

SW Washington Risk Management Insurance Cooperative

EXECUTIVE COMMITTEE LETTER

December 16, 2019

1:00 pm to 3:00 pm

Heathman Lodge, Chief Comcomly Room

I. **Call to Order**

Chair Scott Westlund will call the meeting to order and determine that a quorum exists.

II. **Consideration of Agenda**

ACTION REQUESTED: Approval by consensus of the Agenda as presented along with any revisions that are accepted. Exhibit 1 (Note: The "Executive Committee Letter" acts as the agenda.)

III. **Consent Agenda**

- A. Minutes from Committee Meetings on April 24, 2019 and May 6, 2019 Exhibits 2 & 3
- B. Open Claims Report as of December 2, 2019 Exhibit 4
- C. Preliminary Year-End Financial Reports as of August 31, 2019 Exhibits 5 & 6
- D. Administrative Expenditures through October 31, 2019 Exhibit 7

ACTION REQUESTED: Approval of the Consent Agenda.

IV. **Information Items**

A. **Broker Analysis of Excess Insurance Market (Jim Wilkey)**

Jim Wilkey will share the results of his marketing efforts on behalf of the Risk Cooperative.

B. **Review Actuary Solvency Report (Kevin Wick)**

Kevin Wick will review PricewaterhouseCoopers Actuarial Review as of August 31, 2019. Exhibit 8

C. **Invitation to PRIMA and AGRiP Conferences (Jeff Boydston)**

Jeff Boydston will review the educational opportunities for Insurance Cooperative Executive Committee Members. Exhibit 9

D. **ESD 105 New Member (Jeff Boydston)**

Jeff Boydston will report that ESD 105 joined the Risk Cooperative effective 9/1/19.

E. Administrative Consultants and Attorney Consultation Survey (Jeff Boydston)

Jeff Boydston will discuss the findings of the School Administrator Consultation and Attorney Consultation services customer satisfaction survey.

F. Report on the Loss Control Focuses for 2019-20 (Scott La Bar)

Scott La Bar will discuss the loss control focuses for this year. Exhibit 10

V. Action Items

A. Ratification of the 2019-2020 Self-Insured Retention Agreement (Jeff Boydston)

Jeff Boydston will review the Risk Cooperative's Self-Insured Retention Agreement for 2019-20. Exhibit 11

ACTION REQUESTED: Ratification of the 2019-2020 Self-Insured Retention Agreement for the Southwest Washington Risk Management Insurance Cooperative (SWRMIC).

VI. Comments from Committee Members

VII. Adjournment of Meeting (Scott Westlund)