



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, *President*; Darlene “De” Stickel, *Vice President*; Dr. Richard Graham; Rainer Houser; Marilyn Koenninger; and Steve Wrightson. Non-voting member present: LeAnne Bremer.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 1:45 p.m. on June 24, 2019 with a quorum of six members present.

ESD BOARD VACANCY-POSITION #2-CANDIDATE INTERVIEWS

- Interviews were conducted to fill the ESD 112 position #2 board vacancy.
- The board interviewed one candidate for the position.

EXECUTIVE SESSION

- The board entered into Executive Session at 2:34 p.m. for consideration of qualifications of candidates for board vacancy pursuant to RCW 43.30.10.
- The Executive Session was adjourned at 2:40 p.m. and regular business reconvened at 2:41 p.m.
- The regular business meeting was recessed until 3:00 p.m.

RECONVENE

The ESD 112 Board of Directors’ Business meeting was called back into session at 3:00 p.m. by Ann Campbell, *President*.

INTRODUCTIONS AND WELCOME OF GUESTS

- Ann Campbell welcomed attendees and introduced the following guests: Deb Drandoff, *Director, Prevention and Youth Services*; Joy Lyons, *Manager, Prevention and Youth Services*; Rita Pinchot, *Regional Prevention Coordinator*, Leanne Reid, *Regional Prevention Coordinator*; Christine Katon, *Youth Workforce Coordinator*; Claire Pearson-Walker, *Truancy Project Coordinator*, and, Lyn Ray, *Education Advocate Coordinator*.

OATH OF OFFICE

- Tim Merlino administered the oath of office to newly appointed board member representing District #4, LeAnne Bremer.
- Following the Oath of Office, LeAnne Bremer was recognized as a voting member.

RETIREMENT RECOGNITION

- Jill Davis, *Early Childhood Special Education Teacher*, was awarded a crystal apple in recognition of her retirement.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Tina Vessey, *Compliance and Quality Assurance Manager*, reported the leadership team participated in the cycle of inquiry process analyzing Early Head Start family outcomes data. The process helped identify areas to further consider and provided the framework needed to develop action strategies that will strengthen their work around supporting family outcomes. The success story was about an Early Head Start home-based mother who had a positive experience attending a parent education cohort facilitated by Children's Home Society. She is excited to continue to access resources and parenting education opportunities. A new chair had been selected for the Policy Council and recruitment efforts for open positions were continuing. There was no update on the pending Head Start funding proposal.
- Student and School Success: Staff members from Prevention and Youth Services provided an overview of department programs. Deb Drandoff, *Director for Prevention and Youth Services*, reported the department has a budget of \$4.5 million and employs 45 staff members working in 9 programs. Reports were then provided on each program as follows: Deb Drandoff, Threat Assessment and School Mobilization Response Teams (SMART); Joy Lyons, *Manager, Prevention and Youth Services*, Student Assistance Program; Leanne Reid and Rita Pinchot, *Regional Prevention Coordinators*, Community-Based Youth Substance Use Prevention; Lyn Ray, *Education Advocate Coordinator*, Education Advocates; Claire Pearson-Walker, *Truancy Project Coordinator*, Truancy Project; and Christine Katon, *Youth Workforce Coordinator*, Youth Workforce Development.
- 2019 Elections Timeline: A timeline for the 2019 ESD Board of Directors election was distributed and reviewed with the Board.
- Board Training: Ann Campbell, President, proposed a special work session to be held on July 24, from 3:00 – 5:00 p.m. The purpose of the work session would be for the board to participate in a professional development opportunity.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. Purchase of Real Property: Gavin Hottman, *Chief Business Officer*, reviewed purchasing details of a building that would be used to house the Specialized Transportation Department and park busses. He noted the actual purchase and sale agreement was not complete but would have a 60 day contingency that would include an environmental study and final board approval when results of the study were complete.
 - B. Land Update: The sale of the ESD 112 land in east Vancouver was moving along as planned. Purchasers recently filed paperwork to move forward with the zoning change needed to finalize the sell.
 - C. CSG White Paper on School Safety: Superintendent Merlino and board member, Rainer Houser, participated in a peer review of a white paper on school safety written by ESD 112's Construction Services Group. The meeting included 25 professionals from several construction related disciplines.
 - D. Superintendent Changes: The superintendent from the Klickitat School District, Kevin Davis, recently announce he planned to retire at the end of August. The district is working with a recruiting firm to fill his position.
 - E. ESA Update: Goldendale School District submitted a letter of withdrawal from the ESA effective in 2021. Meetings were planned in the district to help them understand the financial considerations to operate their own program.
 - F. Public Records Request: A request for Workers' Compensation Cooperative records of employees receiving injuries caused by students was received from the Columbian Newspaper. They may be publishing an article about the issue.

