

SOUTHWEST WASHINGTON RISK MANAGEMENT INSURANCE COOPERATIVE
EXECUTIVE COMMITTEE MEETING
May 7, 2018

MINUTES

Members Present:

Michael Green, Chair, Woodland School District
Scott Westlund, Kelso School District
Jeff Snell, Camas School District
Karen Douglass, Stevenson-Carson School District

Members Present via telephone:

John Schieche, East Valley School District

Others Present:

Tim Merlino, ESD 112
Gavin Hottman, ESD 112
Loy Dale, ESD 112
Peggy Sandberg, ESD 112
Shaun Mettler, ESD 112
Jeff Boydston, ESD 112
Scott La Bar ESD 112
Trista Greenwood, ESD 112
Susan Rahl, ESD 112
Kevin Wick, PriceWaterhouseCoopers

Chair Michael Green called the meeting to order at 1:00 pm and determined a quorum existed.

The Consideration of Agenda was approved by consensus.

Scott Westlund moved to approve the consent agenda, which includes minutes from the January 4, 2018 Executive Committee meeting; open claims report as of April 23, 2018; month-end financial reports as of February 28, 2018 and Administrative Expenditures through February 28, 2018. Karen Douglass seconded. Motion passed.

Peggy Sandberg discussed staffing changes. Stacia Bolger has resigned to accept a position at Olympic ESD 113 in Olympia; Peggy Sandberg will supervise Worker's Compensation; Trista Greenwood will move from Worker's Compensation Adjuster to Senior Loss Control Specialist; and Scott La Bar has been promoted to Loss Control Supervisor, which will include supervision of ESD 123 WC Loss Control staff.

Loy Dale reported that WSRMP continues to have a significant financial shortfall due to increased claims costs (primarily sex abuse) and inadequate rates. WSRMP reported equity of \$16 million at their April board meeting. PricewaterhouseCoopers is assisting them, and the State Risk Manager may intercede if equity falls below \$12 million. Loy reminded members that at the January 4, 2018 Risk Cooperative Executive Committee meeting, they had voted to pay the mid-year assessment of \$327,602 out of the program's equity. The WSRMP Board approved a 9% rate increase for 18-19.

Kevin Wick presented the Rate Level Review - Fiscal Year 2018-2019 for the SW Washington Risk Management Insurance Cooperative as of January 31, 2018. The largest cost increase affecting rates is from excess premium from WSRMP, which are increasing from \$1.2 million to \$1.6 million. The largest exposure change affecting member contributions was in property values, which is due to revised appraisal values rather than changes in underlying exposures.

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Shaun Mettler reviewed the 2018-19 administrative budget which includes a 1.9% COLA and step increases for eligible employees. Karen Douglass moved to approve the administrative budget of \$640,480. John Schieche seconded. Motion passed.

Loy Dale presented several options for SWRMIC to address the additional money needed due to excess premium increases. These included using equity and rate increases. Jeff Snell moved to keep rates flat, which will use \$133,585 of equity and should cover the \$300,000 needed. Scott Westlund seconded. Motion passed.

Tim Merlino, Loy Dale and Peggy Sandberg presented information on the ESD 112 Threat Assessment Program and the possibility of expanding it into Klickitat, Skamania, Pacific and Wahkiakum counties. Karen Douglas moved to use \$50,000 from fund balance for threat assessment for member districts (allocated by number of schools). Scott Westlund seconded. Motion passed.

Shaun Mettler reviewed the 2013 Mission, Vision and Values of the SWRMIC, with updated Staff Developed Goals. Doing another customer satisfaction survey (Goal A.1.) was discussed. Staff will develop questions for Committee input. By consensus, the Committee decided to accept the current Mission, Vision, and Values and Staff Developed Goals as presented.

Michael Green mentioned that the Committee needed to elect a new chair for the 2018-19 year. Karen Douglass nominated Scott Westlund. Jeff Snell seconded. Motion passed.

Michael Green adjourned the meeting at 2:29 pm