



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, President; Darlene “De” Stickel, Vice President; Dr. Richard Graham; Steve Wrightson; LeAnne Bremer, Mark Hottowe; and, Marilyn Koenninger.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Darlene Stickel, *Vice President*, at 3:04 p.m. on January 26, 2021 with a quorum of seven members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and the following guests: Peggy Sandberg, *Director, Insurance Programs/Workers’ Compensation*; Shaun Mettler, *Assistant Fiscal Officer II*; Rana Karabay, *Senior Casualty Liability Adjuster*; and, Scott La Bar, *Loss Control Supervisor*.
- Kirk Pawlowski, *Executive Director, Construction Services Group*; and, Bernice Sundby, *Associate Director, Construction Services Group*.

RETIREMENT RECOGNITION

- Bernice Sundby, *Associate Director, Construction Services Group*, was awarded a crystal apple in recognition of her retirement.
- Loy Dale, *Assistant Superintendent, School and Agency Operations*, was awarded a crystal apple in recognition of his retirement.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care & Education*, shared that child care and ECEAP programs are utilizing ClassDojo which allows families to stay connected to their child’s classroom. Teachers can post newsletters, resources, center events and private photos that only parents can access for their child. The ECE department was able to support 7 families over the holidays with donations of gifts from the ESD Connects giving tree. Receiving families were very appreciative of the support from ESD 112 staff. Program enrollment continues to be under capacity but in line with state-wide averages.
- Insurance Programs Report: Shaun Mettler, *Assistant Fiscal Officer II*; Rana Karabay, *Senior Casualty Liability Adjuster*; and Scott La Bar, *Loss Control Supervisor*, provided an update to the board on the Workers’ Compensation, Risk Management, Unemployment and Loss Control programs.
- Superintendent’s Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. Board Kudos: In recognition of Board Appreciation month, nearly 100 ESD staff members added messages of thanks to an electronic Kudos board that was emailed to board members.
 - B. School Reopening: Many districts in the region have brought K-5 students back into the classroom using a hybrid model and small groups. This is affecting before and after child care programs as they adjust to the new scheduling. A few districts are returning high school students but most districts are waiting until COVID cases drop.
 - C. ESD 112 Impact: ESD 112 is averaging approximately 10 COVID-related cases per week which involves quarantining due to possible exposure, exhibiting symptoms and testing positive. To date 113 employees had been impacted in some form.

- D. COVID Vaccine Distribution: The ESD and local school districts have been teaming with their local health departments to provide staffing support in the vaccine distribution process. K-12 educators will be eligible to receive the vaccine during Phase 1 B2 of the priority schedule.
- E. Sale Agreement: The pending sale agreement is progressing.
- F. State Budget Update: Washington State is projecting a \$3.3 billion shortfall over the next 3 years but currently has reserves that can cover the loss. Federal relief funds received for education will help school districts remain fluid but may impact some districts negatively. They are still waiting for more information on how the funds will be dispersed by OSPI.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – December 15, 2020; ESD 112 Personnel Activity Reports for January 2021, ESD 112 Expenditure Reports for November and December 2020; and Early Head Start expenditure reports for November and December 2020.
- **Motion passed** to approve the second reading of revisions to Board Policy 5515 – Health and Additional Benefits, as presented, to be effective January 26, 2021.
- FIRST READING: First reading of proposed revisions to Board Policies 6101, 6106, and 6801 was reported by Patty Pepin, *Controller*. The final reading and approval will be requested at the next board meeting.
- FIRST READING: First reading of proposed new Board Policy 6010 – Electronic Signatures was reported by Patty Pepin, *Controller*. The final reading and approval will be requested at the next board meeting.
- **Motion passed** to approve Board Resolution R.21.01 – In the Matter of Requesting a Feasibility Study by Clark Public Utilities for Improved Broadband in Clark County, as presented.
- **Motion passed** to approve Board Resolution R.21.02 – In the Matter of Obsolete/Surplus Items, as presented.
- **Motion passed** to elect Darlene Stickel to serve as President of the Board of Directors for 2021-2023.
- **Motion passed** to elect Mark Hottowe to serve as Vice President of the Board of Directors for 2021-2023.

BOARD REORGANIZATION

- Election of Officers was held: Darlene Stickel, President and Mark Hottowe, Vice President.
- Appointments: Steve Wrightson to serve as 2021 AESD representative; Mark Hottowe to serve as the 2021 legislative representative; and Darlene Stickel to serve as the 2021 representative for Early Head Start/ ECEAP Policy Council.

PUBLIC AND BOARD COMMENTS

- Correspondence
- Audit Risk Assessment Interview: Steve Wrightson attended and commented on the interview.

CALENDAR

- AESD Executive Board Meeting – Zoom – February 10, 2021 – 9:00 am – 10:30 am
- WASA/WSSDA/WASBO Legislative Conference – Webinar – February 21, 2021 – 1:00 pm – 5:00 pm
- WASA/WSSDA/WASBO Week on the Hill – Virtual – February 22 – 26, 2021 – Time TBD
- Third-Year Accreditation Review – Zoom – February 23, 2021 – 11:00 am – 2:30 pm
- ESD 112 Board of Directors' Business Meeting – Zoom – February 23, 2021 – 3:00 pm – 5:00 pm
- WASA Small Schools Spring Conference – Zoom – March 22 – 23, 2021 – 8:30 am – 12:00 pm daily
- ESD 112 Board of Directors' Retreat – TBD – March 22, 2021 – 8:30 am – 5:00 pm
- ESD 112 Board of Directors' Business Meeting - TBD – March 23, 2021 – 8:30 am – 12:00 pm
- AESD Executive Board Meeting – Zoom – April 2021 – Time TBD

EXECUTIVE SESSION

- The board moved into Executive Session at 4:53 p.m. for discussion with legal counsel pursuant to RCW 43.30.110(1)(i). The session was scheduled to end 5:10 pm.
- The Executive Session was adjourned at 5:10 p.m. and regular business reconvened at 5:10 p.m.

EARLY HEAD START/ECEAP POLICY COUNCIL AND BOARD ANNUAL TRAINING

- Jodi Wall, *Executive Director for Early Care & Education*, and Danisa McLean, *Family Support and Health Services Manager*, provided a comprehensive training outlining the Early Head Start (EHS) and Early Childhood Education and Assistance Program (ECEAP) Policy Council Governance, and reviewed roles and responsibilities related to EHS/ECEAP.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.