

SOUTHWEST WASHINGTON RISK MANAGEMENT INSURANCE COOPERATIVE
EXECUTIVE COMMITTEE MEETING
December 2, 2020
Via Zoom

MINUTES

Members Present:

Scott Westlund, Chair, Woodland School District
Michael Green, Woodland School District
Jeff Snell, Camas School District
Joey Castilleja, Mabton School District
Ann Varkados, Centerville/Lyle School District

Others Present:

Loy Dale, ESD 112
Marnie Allen, ESD 112
Gavin Hottman, ESD 112
Shaun Mettler, ESD 112
Rana Karabay, ESD 112
Scott La Bar, ESD 112
Trista Greenwood, ESD 112
Denise Heindel, ESD 112

Chair Scott Westlund called the meeting to order at 3:32 pm and determined a quorum existed.

Consideration of Agenda was not addressed.

Rana Karabay detailed the intention for the AGRiP application. She explained the Association of Governmental Risk Pools (AGRiP) Advisory Standards Recognition Application, provides a 3 year recognition to those few Risk Pools applicants who meet AGRiP's best practices standards in the following categories:

1. Governance
2. Staffing
3. Service Provider
Contracts
4. Member Services
5. Coverages
6. Underwriting
7. Business Continuity
8. Data Security
9. Claim Management
10. Professional
Development

The standards now include three new sections:

Coverage: documentation to our members, providing certificates of insurance, evaluating adequacy and revisions in coverage, method of resolving member coverage disputes and use of coverage counsel.

Underwriting: establishment of criteria, underwriting systems and data and communication of underwriting goals.

Claim Management: written claim handling procedures, claim settlement authority levels, appeal/dispute process for members, claim data management, litigation management, independent claims audit.

The only area where our practice does not align with AGRiP Standards is in an underwriting question:

Underwriting Communication Standard Yes No Our Practice

| | | | |
|--|--|----------|---|
| The pool provides members with information about upcoming rate and/or contribution changes in a manner that is timely and aligns with the pool's notice provisions for member withdrawal. | | x | Rate information is provided to members before May 1st according to member requests for school district budgeting purposes. |
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Ann Varkados moved to submit the AGRiP application and pay the \$750.00 application fee to obtain industry recognition. Jeff Snell seconded. Motion passed.

Scott Westlund thanked staff for their work and adjourned the meeting at 3:56 pm.