

SOUTHWEST WASHINGTON RISK MANAGEMENT INSURANCE COOPERATIVE
EXECUTIVE COMMITTEE MEETING
December 16, 2019

MINUTES

Members Present:

Scott Westlund, Chair, Woodland School District
Michael Green, Woodland School District
Jeff Snell, Camas School District
Karen Douglass, Stevenson-Carson School District
John Schieche, East Valley School District

Others Present:

Tim Merlino, ESD 112
Loy Dale, ESD 112
Peggy Sandberg, ESD 112
Shaun Mettler, ESD 112
Jeff Boydston, ESD 112
Scott La Bar, ESD 112
Trista Greenwood, ESD 112
Denise Heindel, ESD 112
Kevin Wick, PriceWaterhouseCoopers
Jim Wilkey, USI Brokerage

Chair Scott Westlund called the meeting to order at 1:00 pm and determined a quorum existed.

Michael Green moved to approve the Consideration of Agenda. Karen Douglass seconded. Motion passed.

John Schieche moved to approve the Consent Agenda. Michael Green seconded. Motion passed.

Jim Wilkey presented the Broker Analysis of the Excess Insurance Market. He noted that the Risk Cooperative was very well received in the insurance marketplace and that we had good loss experience.

Kevin Wick presented the Actuarial Review for the Southwest Washington Risk Management Insurance Cooperative as of August 31, 2019. He also mentioned the new standard for capital adequacy assessment.

Jeff Boydston invited committee members to contact him if they would like to attend either the AGRiP Governance and Leadership Conference on March 1-4, 2020 in Orlando FL. or the PRIMA Annual Conference on June 14-17, 2020 in Nashville TN. Committee members were encouraged to take advantage of this opportunity.

Jeff Boydston reported that a full membership vote was sent out and ESD 105 joined the Risk Cooperative effective 9/1/19.

Jeff Boydston discussed the May 2019 customer satisfaction surveys for the School Administrative Consultation and Attorney Consultation services. Twenty-one members indicated they would like the services to continue. He reported that \$48,000 was spent out of \$55,000 for the School Administrator Consultation budget and \$25,000 was spent out of the \$55,000 Attorney Consultation budget. Jeff Snell asked how the Administrative Consultants can be kept up to date as school district issues are changing, and the role of leaving officers have evolved.

Scott La Bar reported on the loss control focuses for the 2019-20 school year; including (1) providing informational safety talks on emergency operations topics to assist in preparation, response and recovery efforts, and (2) Develop and host Cybersecurity workshop at the ESD/ZOOM with a target audience of member school district IT employees. Members felt that cybersecurity is an important issue.

Jeff Boydston reviewed the Risk Cooperative's Self-Insured Retention Agreement for 2019-20. There were 4 changes dates, policy numbers, network security SIR, and the addition of ESD 105. Michael Green moved to ratify the SIR agreement. Jeff Snell seconded. Motion passed.

Michael Green moved to rescind the Risk Cooperative's withdrawal notice from WSRMP. Karen Douglass seconded. Motion passed.

Scott Westlund thanked staff for their work and adjourned the meeting at 2:31 pm.