

**SOUTHWEST WASHINGTON RISK MANAGEMENT INSURANCE COOPERATIVE
EXECUTIVE COMMITTEE MEETING**

April 21, 2020
Via ZOOM

MINUTES

Members Present:

Scott Westlund, Chair, Kelso School District
Michael Green, Woodland School District
Jeff Snell, Camas School District
Karen Douglass, Stevenson-Carson School District
John Schieche, East Valley School District

Other Districts Present:

Joseph Castilleja, Mabton School District
Justin Scully, East Valley School District
Ann Varkados, Centerville/Lyle School Districts

Others Present:

Tim Merlino, ESD 112
Gavin Hottman, ESD 112
Marnie Allen, ESD 112
Loy Dale, ESD 112
Peggy Sandberg, ESD 112
Shaun Mettler, ESD 112
Scott La Bar, ESD 112
Trista Greenwood, ESD 112
Denise Heindel, ESD 112
Kevin Wick, PWC

Chair Scott Westlund called the meeting to order at 1:00 pm and determined a quorum existed.

Karen Douglass moved to approve the Consideration of Agenda. John Schieche seconded. Motion passed.

Michael Green moved to approve the Consent Agenda, which includes Minutes from the December 16, 2019 Executive Committee meeting; Open Claims Report as of April 8, 2020; Month-End Financial Reports as of January 31, 2020 and Administrative Expenditures through January 31, 2020. Karen Douglass seconded. Motion passed.

Kevin Wick reviewed the Risk Cooperative's losses by coverage year and expected program costs for FY 20-21. He noted an 18% increase in costs due primarily to a \$500K increase in excess insurance premiums. He provided three rating options for next year, noting that the expected cost of the program (breakeven rates) would require a 21% base rate increase. He also noted there have been no rate increases in this program in the last eight years.

Michael Green moved to increase base contribution rates by 18%, which is expected to use \$100K from fund balance. Jeff Snell seconded. Motion passed. Committee members asked for a modeling of the expected cost to each member with the 18% base rate increase, and this was provided by email on April 22nd. (Note: A member's contribution may be more or less than the base rate change due to changes in the district's exposures and experience modification factors.)

Kevin Wick shared that the Risk Cooperative's capital modeling study was last done in 2015 and needs to be updated. This study provides information for a target range for solvency (adequacy of the pool's fund balance). Michael Green moved to approve updating the Risk Cooperative's Capital Modeling Study in FY 2020-21 at a cost of \$60K. Karen Douglass seconded. Motion passed.

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Shaun Mettler noted that the administrative budget for 2020-2021 increased by 1.9 % and included step increases for eligible employees and a 1.6% COLA for all employees. John Schieche moved to approve the 2020-2021 Administrative Budget, with the addition of \$60,000 for the Capital Modeling Study, for a total budget of \$710,570. Michael Green seconded. Motion passed.

Jeff Snell shared that the AGRIP Governance and Leadership Conference that he attended in Orlando in March was well worth the time. He enjoyed several topics including Succession Planning, Sustainability and the Data Quality Management presentation by Kevin Wick.

Loy Dale and Scott Westlund thanked John Schieche and Karen Douglass for their service as committee members. Scott also welcomed Joseph Castilleja and Ann Varkados to the committee next year (pending a vote of the full membership).

Chair Scott Westlund adjourned the meeting at 2:15 pm.