

Administrative Procedures

The Board of Directors delegates to the Superintendent the function of specifying required actions and designating the detailed arrangements for administration of the ESD 112, according to the written policies of the Board under which the ESD 112 will be operated.

The Superintendent shall develop administrative procedures, if necessary, to ensure consistent implementation of policies adopted by the Board. Procedures need not be reviewed by the Board; though on controversial topics, the Superintendent may request prior Board consultation.

The Superintendent shall develop and maintain a current policy and procedures manual. The manual is intended to be both a tool for ESD 112 management as well as a source of information to districts, patrons, staff, and others about how ESD 112 operates.

Legal References: *RCW 28A.310.200(2) ESD board - Powers and duties - Rules.*
RCW 28A.310.220 ESD board - Delegation of powers and
duties to superintendent.
RCW 28A.310.300 ESD superintendent's powers and duties -
Generally.

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