



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, President; Darlene “De” Stickel, Vice President; Dr. Richard Graham; Steve Wrightson; LeAnne Bremer; Mark Hottowe; and, Jennifer Hawks-Conright.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 3:00 p.m. on February 25, 2020 with a quorum of seven members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Ann Campbell welcomed Jackie Brock, *Early Care and Education-Education and School Readiness Manager*; Shanell Clouse, *Early Care and Education Services Coordinator*; Heather DeGroot, *Early Care & Education Operations Manager*; and, David Bower, *Early Care and Education Services Coordinator: School-Age Programs*, to the meeting.

OATH OF OFFICE

- Tim Merlino, *Superintendent*, administered the oath of office to recently elected Board member, Mark Hottowe.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care and Education*, shared a success story about an Early Head Start single parent who overcame addiction and earned her Associate degree. She is now working for SELF as a teacher in a preschool classroom and has decided to return to school. She is furthering her education in teaching in an online program. Jodi noted that program enrollment has remained high throughout the year. A federal review of Early Head Start is scheduled for March 9 and will involve some board members. The reviewers will be visiting centers and meeting with staff. Jodi also discussed data shared in the monthly program report and asked if board members had questions about any of the information. There were none.
- Early Care and Education Program Report: Jodi Wall, *Executive Director for Early Care and Education*, introduced Shanell Clouse and David Bower to provide an update on School-Age Child Care programs. They noted there are 29 school-age centers with 71 employees serving 879 students in five school districts. The staff utilizes Sanford Harmony Social Emotional Curriculum in the centers and works to maintain effective and ongoing communication with students, parents and school district partners.
- Superintendent’s Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. State Audit-Gavin Hottman, *Chief Business Officer*, reported that he was expecting a clean audit report. He noted a cyber security department has been created and is a new area of focus. The audit exit meeting is scheduled for March 11 from 2:30 – 3:30 p.m. De Stickel and Ann Campbell agreed to participate. A formal exit letter will be sent to all board members after the meeting.
 - B. Election Results-The results of several school district levies and bonds put before voters on February 11, were reviewed and discussed.
 - C. Legislative Update-The House and Senate budgets were released on February 24. Information was shared about proposed funding for several ESD 112 and statewide ESD programs.

- D. ESA Expansion-A meeting was held with the superintendent of the Bickleton School District and was scheduled with the Raymond School District superintendent to discuss membership in the ESD 112 ESA.
- E. Hockinson Middle School Building Tour-ESD 112 administrators toured the old middle school in the Hockinson School District to evaluate the space for possible ESD programs. They will be working on a proposal to the district for use of the building that is currently unoccupied.
- F. Board Retreat Review-The ESD 112 Board of Directors retreat and March board meeting is scheduled in Kalama, WA on March 23 and 24. A program tour schedule was shared and the draft agenda was distributed and discussed.
- Employee Acknowledgements and Recognition: Monique Dugaw, *Executive Director for Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. Human Resources Team-The ESD 112 Human Resources team made 25 paracord bracelets that were donated to Operation Gratitude.
 - B. Early Learning Panelist-Samantha Stevens, *Relationship Based Professional Development Manager*, participated as a panelist for Early Learning at the STEM Education Alliance meeting on February 13. She was recognized for being articulate and highly professional in her content and delivery.
 - C. 2020 National ESEA Conference Presenters-Vickei Hrdina, *Executive Director, SW WA Career Connected Learning Network* and Effie Triol, *K-4 Literacy Coordinator*, presented at the National ESEA conference on how to support multilingual students in acquisition and application of STEM language and vocabulary.
 - D. Early Care and Education Success Story-Megan Guardino, a parent participating in Early Care and Education programs, will be honored at the Unsung Heroes reception in Tumwater along with 28 other parents or caregivers in the state for National Parent Leadership Month.
 - E. Climetime- Climetime, the first statewide climate education initiative in the U.S. and a program administered by ESD 112, was highlighted in Grist, which is a national publication about the environment.
 - F. Communications Team Kudos- A note of thanks was received from Dr. Ralph Pruitt, *Superintendent for Skamania School District*, for the work and support provided by the ESD 112 Communications team to help his district pass their levy.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – January 28, 2020; ESD 112 Personnel Activity Reports for January 2020, ESD 112 Expenditure Reports for January 2020; and Early Head Start expenditure reports for January 2020.
- **Motion passed** to approve the second reading of revisions to Board Policy 3200-Rights and Responsibilities; Board Policy 3240-Student Conduct Expectations; Board Policy 3241-Behavior Management, Discipline and Corrective Action; and Board Policy 3416-Medication of Children and Youth Program Participants, as presented, to be effective February 25, 2020.
- **Motion passed** to approve the second reading of proposed new Board Policy 3423-Parental Administration of Marijuana for Medical Purposes, as presented, to be effective February 25, 2020.
- The first reading of proposed revisions to Board Policy 2020-Course Design, Selection and Adoption of Instructional Materials; Board Policy 2103-Birth to Three Early Intervention; Board Policy 2105-Early Childhood Programs; Board Policy 3224-Student Dress; Board Policy 5401-Sick Leave; Board Policy 5403-Emergency and Additional Leaves; Board Policy 5404-Family, Maternity and Military Caregiver Leave; Board Policy 5406-Leave Sharing; Board Policy 5407-Military Leave; and, Board Policy 5410-Holidays was reported by Marnie Allen, *Assistant Superintendent for Human Resources & Legal Services*. The final reading and approval will be requested at the next Board meeting.
- The first reading of proposed new Board Policy 3100-Practices in School During the School Day was reported by Marnie Allen, *Assistant Superintendent for Human Resources & Legal Services*. The final reading and approval will be requested at the next Board meeting.

PUBLIC AND BOARD COMMENTS

- Correspondence
- Audit Entrance Conference: De Stickel and Ann Campbell attended and commented on the meeting.
- WASA/WSSDA/WASBO Legislative Conference: Attending members commented on the event.
- Third-Year Accreditation Review: Attending members commented on the event.

CALENDAR

- WASA Small Schools Conference-Wenatchee, WA-March 9-10, 2020
- ESD 112 Art Show-ESD 112-March 18, 2020-5:00 pm-7:00 pm
- ESD 112 Board of Directors' Retreat-McMenamins Kalama Harbor Lodge-March 23, 2020-8:30 am-5:00 pm
- ESD 112 Board of Directors' Business Meeting-McMenamins Kalama Harbor Lodge-March 24, 2020-8:30 am-12:00 pm
- WSSDA Spring Regional Meeting-Kelso High School-March 25, 2020-Time TBD
- AESD Executive Board Meeting-Hotel Murano Tacoma-April 16, 2020-12:00 pm-3:00 pm
- AESD Annual Conference-Hotel Murano Tacoma-April 16-18, 2020
- ESD 112 Board of Directors' Meeting with Policy Council Training and Dinner-ESD 112-April 28, 2020-3:00 pm-7:00 pm
- AESD School Accreditation-ESD 113-Tumwater, WA-May 18-19, 2020

ADJOURNMENT

The meeting adjourned at 4:45 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.