



BOARD OF DIRECTORS

ROLL CALL

Board Members Present: Ann Campbell, *President*; Darlene “De” Stickel, *Vice President*; Dr. Richard Graham; Marilyn Koenninger; LeAnne Bremer; and Mark Hottowe. Board Member Excused: Steve Wrightson

CALL TO ORDER

The ESD 112 Board of Directors’ Business meeting was called to order by Ann Campbell, *President*, at 12:15 p.m. on December 17, 2019 with a quorum of six members present.

INTRODUCTIONS AND WELCOME OF GUESTS

- Introductions were led around the room. ESD Connects members present were: Madison Stassens-Ketcham, *Fingerprint Technician*; Sara Moore, *Administrative Assistant II*, Marney Hefflin, *Student Services Coordinator*; Abram Krebs, *Conference Room Support Technician*; Leah Scouller, *Construction Services Specialist*; Margaret Keire, *ESA Student Services Specialist*; Connie Salzman, *Administrative Assistant I*; Amber Scott, *Administrative Assistant II for the Board of Directors and Superintendent’s Office*; Eliza Cornelison, *Legal Services Coordinator*; Jenny Kosaki, *Specialized Transportation Director*; Trista Greenwood, *Senior Loss Control Specialist*; Melissa Burt, *Copywriter/Graphic Designer*; Molly Daley, *Mathematics Coordinator*; Denise Medina-Castro, *Bilingual Secretary I*; and, Adam Scattergood, *Student Threat Assessment Coordinator*. Other guests in attendance were Mark Prussing, *Executive Director, Financial Advisory Services*.

REPORTS AND DISCUSSION

- ESD Connects: Mike Nerland, *Assistant Superintendent for Teaching & Learning and Cabinet Liaison*, introduced members of the ESD Connects team and they shared a short skit to celebrate the holidays. Co-chairs, Madison Stassens-Ketcham, *Fingerprint Technician*, and Sara Moore, *Administrative Assistant II*, reviewed activities and events led by the group over the last year.
- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, *Executive Director for Early Care and Education*, reported they were working with a food consultant to assess and evaluate current food preparation practices to determine ways to improve efficiencies. The consultant was in the process of preparing a comprehensive report that will outline options.
- Financial Advisory Services Program Report: Mark Prussing, *Executive Director, Financial Advisory Services*, shared information about the Financial Advisory Services program currently working with 30 districts both in the ESD 112 region and across the state. He reviewed the history of the program and noted collaborative work with both the ESD Construction Services Group and Communications Department.
- Superintendent’s Report: Tim Merlino, *Superintendent*, briefed the board on the following:
ESD 112 Board Retreat: A request was made to move the dates of the ESD 112 Board of Directors’ retreat from March 23 and 24 to March 30 and 31. Initial response from the board was positive. The matter will be further discussed and put before the board for approval at the January meeting.

Levy/Bond Communication: Monique Dugaw, *Executive Director for Communications and Public Engagement*, shared a website and video that was developed by the Communications Collaborative at the request of school districts in their regions to help educate constituents on the difference between levies and bonds.

Leasing Space: The ESD was in the process of touring buildings in the Longview, WA area to house the new SPERO program. More information will be brought before the board if a location is identified.

ESD Land: Buyers of land in East Vancouver, owned by ESD 112, were unable to obtain necessary zoning that was part of the original sale agreement. They have until the middle of January to decide if they will continue with the purchase.

STEM Report to CREDC: Members of the new SW WA CCL Network (formerly SW WA STEM Network) Executive Board presented at the CREDC board meeting to update them on the new structure of the network, plans going forward and the support needed from CREDC.

Oath of Office Ceremony: Greg Kimsey, *Clark County Auditor*, has been scheduled to administer the oath of office to all new board members at the January meeting.

Child Care Centers in Ridgefield: A meeting was held with administrators in the Ridgefield School District about plans for the ESD 112 child care centers currently operating in their district. It was determined these programs will be phased out of the district because of aging facilities.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting-November 26, 2019; ESD 112 Personnel Activity Report for December 2019; ESD 112 Expenditure Reports for November 2019; and Early Head Start expenditure reports for November 2019.
- **Motion passed** to approve the second reading of revisions to Board Policy 5515 - Health and Additional Benefits as presented to be effective December 17, 2019.

PUBLIC AND BOARD COMMENTS

- Correspondence
- ESD 112 Holiday Event: Ann Campbell attended and commented on the event.
- AESA Annual Conference: Ann Campbell, Dr. Richard Graham, Mark Hottowe, LeAnne Bremer, and Steve Wrightson attended and commented on the conference.
- ESD 105 Legislative Forum: Ann Campbell attended and commented on the event.

CALENDAR

- A. ESD 112 Board of Directors' Business Meeting and Open Public Meetings Training - ESD 112 - January 28, 2020 - 3:00 pm - 6:00 pm
- B. AESD Executive Board Meeting - PSESD - January 29, 2020 - 11:30 am - 2:00 pm
- C. WSSDA/WASA/WASBO Legislative Conference - Olympia, WA - February 9-10, 2020
- D. ESD 112 Board of Directors' Business Meeting - ESD 112 - February 25, 2020- 3:00 pm - 5:00 pm
- E. WASA Small Schools Conference - Wenatchee, WA - March 9-10, 202
- F. ESD 112 Board of Directors' Retreat - TBD - March 23, 2020 - 8:30 am - 5:00 pm - changing to March 30 and 31.
- G. ESD 112 Board of Directors' Business Meeting - TBD - March 24, 2020 - 8:30 am - 12:00 pm

BOARD MEMBER RECOGNITION

- Board Member, Marilyn Koeningner, was recognized and thanked for her 31.5 years of service by Tim Merlino, *Superintendent* and Ann Campbell, *Board President*.

PROPOSAL FOR ACTION

- **Motion passed** to approve Board Resolution R.19.22 – In the Matter of Recognition of Exemplary Leadership of Marilyn Koenninger.

ADJOURNMENT

The meeting was adjourned at 1:36 p.m.



For questions, please contact Wendy Niehaus, Executive Assistant to the Superintendent and Board of Directors, at (360) 952-3318 or email: wendy.niehaus@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.