



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, *President*; Darlene “De” Stickel, *Vice President*; Dr. Richard Graham; Marilyn Koenninger; Steve Wrightson; LeAnne Bremer; and Mark Hottowe.

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 3:00 p.m. on October 29, 2019 with a quorum of seven members present.

INTRODUCTIONS AND WELCOME OF GUESTS

Ann Campbell welcomed attendees and introduced the following guests: Effie Triol, *K-4 Literacy Coordinator*; and Benton Dorman, *Assistant Director for Special Education*.

TEACHER OF THE YEAR PRESENTATION

Effie Triol, *K-4 Literacy Coordinator*, introduced Amy Campbell, a *teacher* at Helen Baller Elementary School in the Camas School District. Amy was then recognized and congratulated by ESD 112 Board president, Ann Campbell, for being selected as the 2020 ESD 112 Regional Teacher-of-the-Year and the 2020 Washington State Teacher-of-the-Year.

REPORTS AND DISCUSSION

- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care & Education*, reported that an In-Service for the Birth-5 program was held at ESD 112, Bridgeview Resource Center and Hough Early Learning Center on September 27. This was the first time all staff were brought together from birth-5 child care, ECEAP and EHS programs. The day involved 13 facilitators and over 200 education, family support, and kitchen staff. The success stories focused on the resiliency shown by two single mothers participating in the Early Head Start program. The ECEAP and Early Head Start programs are not yet fully enrolled but outreach was continuing.
- Specialized Student Services Program Report: Jeffrey Niess, *Executive Director for Specialized Student Services* and Benton Dorman, *Assistant Director for Special Education* provided an update on special education services provided to school districts. Jeffrey explained overall demographics of the department and Benton provided information on the services he provides to school districts in Skamania County.
- AESD Executive Board: Steve Wrightson, *Board Member* and *representative* to the AESD Executive Board, led discussion about what ESD 112 board members would like to see come from the AESD Executive board. The group felt many of the AESD Executive Board members are new and may not fully understand what ESDs do and suggested showing the video developed about ESDs to the group. Other ideas were to have each ESD share about a specific program they are most proud of and focus on collective services ESDs can provide across the state.
- Superintendent’s Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - A. Facilities Update: The ESD 112 conference center will be closed during the month of December to undergo renovations. Updates are also scheduled at the new STEPS building in

Longview and the recently purchased Transportation Center. The 2200 building is being reconfigured to temporarily house the outpatient mental health program until a permanent location can be identified.

- B. Director for the Outpatient Program: Interviews are being scheduled for a Director to take the lead on development and management of new mental health outpatient programs. The team is hoping to fill the position in the next few weeks.
 - C. ESD 112 Property: The pending buyers of the ESD property will have their rezoning request reviewed and considered by the Vancouver City Council on December 18.
 - D. ESD Board Elections: Discussion is being held about transferring management of ESD Board Elections from the Office of the Superintendent of Public Instruction (OSPI) to the Washington State School Directors Association (WSSDA).
 - E. Training about Public Meeting Laws: A training has been scheduled following the January board meeting regarding Public Meeting Laws. More information will be sent closer to the meeting dates.
 - F. AESD Legislative Priorities: Legislative priorities for the Association of Educational Service Districts (AESD) were reviewed and discussed.
 - G. Health Benefits: Marnie Allen, *Assistant Superintendent for Human Resources and Legal Services*, reviewed adjustments to 2020 health care benefits and contributions for employees.
 - H. STEM Network: The SW Washington STEM Network is undergoing a leadership transition and working to restructure the framework of the network.
- Employee Acknowledgements and Recognition: Monique Dugaw, *Executive Director for Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. Fingerprinting Support: Curtis Ellis, *IT Director*; Don Wells, *Computer/Software Support Technician*; and Madison Stassens-Ketcham, *Fingerprint Technician*, were recognized for their extra work to get the new fingerprinting machine up and running.
 - B. Clock Hours Assistance: Britt Becker, *Registration Specialist*, was recognized by a teacher in the Evergreen School District for her extra help and patience figuring out a complicated clock hour situation.
 - C. Child Care Employees: Kailynn Keirstead, *Columbia Valley Center Director*; and Karrington Thiemann, *Child Care Assistant*, were both recognized by a parent for being professional, courteous and friendly.
 - D. Communications Department New Hires: Nick Shanmac, *Communications Manager*; and Amelia Holmes, *Communications Manager*, received special recognition as new employees for their accomplishments supporting ESD 112 staff and the Hockinson and Kalama school districts.
 - E. ECE Professional Development Day: Early Care and Education held a professional development day for all child care and early learning staff. This was the first time an in-service for all staff had been held and it was a big success.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting-September 24, 2019; ESD 112 Personnel Activity Report for October 2019; ESD 112 Expenditure Reports for September 2019; and Early Head Start expenditure reports for September 2019.
- **Motion passed** to approve Board Resolution R.19.20 – In the Matter of the Obsolete/Surplus Vehicles, as presented.
- **Motion passed** to approve Board Resolution R.19.21 – In the Matter of Approving Out of Endorsement Assignment for Glenn DeBuse, as presented.

PUBLIC AND BOARD COMMENTS

- Correspondence
- Retirement Party for Lori Oberheide: Ann Campbell, De Stickel, Steve Wrightson, Mark Hottowe and Richard Graham attended and commented on the event.
- WSSDA Regional Fall Meeting: Ann Campbell, De Stickel, and Richard Graham attended and commented on the meeting.

CALENDAR

- A. ESD 112 Legislative Forum – ESD 112 – November 15, 2019 – 10:00 am – 12:00 pm (lunch following)
- B. AESD Executive Board Meeting – November 20, 2019 – Bellevue Hyatt Regency – 12:00 pm – 3:00 pm
- C. ESD 112 Board of Directors’ Business Meeting – November 26, 2019 – ESD 112 – 3:00 pm – 5:00 pm
- D. ESD 112 Holiday Event – ESD112 – December 3, 2019 – 3:30 pm – 5:00 pm
- E. AESA Annual Conference – Phoenix, AZ – December 4-7, 2019
- F. ESD 112 Board of Directors’ Business Meeting with ESD Connects – Red Cross Building – December 17, 2019 – 11:30 am – 1:00 pm
- G. ESD 112 Board of Directors’ Business Meeting – January 28, 2020 - ESD 112 – 3:00 pm – 5:00 pm
- H. WSSDA/WASA/WASBO Legislative Conference – February 9-10, 2020 – Olympia, WA
- I. ESD 112 Board of Directors’ Business Meeting – February 25, 2020 – ESD 112 – 3:00 pm – 5:00 pm
- J. WASA Small Schools Conference – March 9-10, 2020 – Wenatchee, WA

ADJOURNMENT

The meeting was adjourned at 5:07 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent and Board of Directors, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.