- Employee Acknowledgements and Recognition: Lori Oberheide, *Assistant Superintendent for Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. STEPS Graduation: Board members attended the STEPS graduation and were very impressed with graduate, Hunter Olin's, elaborate and detailed artwork.
 - B. Teacher of the Year: Amy Campbell, teacher from the Camas School District has been selected as the 2020 Teacher of the Year.
 - C. Clime Time: The statewide climate-science education training initiative was featured in an article in the Seattle Times.
 - D. Miracle League Buddies: Over 30 ESD 112 employees volunteered to serve as field buddies for the Miracle League.
 - E. Published Author: Sarah Coomber, *Communications Manager*, recently had her first novel, *The Same Moon*, published. She had resigned her position to work on promoting her book.
 - F. Special Thank You: Karl Parker, *Playback Operator*, was recognized and thanked for successfully managing TVETC for two months when the department was understaffed.
 - G. End-of-Year Event: ESD Connects was recognized for their work planning the annual End-of-Year Event and 50th Anniversary Celebration. A special thank you was given to Lisa Alexander, *Insurance Specialist*; Madison Stassens-Ketcham, *Fingerprint Technician*; Adam Noar, *Administrative Assistant I*; and Leanne Reid, *Regional Prevention Coordinator*, for their extra efforts planning the event.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting-May 28, 2019, May 29, 2019 and June 13, 2019; ESD 112 Personnel Activity Report for June 2019; ESD 112 Expenditure Reports for May 2019; and Early Head Start expenditure reports for May 2019.
- **Motion passed** to approve the Early Head Start Child Care Partnership 2018-2019 Non-Federal Share Waiver, as presented.
- **Motion passed** to approve Board Resolution R.19.13-In the Matter of Approval of the Purchase of Real Property, as presented.
- **Motion passed** to approve the ESD 112 Board of Directors 2019-2020 Annual Calendar, as presented.
- **Motion passed** to appoint Mark Hottowe to fill the ESD 112 Board Member position #2 vacancy.

PUBLIC AND BOARD COMMENTS

- Correspondence
- Community Foundation Luncheon: De Stickel attended and commented on the event.
- STEPS Graduation: Ann Campbell, Richard Graham, and Rainer Houser attended and commented on the event.
- ESD 112 End-of-Year Celebration: Ann Campbell and De Stickel attended and commented on the event.

CALENDAR

- ESD 112 Board of Directors' Business Meeting – ESD 112 – August 27, 2019 – 3:00 pm – 5:00 pm
- AESA Educators' Call to Action Conference – Washington DC – September 18-20, 2019
- ESD 112 Board of Directors' Business Meeting – ESD 112 – September 24, 2019 – 3:00 pm – 5:00 pm.
- ESD 112 Board of Directors' Business Meeting – ESD 112 – October 29, 2019 – 3:00 pm – 5:00 pm.
- AESA Annual Conference – Phoenix, AZ – December 4-7, 2019.

EXECUTIVE SESSION

- The board moved into executive session at 5:12 p.m. for discussion of performance of an employee under RCW 42.30.110(1) (g). The session was scheduled to end at 5:30 p.m.
- The Executive Session was adjourned at 5:31 pm and regular business reconvened at 5:32 p.m.

PROPOSAL FOR ACTION

- **Motion passed**, to amend the contract between the ESD and Superintendent, which would extend the contract through June 2022 and to approve the Superintendent's compensation proposal for 2019-2020.

ADJOURNMENT

The meeting was adjourned at 5:37 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent and Board of Directors, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.