

SOUTHWEST WASHINGTON RISK MANAGEMENT INSURANCE COOPERATIVE  
EXECUTIVE COMMITTEE MEETING  
April 24, 2019

**MINUTES**

Members Present:

John Schieche, East Valley School District  
Michael Green, Woodland School District  
Jeff Snell, Camas School District  
Karen Douglass, Stevenson-Carson School District

Excused:

Scott Westlund, Kelso School District

Others Present:

Tim Merlino, ESD 112  
Gavin Hottman, ESD 112  
Loy Dale, ESD 112  
Peggy Sandberg, ESD 112  
Shaun Mettler, ESD 112  
Jeff Boydston, ESD 112  
Scott La Bar, ESD 112  
Trista Greenwood, ESD 112  
Susan Rahl, ESD 112  
Kevin Wick, PWC  
Eileen Masa, USI Brokerage  
Jim Wilkey, USI Brokerage

Acting Chair John Schieche called the meeting to order at 1:00 pm and determined a quorum existed.

Karen Douglass moved to approve the Consideration of Agenda. Jeff Snell seconded. Motion Passed.

Jeff Snell moved to approve the consent agenda, which includes Minutes from the December 10, 2018 Executive Committee meeting; Open Claims Report as of April 15, 2019; Month-End Financial Reports as of January 31, 2019 and Administrative Expenditures through January 31, 2019. Karen Douglass seconded. Motion passed.

Jeff Boydston introduced Eileen Masa and Jim Wilkey from USI Brokerage who shared the process they have been through with the Risk Cooperative. Their presentation covered where we have been, where we are now and the timeline for the future. They plan to go out to the marketplace in June, answer questions in July and August and have a complete conceptual proposal by early September. They suggested that we may need to increase the retention level from \$250,000 to \$500,000. WSRMP is not pressing to increase retention but they do offer it. The brokers also mentioned that claims for sexual abuse/molestation may need to be presented separately.

Notice to withdraw was given to WSRMP in May 2018. The deadline to rescind notice is January 2020.

Reviewing the Risk Cooperative's rate level review, Kevin noted that overall projected program costs are up by approximately 4%, from \$3.11 M to \$3.23M; however, contribution rates allowed for a buffer of approximately 5%. He offered four options for funding: maintain current rates, breakeven rates, decrease rates 4.5% or increase rates 3%.

Shaun Mettler noted that the administrative budget for 2019-2020 decreased by 1.1 % and included step increases for eligible employees and a 2% COLA for all employees. Jeff Snell moved to approve the 2019-2020 Administrative Budget of \$633,444. Karen Douglass seconded. Motion passed.

The Executive Committee discussed the option of staying with a flat rate or a 3% rate increase. The Committee agreed to a 1.5% increase. Michael Green moved to increase contribution rates by 1.5%. Jeff Snell seconded. Motion passed.

Michael Green moved to approve the AGRiP Advisory Standards Recognition Application. Karen Douglass seconded. Motion passed.

Loy Dale shared that the AGRIP Governance and Leadership Conference that he attended in St. Louis in March was well worth the time. He mentioned how well-informed our executive committee members are.

Loy thanked Jim and Eileen for coming and John Schieche thanked the ESD staff for their work.

Karen Douglass moved for adjournment. Jeff Snell seconded. Motion passed. Meeting adjourned at 2:48 pm.