



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Darlene Stickel, President; Dr. Richard Graham; Steve Wrightson; LeAnne Bremer; Ann Campbell; and, Marilyn Koeninger. Mark Hottowe, Vice President, was excused.

CALL TO ORDER

The ESD 112 Board of Directors' Special Business meeting was called to order by Darlene Stickel, *President*, 2:59 p.m. on March 23, 2021 with a quorum of six members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and the following guests: Patty Pepin, *Controller*.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care & Education*, reported that child care center directors conducted professional development for classroom staff for the in-service held at the end of February. She also shared that they were able to use CARES funds to purchase much needed boots and coats for families.
- Audit Review: Patty Pepin, *Controller*, shared that ESD 112 received a clean audit with no findings, management letters and/or exit comments. She shared that the audit results were published on March 15th and can be viewed on the Washington State Auditor's Office website.
- Retreat Debrief for the Board: Board members commented on the Board Retreat held on March 22, 2021.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. STEPS Program Update: Jeffrey Niess, *Executive Director for Specialized Student Services*, shared information about the Student Transition Educational Program Services (STEPS) program in Longview, WA. The STEPS program offers young adult students with disabilities, ages 18-21, with specialized instruction and training to help them transition from high school to the world of work.
 - B. Back to School Order: Washington State Governor, Jay Inslee, moved the State into Phase 3 of the road to recovery plan and issued an emergency proclamation requiring in-person education opportunities for all students in K-12 public schools. The order requires school districts to offer a hybrid, in-person option for students in kindergarten through fifth or sixth grade by April 5th and a hybrid option for all remaining K-12 students by April 19th. All of the school districts in the ESD 112 region are currently offering some type of hybrid model. Plans to increase the number of in-person attendance days for students is heavily dependent on whether Governor Inslee adopts the recent CDC guidance reducing the social distancing space requirement from 6 feet to 3 feet in certain parts of schools. To date, a decision from the Governor's office was pending.

- C. Art Show: Monique Dugaw, *Executive Director for Communications and Public Engagement*, shared information about the Southwest Washington Regional High School Art Show being held virtually on March 31st at 5:00 p.m. She planned to send Board Members the link necessary to view the event.
 - D. Purchase and Sale Agreement: A special meeting will most likely be called in the next few weeks for the board to review and consider approval of a pending purchase and sale agreement.
 - E. AESD Annual Meeting: The AESD Annual Membership meeting will be held virtually on April 14th from 5:30 p.m. – 7:30 p.m. Board Members will be registered by Administration staff.
 - F. Consolidating EHS Grants: Jodi Wall, *Executive Director for Early Care and Education*, facilitated discussion with Board Members about consolidating the Early Head Start Home-Based grant and the Early Head Start Center-Based grant, currently held by ESD 112, from two into one. She reviewed the benefits and risks of consolidating and answered questions from the Board. After discussion was held, Board Members agreed by general consensus to move forward with consolidation of the two grants.
- Employee Kudos: Mike Nerland, *Assistant Superintendent for Teaching & Learning*, shared Kudos that staff sent to each other.

PROPOSALS FOR ACTION

- Motion passed to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – February 23, 2021 and ESD 112 Board of Directors' Special Business Meeting – March 10, 2021; ESD 112 Personnel Activity Reports for March 2021, ESD 112 Expenditure Reports for February 2021; and Early Head Start expenditure reports for February 2021.
- Motion passed to approve Funding Applications for EHS-Home Based COLA (Grant #10CH011303-200) in the amount of \$7,920 and EHS-Center Based COLA (Grant #HP000087-05) in the amount of \$21,577, as presented.
- Motion passed to approve Board Resolution R.21.04 – In the Matter of Approval of the Early Head Start COLA, as presented.
- Motion passed to approve the Settlement Agreement, as presented.

PUBLIC AND BOARD COMMENTS

- Correspondence
- Audit Exit Interview: Darlene Stickel attended and commented on the meeting.

CALENDAR

- ESD 112 Art Show – Virtual – March 31, 2021 – 5:00 p.m. – 5:30 p.m.
- AESD Executive Board Meeting – Zoom – April 14, 2021 – 4:30 p.m. – 5:30 p.m.
- AESD Annual Meeting Mini Conference – Zoom – April 14, 2021 – 5:30 p.m. – 7:30 p.m.
- ESD 112 Board of Directors' Business Meeting – Zoom – April 27, 2021 – 3:00 p.m. – 5:00 p.m.
- AESD School Accreditation – Zoom – May 17-18, 2021 – Time TBD
- ESD 112 Board of Directors' Business Meeting – TBD – May 25, 2021 – 3:00 p.m. – 5:00 p.m.
- WSSDA Spring Regional Meeting – Virtual – May 26, 2021 – 6:00 p.m. – 7:30 p.m.

ADJOURNMENT

The meeting adjourned at 4:13 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.