ROLL CALL
Board Members Present: Dr. Richard Graham, President; Ann Campbell, Vice President; Rainer Houser; Darlene “De” Stickel; Patricia “Trish” Kellogg and Steve Wrightson. Marilyn Koenninger, participated by phone.

CALL TO ORDER
The ESD 112 Board of Directors’ Business meeting was called to order by Dr. Richard Graham, President, at 3:01 p.m. on January 29, 2019 with a quorum of seven members present.

INTRODUCTIONS AND WELCOME OF GUESTS
- Dr. Graham welcomed guests and led introductions. Those in attendance were: Scott LaBar, Loss Control Supervisor; Trista Greenwood, Senior Loss Control Specialist; Jenny Bullard, Director of Specialized Transportation; Sean Mettler, Assistant Fiscal Officer II; and Michelle Blasko, Operations Supervisor.

REPORTS AND DISCUSSION
- Early Head Start and ECEAP Program Monthly Report: Jodi Wall, Executive Director for Early Care and Education, shared that the Department of Children Youth and Family Services had decided to postpone their scheduled audit of ECEAP services because of the measles outbreak. Jodi reported that program staff were working closely with school district partners and health department officials to comply with immunization requirements. To date approximately twelve children had been excluded from child care services because they were not immunized.

The Early Care and Education staff worked to develop contingency plans for child care centers to continue providing care in the Vancouver School District in the event their classified employees voted to strike. Jodi shared that the department was also holding meetings with parents to help explain recent contract changes.

- Workers’ Compensation/Loss Control and Specialized Transportation Update: Loy Dale, Assistant Superintendent for School and Agency Operations, introduced Scott La Bar who explained the Loss Control program. The main focus of the program is to work with safety contacts in school districts and assist with identifying incident trends. They also inform and educate school district personnel through training, webpage resources, newsletters, inspection manuals and checklists to help improve safety in school buildings. Jenny Bullard provided an overview of the Specialized Transportation Department.

Loy Dale reported that ESD 112 had given notice of intent to possibly leave the Washington State Risk Management Pool and had put out an RFP to determine if more affordable services could be retained.

- Superintendent’s Report: Tim Merlino, Superintendent, briefed the board on the following:
  A. Superintendent Visits: Tim has conducted forty visits with school district superintendents in our region and some outside of the region. He had visited with ten superintendents since the December meeting and has nine meetings left. He has continued to hear that student behavior is a very big issue. Districts also shared concerns about budget shortfalls and cuts that may be necessary in the upcoming fiscal year.
B. **WASA Partnership:** ESD 112 has been participating on a school funding work group being led by WASA. The group will be proposing language for a bill to assist both large and small districts. The ESD 112 Communications department is supporting communication efforts of the work and will begin sending out information soon.

C. **Levy Lid:** Many northern districts are trying to get the levy raised but some are concerned that community members will be confused with the change as they have already been told levy amounts would not be exceeding $1.50 per thousand. ESD 112 districts will benefit more from levy equalization.

D. **SEB Impact on ESDs:** Work continues to education the legislator about unfunded SEB costs for all ESDs in the state. The group is seeking additional funding or exemption from the requirement to join.

E. **Safety Bills:** There are numerous safety bills coming before the legislature this session. Adam Scattergood testified before the legislature in support of a bill that would fund safety centers in each ESD.

F. **Vancouver School District Space for Early Learning:** Vancouver School District built two classrooms in Ogden and Truman elementary schools available for ESD 112 to lease for early learning programs. They have also offered the Fir Grove building as a potential site for an early learning center.

G. **ESDU Update:** The ESDU program applied for and was approved to provide elementary education endorsements. 120 people have completed information forms to participate in the second cohort which will be starting soon. Other ESDs are interested in the program but PESB is not allowing expansion until after the 26-month review is conducted. More discussions about this requirement are scheduled.

H. **CSG Projects:** The group was recently awarded project management work in Ephrata should their bond pass and are following up on opportunities in Ferndale, Toledo, Longview and Castle Rock. Districts have also shown interest in contracting with our communications department for post bond communications to their communities.

I. **Kalama Building:** The Early Head Start program in Kalama requested additional classroom space at their current building. A lease agreement is in progress and will be brought to the board for consideration and approval at the February meeting.

J. **Board Retreat March 25:** The board retreat is scheduled for March 25 and will be held at ESD 112 in the conference center. The March board meeting will be held in the Columbia Room the following day. An agenda will be sent out to the board for review before the next board meeting.

K. **SLC Classroom in Kalama:** Sara Paul, Director of Quest, and some of her staff, have been working with a Kalama teacher on behavior management strategies. Discussions have been held amongst ESD staff on how to provide tiered supports and behavior intervention programs to school districts. This topic will be explored further at the board retreat in March.

L. **State Audit:** Auditors will be working in the building through February. Board members will be notified with a date for the Entrance Conference once it is confirmed.

