



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Darlene Stickel, President; Mark Hottowe, Vice President; Dr. Richard Graham; Steve Wrightson; LeAnne Bremer; Ann Campbell; and, Marilyn Koenninger.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by Darlene Stickel, *President*, at 3:00 p.m. on November 23, 2021 with a quorum of seven members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Darlene Stickel welcomed attendees and the following guest: Corina McEntire, *COVID-19 Screening/Testing Coordinator*, Scott LaBar, *Risk and Safety Manager*; and a guest signed in as John.
- Scott LaBar, *Risk and Safety Manager*, was recognized and congratulated for his retirement after 21 years of service to ESD 112.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care & Education*, reviewed the report sent monthly to the Board. She discussed photos from the report that showed new logos and artwork placed on program cars to assist with marketing and recruiting for Early Learning programs. Staff continue to do great work supporting the home and center-based services, and are working hard to increase enrollment numbers that are still down but climbing every day. The program continues to work closely with SELF to address staffing shortages and are hopeful funds will become available to assist with incentivizing current employees to stay and to recruit new ones.
- Learn to Return Program Report: Marnie Allen, *Attorney, Assistant Superintendent Human Resources & Insurance Programs* introduced Corina McEntire, *COVID-19 Screening/Testing Coordinator*, who briefed the board on the new Learn to Return program. Learn to Return assists districts with returning students to the classroom safely with testing and screening strategies, labor support funds, and sharing best practices from the field.
- On Target Accountability Report 2021: Tim Merlino, *Superintendent*, introduced Gavin Hottman, *Assistant Superintendent and Chief Business Officer*, who provided a preliminary financial report for the 2020-21 fiscal year. Cabinet members then presented a summary of their accomplishments for 2020-2021 and highlighted their goals and potential challenges for the 2021-22 school year.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. National Award: The ESD 112 Prevent Coalition received the national Coalition of Excellence award distinguishing them as the top prevention coalition in the country.
 - B. Legislative Forum: The ESD 112 Legislative Forum is scheduled for December 3rd. An invitation and link will be sent to those interested in attending the virtual event.
 - C. Records Request: The ESD received a request for records from the Seattle Times.

- D. Office Building Sale: The pending sale with Church and Dwight for office space on the Ogden Campus is due to close in mid-December. The Board will be presented with recommendations for the proceeds at their December meeting.
 - E. Wahkiakum School District: The Wahkiakum School District is planning to file a lawsuit against the State of Washington regarding inequities in funding for capital facilities.
 - F. Board Work Session at next meeting: The board agreed to add Board succession planning to the agenda of their December meeting.
- Employee Acknowledgements and Recognition: Monique Dugaw, *Executive Director for Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. Excellent Care: Lisa Ahrens and Roxy Praney, employees at the Ilahee Child Care Center, were recognized by a parent for always being upbeat, positive and welcoming.
 - B. Excellent Service Training: Solina Journey, *MTSS Coordinator*, was recognized for providing a positive and timely day long, in-service training for the Lyle School District.
 - C. Career Path Sharing: Xander Hayes, *TV Etc. Coordinator*, received a thank you for sharing his career path and process with students at the Ocean Beach School District.

PROPOSALS FOR ACTION

- Motion passed to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – October 26, 2021; ESD 112 Personnel Activity Reports for November 2021, ESD 112 Expenditure Reports for October 2021; and Early Head Start expenditure reports for October 2021.
- Motion passed to approve Longevity Pay, as presented.
- Motion passed to approve Long-Term Care Benefit Allocation, as presented.

PUBLIC AND BOARD COMMENTS

- Public Comments: There were no requests made to make public comments.
- Correspondence: Correspondence had been emailed to Board members.
- WSSDA Fall Regional Meeting: Darlene Stickel attended and commented on the meeting.

CALENDAR

- ESD 112 Legislative Forum – Zoom – December 3, 2021 – 10:00 am – 12:00 pm
- ESD 112 Board of Directors' Business Meeting – Zoom – December 14, 2021 – 3:00 pm – 5:00 pm
- ESD 112 Board of Directors' Business Meeting – TBD – January 25, 2022 – 3:00 pm – 5:00 pm
- WASA/WSSDA/WASBO Legislative Conference and Day on the Hill – Olympia, WA – January 30-31, 2022
- AESD Executive Board Meeting – Zoom – February 8, 2022 – 9:00 am – 10:30 am
- Third Year Accreditation – Zoom – February 22, 2022 – 11:00 am – 2:45 pm
- ESD 112 Board of Directors' Business Meeting – TBD – February 22, 2022 – 3:00 pm – 5:00 pm
- WASA Small Schools Conference – Wenatchee, WA – March 21-22, 2022
- ESD 112 Board of Directors' Annual Retreat – TBD – March 28, 2022 – 8:30 am – 5:00 pm
- ESD 112 Board of Directors' Business Meeting – TBD – March 29, 2022 – 8:30 am – 12:00 pm
- ESD 112 Board of Directors' Business Meeting – TBD – April 26, 2022 – 3:00 pm – 5:00 pm
- AESD Annual Conference – Hyatt Regency Lake Washington – April 27-29, 2022

ADJOURNMENT

The meeting adjourned at 5:10 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.