



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, *President*; Darlene Stickel, *Vice President*; LeAnne Bremer; Dr. Richard Graham; and Steve Wrightson. Mark Hottowe was excused. Non-voting member present: Marilyn Koenninger.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by Ann Campbell, *President*, at 3:00 p.m. on November 24, 2020 with a quorum of five members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Ann Campbell welcomed attendees and introduced the following guests: Effie Triol, *K-4 Literacy Coordinator*; Dr. Erin Lark, *Teacher of the Year*; and, Traicy Bernal, *Classified Employee of the Year*.

SPECIAL RECOGNITIONS

- Effie Triol, *K-4 Literacy Coordinator*, introduced Erin Lark, a *teacher* at iTech Academy and Traicy Bernal, a *secretary* at Ogden Elementary School in the Vancouver School District. Dr. Lark was then recognized and congratulated by ESD 112 Board president, Ann Campbell, for being selected as the 2020 ESD 112 Region Teacher-of-the-Year and Traicy Bernal was recognized and congratulated for being selected as the ESD 112 region Classified Employee-of-the-Year for 2020.

OATH OF OFFICE

- Tim Merlino, *Superintendent*, administered the Oath of Office to newly-appointed board member representing District #5, Marilyn Koenninger.
- Following the Oath of Office, Marilyn Koenninger was recognized as a voting member.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care and Education*, shared that through the Early Head Start Home-Based grant, a new partnership has been established with Clark College to offer an English as a Second Language course to parents being served in the program. The Early Head Start Home-Based program has also collaborated with 1-2-3 Grow and Learn to bring a virtual playgroup to the families of Early Head Start and Early Intervention. There have been many successful family outcomes including a family receiving housing assistance and another establishing credit for a home loan. Notice was also received that Early Head Start fully passed their federal review. Jodi also reviewed the current status of COVID cases in child care centers.
- Year-End Financial Report: Gavin Hottman, *Chief Business Officer*, reviewed a presentation outlining the year-end financials for 2019-2020 and provided an update on ESD 112's current fiscal status.
- On Target 2020-Accomplishments & Challenges: Cabinet members provided a summary of their accomplishments for 2019-2020 and highlighted their goals and potential challenges for the 2020-21 school year.

- **Superintendent's Report:** Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. **Governor's Proclamation:** Governor Inslee issued guidance for counties across the State of Washington on November 16th that prohibited social gatherings with people outside of their households. Outdoor gatherings were limited to 5 people and restaurants were closed to indoor seating. Guidance was also established for non-essential travel outside of the state and/or country that encouraged individuals to self-quarantine for 14 days upon return.
 - B. **ESD 112 COVID Update:** COVID cases have been increasing across the State, specifically in Clark and Cowlitz Counties. This has led to additional closures and an increase in the number of employees impacted by possible exposure and the need to quarantine.
 - C. **School District Reopening Status:** The rise in COVID cases has made it very difficult for students to return to in-person instruction in schools. Health Department officials have stated that while the virus is not transmitted within schools, it will be unlikely students will be able to return until the community spread is under control. There are two potential vaccines set for distribution in early December. However, it could take months for the vaccine to be available to school district personnel.
 - D. **ESD Property:** The terms of an offer received for the ESD 112 property were not viable due to the purchaser wanting the ESD to finance the sale. The offer was declined and the ESD will be putting out an RFP for broker services to relist the property.
 - E. **ESD 112 Legislative Forum:** The ESD 112 Legislative "virtual" Forum is scheduled for Friday, December 4. Board members wanting to participate should notify Wendy Niehaus or Amber Scott to receive zoom details.
 - F. **Personal Protective Equipment (PPE):** ESD 112 is managing a second round of PPE ordering for Washington school districts. Items will be sent to the ESD 112 warehouse and then transferred to other ESDs in the state for delivery to districts in their regions.
 - G. **SEBB Policies:** Marnie Allen will be presenting the first reading of policy updates needed for transition to the SEBB at the board meeting in December. Second reading will be heard at the January meeting.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – October 27, 2020; ESD 112 Personnel Activity Report for November 2020, ESD 112 Expenditure Reports for October 2020; and Early Head Start Budget Status/Expenditure Reports for October 2020.
- **Motion passed** to approve Board Resolution R.20.18 – In the Matter of Appointment of Mr. John Deeder to Position #6 of the Regional Committee on School District Reorganization for the Term 2020-2022, as presented.
- **Motion passed** to approve Board Resolution R.20.19 – In the Matter of Recognition of Exemplary Service of Ms. Christine Wamsley, as presented.

PUBLIC AND BOARD COMMENTS

- Correspondence
- **AESD Executive Board Meeting:** Steve Wrightson attended and commented on the meeting.

CALENDAR

- AESA Annual Conference – Virtual – December 2-4, 2020
- ESD 112 Legislative Forum – Webinar – December 4, 2020 – 10:00 a.m. – 12:00 p.m.
- ESD 105 Legislative Forum – Virtual – December 15, 2020 – 10:00 a.m. – 12:00 p.m.
- ESD 112 Board of Directors' Business Meeting – Zoom – December 15, 2020 – 3:00 p.m. – 5:00 p.m.
- ESD 112 Board of Directors' Business Meeting – Zoom – January 26, 2021 – 3:00 p.m. – 5:00 p.m.
- AESD Executive Board Meeting – Zoom – February 10, 2021 – 9:00 a.m. – 10:30 a.m.
- WASA/WSSDA/WASBO Legislative Conference – Webinar – February 21, 2021 – 1:00 p.m. – 5:00 p.m.

- WASA/WSSDA/WASBO Week on the Hill - Virtual - February 22 - 26, 2021 - Time TBD
- ESD 112 Board of Directors' Business Meeting - Zoom - February 23, 2021 - 3:00 p.m. - 5:00 p.m.
- WASA Small Schools Spring Conference - Zoom - March 22 - 23, 2021 - 8:30 a.m. - 12:00 p.m. Daily
- ESD 112 Board of Directors' Business Meeting - Zoom - February 23, 2021 - 3:00 p.m. - 5:00 p.m.

EXECUTIVE SESSION

- The board moved into Executive Session at pm 5:02 p.m. for discussion of offering to sell property pursuant to RCW 43.30.110(1)(c). The session was scheduled to end at 5:20 pm.
- The Executive Session was adjourned at 5:23 p.m. and regular business reconvened at 5:24 p.m.

ADJOURNMENT

The meeting adjourned at 5:24 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.