- **Employee Acknowledgements and Recognition:** Lori Oberheide, Assistant Superintendent for Communications and Public Engagement, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:

  A. **Board Appreciation Month:** Board members were recognized and thanked for their service in observance of Board Appreciation month.

  B. **Employee Holiday Party:** ESD Connects members were thanked for their work organizing and hosting the ESD 112 Holiday Party.

  C. **Giving Campaign:** ESD employees donated more than 295 items for the HUGS tree and provided 122 gifts for twenty families over the holidays.

  D. **Personal Care Kits:** Members of the Human Resources department assembled 95 personal care kits for homeless community members.
E. **Fiscal Support**: Kent Simpson, *Assistant Fiscal Officer II*, and Kristin Correll, *Business Manager I*, were recognized for stepping up and providing fiscal support to the La Center School District during an employee crisis.

F. **nPower Girls Program**: Vickee Hrdina, *STEM Director*, and Sue Bluestein, *Math Coordinator*, were co-authors of an article featured in the Connected Science Learning Journal.

G. **WSRMP Award**: Loy Dale received an award in recognition of his service on the Washington State Risk Management Pool Board.

H. **Early Learning Program**: Danisa Mclean, *Family Support and Health Services Manager*, Jodi Wall and Michelle Larsen, *Communications Manager*, were acknowledged for their work on an article about the ESD 112 Early Learning Program that was published in the Vancouver Family Magazine.

I. **Poetry Out Loud**: The 2019 Poetry Out Loud contest was held in January and was a big success.

* Park Crest Early Learning Center: Gavin Hottman, *Assistant Superintendent and Chief Business Officer*, briefed the board and provided information about exercising the option to purchase the Park Crest Early Learning Center.

**PROPOSALS FOR ACTION**

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors’ Meeting-December 11, 2018; ESD 112 Personnel Activity Report for January 2019; ESD 112 Expenditure Reports for November/December 2018; and Early Head Start expenditure reports for November/December 2018.
- **Motion passed** to approve Resolution R.19.01-In the Matter of Approval of the Purchase of Real Property listed as $725,000 in the corrected amount of $715,000.00.
- **Motion passed** to approve R.19.02-In the Matter of Approval of Issuance and Sale of a Limited General Obligation Bond in the amount of $725,000.00.
- **Motion passed** to approve R.19.03-In the Matter Authorizing a Temporary Increase in the Balance of Imprest Checking Funds.
- **Motion passed** to approve Lease Revisions for AED Automotive, as presented.
- **Motion passed** to approve Lease with Vancouver School District, as presented.
- **Motion passed** to elect Ann Campbell to serve as President of the Board of Directors for 2019-2021.
- **Motion passed** to elect Darlene “De” Stickel to serve as Vice President of the Board of Directors for 2019-2021.

**BOARD REORGANIZATION**

- Election of Officers was held: Ann Campbell, President and De Stickel, Vice President.
- Appointments: Rainer Houser to serve as 2019 AESD representative; Steve Wrightson to serve as the 2019 legislative representative; and De Stickel to serve as the 2019 representative for Early Head Start/ ECEAP Policy Council.
- Board members submitted their signed ESD 112 Experience/Affiliation Statements and Annual Disclosure Statements.

**PUBLIC AND BOARD COMMENTS**

- Correspondence
- **ESD 105 Legislative Forum**: Ann Campbell attended and commented on the event.
- **ESD 112 Legislative Forum**: Ann Campbell, Dr. Richard Graham, Rainer Houser and De Stickel attended and commented on the event.
- **ESD 112 Holiday Party**: Ann Campbell attended and commented on the event
- **AESD Executive Board Meeting**: Rainer Houser attended and commented on the event.
- **Poetry Out Loud**: Ann Campbell and De Stickel attended and commented on the event.

**CALENDAR**

- WASA/WSSDA/WASBO Legislative Conference-Olympia, WA-February 10-11, 2019
• Third-Year Accreditation Review-ESD 112-February 19, 2019-12:00 pm-2:30 pm
• ESD 112 Board of Directors' Business Meeting-ESD 112-February 19, 2019-3:00 pm-5:00 pm
• WASA Small Schools Conference- Wenatchee, WA-March 4-5, 2019
• ESD 112 Art Show-ESD 112- March 19, 2019-5:00 pm-7:00 pm
• ESD 112 Annual Board Retreat-ESD 112-March 25-26, 2019
• AESD Executive Board Meeting- April 11, 2019-Skamania Lodge-Stevenson, WA
• AESD 50th Celebration Annual Conference-April 11-13, 2019-Skamania Lodge-Stevenson, WA
• ESD 112 Board of Directors’ Meeting with Policy Council Training and Dinner-ESD 112-April 23, 2019-3:00 pm-7:00 pm

ADJOURNMENT

The meeting adjourned at 5:35 p.m.