



# BOARD OF DIRECTORS

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## ROLL CALL

Board Members Present: Darlene Stickel, President; Mark Hottowe, Vice-President; LeAnne Bremer; Kevin Davis; Richard Graham, and Heidi Rosenberg. Guests: Deb Drandoff and Christine Katon. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jeffrey Niess, Jodi Wall, and Kathy Whitlock.

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## CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by Darlene Stickel, *President*, at 3:00 pm on May 24, 2022. A quorum of five members were present.

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## OATH OF OFFICE

Tim Merlino, *Superintendent*, administered the Oath of Office to Heidi Rosenberg, District 3 Director.

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## INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and the following guests: Deb Drandoff and Christine Katon.

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## REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director of Early Care and Education*, shared highlights of the monthly report including a family success story regarding an Early Head Start family that was able to complete their family goal of becoming a licensed child care provider. The recent Policy Council Meeting was a success and had the most family participation since the pandemic began, with families that are very involved and engaged.
- Youth Employment Services (YES) Program: Christine Katon, *Youth Workforce Program Manager*, and Deb Drandoff, *Director of Prevention & Youth Services*, share an update on the YES program. Previously known as the SummerWorks Program, YES is funded by the Division of Vocational Rehabilitation (DVR) and engages students aged 14-21 with a documented disability, IEP, or 504 plan. Students are placed in 40-120 hour paid internships. The program was previously limited to a service area of Clark, Cowlitz, and Wahkiakum Counties but will expand to serving all counties in the ESD 112 region by next year. The program expects to serve a total of 250 students this year and anticipates serving 370 students next year. ESD 112 partners with over 100 businesses to place students in internships.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
  - A. Board Vacancy, District 5: The initial deadline for the District 5 board vacancy has passed. The ESD was contacted by five people interested in the opening but only two

people met the requirement of residing within the district boundaries. No applications were submitted. The opening will be re-advertised for three more weeks.

- B. Governor's Emergency Proclamation: The Governor's emergency proclamation regarding open public meetings has ended. Beginning in June, an in-person meeting location must be available for all board meetings. Board members and interested members of the public are still allowed to join meetings remotely. At the June board meeting, a decision will be made regarding the meeting format/location for 2022-23.
  - C. Biller Family Foundation Grant: ESD 112's proposal for a CTE Rural Expansion grant was approved by the Biller Family Foundation for \$190,000 each year for two years. This funding will support building a hybrid model for rural students to access more CTE courses.
  - D. Waitsburg School District: Has contacted the ESA and is interested in joining the special education cooperative as the 29<sup>th</sup> district member.
  - E. Open Doors: The Open Doors credit recovery program is currently located at the ESD 112 main campus in the 2200 building. The program has been notified that Vancouver Public Schools will run their own program next year which will lower the number of students participating from the Vancouver area. The program is considering moving the program location to North Clark County to make the program more accessible to districts in that area.
- Employment Acknowledgements and Recognition: Monique Dugaw, *Executive Director of Communications and Public Engagement*, shared employee accolades from April and May.

## **PROPOSALS FOR ACTION**

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- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meetings – April 26, 2022, and May 10, 2022; ESD 112 Personnel Activity Reports for May 2022, ESD 112 Expenditure Reports for April 2022; and Early Head Start expenditure reports for April 2022.
- **Motion passed** to approve Board Resolution R.21.18 – In the Matter of Approval of the 2022-23 Compensation Proposal.
- **Motion passed** to approve Board Resolution R.21.19 – In the Matter of the 2022-23 ESD 112 Budget.
- **Motion passed** to approve Board Resolution R.21.20 – In the Matter of Refunding an Outstanding Bond.
- **Motion passed** to approve Board Resolution R.21.21 – in the Matter of Recognition of Steve Wrightson.
- **Motion passed** to approve Board Resolution R.21.22 – In the Matter of Obsolete/Surplus Items – Agency/Child Care Centers.
- **Motion passed** to approve the Comprehensive Community Assessment.
- **Motion passed** to approve the Early Head Start Self-Assessment for the 2021-22 Program Year.
- **Motion passed** to approve the 2022-2023 Early Head Start Continuation Grant No. 10CH011303, for the budget period 9/1/2022-8/31/2023, in the amount of \$2,501,568.
- **Motion passed** to approve the Early Head Start COLA and Quality Improvement Application for Grant No. 10CH011303, for the budget period 9/1/22-8/31/23, in the amounts of \$55,799 for COLA and \$66,851 for Quality Improvement.

## **PUBLIC AND BOARD COMMENTS**

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- Public Comments: There were no public comments.
- Correspondence: It was noted that correspondence was included in the board packet.
- Board Attendance at Events: Kevin Davis attended AESD School Accreditation Review in Olympia and served on an accreditation panel. He shared it was a positive and valuable experience hearing directly from state school districts.

## **CALENDAR**

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- STEPS Graduation – STEPS – June 15, 2022 – 11:00 am – 12:00 pm
- ESD 112 End of Year Celebration – ESD 112 – June 24, 2022 – 12:00 pm – 2:30 pm
- ESD 112 Board of Directors’ Business Meeting – Zoom – June 28, 2022 – 3:00 pm – 5:00 pm
- ESD 112 Board of Directors’ Business Meeting – Zoom – August 23, 2022 – 3:00 pm – 5:00 pm
- AESA National Conference – Atlanta, GA – November 30 – December 2, 2022

## **BOARD EXECUTIVE SESSION**

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- The board met in executive session for discussion with legal counsel under RCW 42.30.110(1)(i) and discussion of performance of an employee under RCW 42.30.110(1)(g).

## **ADJOURNMENT**

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The meeting adjourned at 4:52 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: [sara.moore@esd112.org](mailto:sara.moore@esd112.org). Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.