



**ESD 112 Board of Directors' Meeting
August 23, 2022**

ROLL CALL

Board Members Present: Darlene Stickel, President; LeAnne Bremer; Kevin Davis; Richard Graham, and Heidi Rosenberg. Guests: Michelle Blasko, Jenny Kosaki, Patty Pepin, and Donna Tetrault. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jodi Wall, and Kathy Whitlock.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by Darlene Stickel, *President*, at 3:00 pm on August 23, 2022. A quorum of five members were present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and the following guests: Michelle Blasko, Jenny Kosaki, Patty Pepin, and Donna Tetrault

RETIREMENT RECOGNITION

- Michelle Blasko, *Operations Supervisor / Driver Trainer*, and Donna Tetrault, *Payroll Coordinator*, were each awarded a crystal apple in recognition of their retirement.

REPORTS AND DISCUSSION

- ESD Campus Facilities Tour: All present were taken on a tour of the ESD main campus highlighting the new construction of additional meeting rooms and the new mental health center in the 2400 building.
- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director of Early Care and Education*, shared highlights of the monthly report including additional funding from state and federal COVID relief funds to assist families in need of groceries and supplies, as well as purchasing equipment and supplies for programs. Heidi Rosenberg shared that ideas are being considered to encourage parent participation in Policy Council Meetings.
- Cabinet Retreat Update: Tim Merlino, *Superintendent*, and cabinet members shared an update work done at the recent cabinet retreat. Mike Nerland, *Assistant Superintendent of Teaching & Learning*, reviewed current behavioral and mental health tiered supports for students that are currently in place for districts as well as existing barriers to additional needed services.
- First Reading New Board Policy 3411: Mike Nerland, *Assistant Superintendent of Teaching & Learning*, reviewed the new proposed Policy 3411 for Accommodating Students with Seizure Disorders or Epilepsy. The proposed policy will have a second reading at the September Board meeting.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. SCHOOL DISTRICT LEVY UPDATE
 - B. WAITSBURG SCHOOL DISTRICT: will join the ESA as a provisional member.

- C. DISTRICT 5 VACANCY: Tim shared an update on three possible candidates for the board vacancy.
 - Two members shared that they cannot attend the board meeting scheduled for September 27, 2022. A motion was made to reschedule the meeting.
- D. COVID PROTOCOLS: The Washington State Department of Health has new guidelines for students and schools but there are not any significant changes. ESD 112 will continue to follow existing practices.
- E. LEGISLATIVE UPDATE: Tim shared that a tour will be scheduled for legislators of recent facility updates in the Skamania School District. Thanks to a four-million-dollar investment, building life was extended by 40 years. Legislators will be invited to see the updates and impact of the funding.
- F. CONGRESSIONAL BRIEF: Tim shared a copy of the federal congressional brief.
- G. ELECTRONIC SIGNATURES: At the request of the board chair, steps are being taken to move to an electronic signature process for board materials that require approval.
- H. FROM SEED TO APPLE: "From Seed to Apple" books were provided to each board member by OSPI that share inspirational stories and lessons learned from Washington's Teachers of the Year.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meetings – June 28, 2022; ESD 112 Personnel Activity Reports for June/July 2022, ESD 112 Expenditure Reports for June/July 2022; and Early Head Start Budget Status/Expenditure Reports for June/July 2022.
- **Motion passed** to move the September Board Meeting date from September 27th to September 28th.
- **Motion passed**: Board Resolution R.22.01 – In the Matter of Approving Temporary Out of Endorsement Assignments for Youth Services Teachers
- **Motion passed**: Board Resolution R.22.02 – In the Matter of Approving Temporary Out of Endorsement Conditional Certificate Special Education Assignments
- **Motion passed**: Board Resolution R.22.03 – In the Matter of Delegating Authority to Certify and Sign Required Invoices for Federal Awards and Other Claims
- **Motion passed**: Board Resolution R.22.04 – In the Matter of Obsolete/Surplus Items – Agency Items and School Busses
- **Motion passed** to move the September Board Meeting date from September 27th to September 28th.

PUBLIC AND BOARD COMMENTS

- Public Comments: There were no public comments.
- Correspondence: There was no correspondence this month.

CALENDAR

- ESD 112 Board of Directors' Business Meeting – ESD 112 – September 28, 2022 – 3:00 pm – 5:00 pm
- AESA Call-to-Action Conference – Washington DC – September 21-23, 2022
- ESD 112 Board of Directors' Business Meeting – ESD 112 – October 25, 2022 – 3:00 pm – 5:00 pm

- ESD 112 Board of Directors' Business Meeting – ESD 112 – November 22, 2022 – 3:00 pm – 5:00 pm
- AESA National Conference – Atlanta, GA – November 30 – December 2, 2022

ADJOURNMENT

The meeting adjourned at 4:41 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: sara.moore@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.