



# BOARD OF DIRECTORS

## ROLL CALL

Board Members Present: Darlene Stickel, President; Mark Hottowe, Vice President; Dr. Richard Graham; Steve Wrightson; LeAnne Bremer; and Ann Campbell. Marilyn Koenninger was excused.

## CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by Darlene Stickel, *President*, at 3:02 p.m. on June 22, 2021 with a quorum of six members present.

## INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and guests; one person was signed in as John.
- Michael Cline, *Special Education Teacher*; Lynn Justman, *Itinerant Special Education Teacher*; and, Debbie McClain, *Assistant Director for Special Education*, were recognized for their years of service and retirement.

## REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Tina Vessey, *Compliance and Quality Assurance Manager*, reported the ECEAP program was awarded 28 working day slots for Park Crest Early Learning Center that will begin on July 1<sup>st</sup>. In addition, the department was awarded 36 part-day summer ECEAP slots and were in the process of applying for additional early ECEAP expansion slots which will include 4 for Central Park and 8 for Park Crest. The Early Head Start home-based program began in-person services at Park Crest and The Office of Head Start announced that full in-person services and full enrollment will be required beginning January 2022. Tina also noted board members could find more information about Early Head Start readiness goals and child assessment data in the monthly report. ESD 112 could also receive up to \$200,000 in additional CARES funding to support child care services.
- Human Resources Program Report: Marnie Allen, *Assistant Superintendent for Human Resources & Legal Services*; Melissa Kreuder, *Director, HR & SW WA Unemployment Pool*; Denise McNeal, *Assistant Director, Human Resources*; Chelsea Jacobson, *Employment Manager*; and, Rachael Lafferty, *Human Resources Coordinator*, provided a summary of work done and support provided during the pandemic. They shared information about how they supported the workplace during times of transition; hired and onboarded new employees; and, managed benefits and wellness activities.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
  - A. Reintegration of Staff- Employees began returning to the main office on June 21<sup>st</sup>. There are now approximately 120 staff in the building; up from 30-40 during the pandemic shut down.
  - B. Church and Dwight Sale- ESD 112 is set to close on the sale of office buildings to Church and Dwight on July 16<sup>th</sup>.
  - C. Budget Extension- It is anticipated that an ESD 112 budget extension request will be coming before the board at their business meeting in August.
  - D. Personal Protective Equipment-The first round of PPE has been delivered to the east side of the state. Will complete the west side when all necessary supplies are received.

- E. Summer Credit Recovery Program- The program didn't receive enough registrations to begin services this summer but plans to offer courses over the school year.
  - F. Student Assistant Professionals- Funding was received for two additional positions. One in Kelso and one in White Salmon.
  - G. STEPS Graduation- The board would like to recognize graduates of the ESD 112 STEPS program with an award or special gift. The program will do some research on options and report back.
  - H. In-Person Board Meetings – The board is tentatively planning to hold in-person board meetings beginning in August. A final decision will be made toward the end of July.
- Employee Acknowledgements and Recognition: Monique Dugaw, *Executive Director for Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
    - A. IT Kudos- Curtis Ellis, *IT Director* and Abram Krebs, *Conference Room Support Technician*, were recognized for their ability to field IT needs across the agency quickly, jumping in to help with the Print Center; and, being supportive team players.
    - B. STEPS Program- The ESD 112 STEPS program was recognized for their accomplishments in 2020-2021. They maintained 85% daily engagement throughout the pandemic, held a drive-thru graduation for 14 graduates and have a projected enrollment in 2021-22 of 41 students. Jeannette Forman, *Assistant Special Education Director*, received special recognition for her hard work and dedication to the program.

## PROPOSALS FOR ACTION

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- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – May 25, 2021; ESD 112 Personnel Activity Reports for June 2021, ESD 112 Expenditure Reports for May 2021; and Early Head Start expenditure reports for May 2021.
- **Motion passed** to approve the second reading of revisions to Board Policy 6217 – Acknowledging Service & Contributions, as presented, to be effective June 22, 2021.
- **Motion passed** to approve the second reading of new Board Policy 6882 – Sale of Real Property, as presented, to be effective June 22, 2021.
- **Motion passed** to approve the second reading of new Board Policy 6112 – Rental or Lease of ESD 112 Property, as presented, to be effective June 22, 2021.
- **Motion passed** to approve the ESD 112 Board of Directors' 2021-22 Annual Calendar, as presented.
- **Motion passed** to approve the Transportation Salary Schedule, as presented.

## PUBLIC AND BOARD COMMENTS

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- Correspondence
- Public Comments: There were no requests made to make public comments.
- STEPS Graduation: Darlene Stickel and Dr. Richard Graham attended and commented on the event.
- WSSDA Spring Regional Meeting: Darlene Stickel attended and commented on the meeting.
- ESD 112 End-of-Year Celebration Webinar: Darlene Stickel commented on the webinar.

## CALENDAR

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- AESD Executive Board Meeting – Zoom– June 29, 2021 – 12:00 p.m. – 1:30 p.m.
- ESD 112 Board of Directors' Meeting – TBD - August 24, 2021 – 3:00 p.m. – 5:00 p.m.
- ESD 112 Back-to-School Event – ESD 112 – August 26, 2021 – 1:00 p.m. – 3:00 p.m.
- AESA Educators' Call to Action Conference – Washington, DC – September 15-17, 2021
- ESD 112 Board of Directors' Business Meeting – TBD – September 28, 2021 – 3:00 p.m. – 5:00 p.m.
- ESD 112 Board of Directors' Business Meeting – TBD – October 26, 2021 – 3:00 p.m. – 5:00 p.m.
- ESD 112 Board of Directors' Business Meeting – TBD – November 23, 2021 – 3:00 p.m. – 5:00 p.m.
- AESA Annual Conference – Houston, TX – December 1-4, 2021

## EXECUTIVE SESSION

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- The board moved into executive session at 4:20 p.m. for discussion of performance of an employee under RCW 42.30.110(1) (g). The session was scheduled to end at 4:50 p.m.

## RECONVENE/ACTION

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- The executive session ended at 4:45 p.m. and regular business convened at 4:45 p.m.
- **Motion passed** to approve the Superintendent's compensation proposal for 2021-2022.
- **Motion passed** to amend the contract between the ESD and Superintendent to end in 2024.

## ADJOURNMENT

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The meeting adjourned at 4:48 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: [wendy.niehaus@esd112.org](mailto:wendy.niehaus@esd112.org). Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.