they had worked with reviewed the final versions and noted they were some of the best she had seen. Jodi also provided an update on the program decision to terminate private pay infant care due to budget constraints
- Safety and Security White Paper Update: Kirk Pawlowski, *Executive Director for Construction Services Group*, presented a report on the status of the Safety and Security White Paper being developed by the group. The paper is set to be published in early October and will have a communication campaign to promote the release.
- Health Benefits Preview: Tim Merlino, *Superintendent*; Gavin Hottman, *Chief Business Officer*; and Marnie Allen, *Assistant Superintendent for Human Resources and Legal Services* reviewed the employee benefits renewal process. The team was working to match agency benefits to those offered by the SEB at a lower cost. The biggest work will be around communicating to employees and helping them understand differences between the ESD 112 program and the school district programs covered under SEB.

- Cabinet Retreat Debrief: Tim Merlino, *Superintendent*, highlighted the focus of work during the cabinet retreat held in July. Much of the meeting was spent around development of a system to deliver behavior-related services to the region that would also be scalable on a state-wide level. Cabinet members also discussed progress on initiatives and plans around improving internal communication.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. Board Elections - OSPI released a notice of elections for ESD board members on August 23. The deadline to submit election materials is September 16 and elections will be held the first two weeks of October.
 - B. Lori Oberheide's Retirement - A retirement party celebrating Lori Oberheide, *Assistant Superintendent for Communications and Public Engagement*, is scheduled for September 26 from 2:30 p.m. – 4:30 p.m. at ESD 112.
 - C. Legislative Meetings - ESD 112 staff and superintendents from the region met with Senators Lisa Wellman, Claire Wilson and Annette Cleveland and Representative Monica Stonier on August 20 to discuss education issues. The legislators also held a separate meeting with area teachers.
 - D. Funding from legislature for ESDU – ESDU, which applied for and received the PESB Educational Service district Alternative Routes Grant, will provide for \$5,000 scholarships to 20 candidates in the 2019-20 cohort and \$5,000 scholarships to 30 candidates in the 2020-21 cohort for a total of \$150,000.
 - E. E-rate Program - School districts in the region received 3.7 million from the E-rate program administered by ESD 112.
 - F. Bargaining / Strikes - Toutle Lake School District had voted to strike and was working on negotiations with certificated staff to reach a settlement.
 - G. Purchase of Transportation Building - An agreement to purchase property and a building to house the transportation program had been negotiated and agreed upon. OSPI had also approved of the purchase. The purchase agreement will be presented to the board at the September meeting.
- Employee Acknowledgements and Recognition: Lori Oberheide, *Assistant Superintendent for Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. ECE Summer Child Care - Children from the SWCCC Sunset child care center were highlighted for a stewardship walk they participated in to learn about proper disposal of garbage and conservation. They pulled weeds and picked up garbage at a local park.
 - B. ESD Connects Giving Project - Led by the ESD Connects team, ESD 112 employees donated a total of 1,660 back-to-school items to The Giving Closet for children and families in need in our community.
 - C. Appreciation from Kelso School District - Ray Cattin, *Principal* at Wallace Elementary School, recognized Michelle Larsen, *Communications Manager*, for all of the work she has done on behalf of Kelso children.
 - D. ECE Pop-Up Math - A demonstration of Pop Up Math was held at the Camas Library during an event hosting Dr. Carla Hayden, the Librarian for the Library of Congress.
 - E. Survival Kits - ESD 112's Human Resources department distributed "Back-to-School-Survival Kits to certificated staff at their new employee orientation.
 - F. SummerWorks Intern Program - The Insurance Department hosted a student participating in the SummerWorks Intern Program. The student shared that the program provided him real-world professional experience he could add to his resume.
 - G. 2019-20 ESDU Cohort - 49 candidates from 16 school districts are enrolled in ESDU and working on endorsements in Special Education, English Language Learner, Elementary Education and Reading. 20 candidates are also eligible to receive scholarships funding by the PESB Educational Service District Alternative Routes Grant.

- H. Emergency Training Summit – Scott LaBar, *Loss Control Supervisor*, was recognized for his leadership in organizing the 2019 School Administrators’ Emergency Training Summit held at Discovery High School in Camas.
- I. T&L Thank You’s – Teaching and Learning leadership team members are thanking staff members from all departments with pop-in visits where they recognize and thank the employee for their work.
- J. Child Care Aware/Early Achievers – The Early Achievers team was recognized in their annual state review as exceeding all deliverables for the fiscal year and being an exemplar of hard work and high standards of professionalism.
- K. Clime Time – The 2018-19 annual report highlighting the Clime Time program was shared with the board.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors’ Meeting-June 24, 2019; Board of Directors’ Work Session-July 24, 2019; ESD 112 Personnel Activity Report for July/August 2019; ESD 112 Expenditure Reports for June/July 2019; and Early Head Start expenditure reports for June/July 2019.
- **Motion passed** to approve Out of State Board Travel.
- **Motion passed** to approve Board Resolution R.19.14 in the Matter Approving Conditional Certificate Temporary Out of Endorsement Special Education Assignments.
- **Motion passed** to approve Board Resolution R.19.15 in the Matter of Approval of the Purchase of Real Property - STEPS Building.
- **Motion passed** to approve Resolution R. 19.16 in the Matter Authorizing the Superintendent to Finance Four Buses to be Utilized by the ESD 112 Early Learning Transportation Program.

PUBLIC AND BOARD COMMENTS

- Correspondence
- ESD 112 Board Development: Ann Campbell, De Stickel, LeAnne Bremer, Mark Hottowe, Marilyn Koeninger, and Steve Wrightson attended and commented on the event.

CALENDAR

- ESD 112 Back-to-School Event – ESD 112 – September 6, 2019 – 1:00 p.m. – 3:00 p.m.
- AESD Executive Board Meeting – PSESD – September 18, 2019 – 11:30 a.m. – 2:30 p.m.
- AESA Educators’ Call to Action Conference – Washington DC – September 18-20, 2019
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – September 24, 2019 – 3:00 p.m. – 5:00 p.m.
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – October 29, 2019 – 3:00 p.m. – 5:00 p.m.
- AESA Annual Conference – Phoenix, AZ – December 4-7, 2019.

ADJOURNMENT

The meeting was adjourned at 5:25 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent and Board of Directors, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.