

## AGENDA & MINUTES

### Attendees

Janice Broten (La Center School District)  
Mike Esping (ESD 112)  
Mark Gardner (Camas Public Schools)  
Bill Oman (Evergreen Public Schools)  
Jami Phelps (Vancouver Public Schools)

Jill Shelley (White Salmon School District)  
Aaron Smith (Camas Public Schools)  
Carla Sutton (Battle Ground School District)  
Victoria Wells (Kalama School District)  
Kathy Whitlock (ESD 112)

### Agenda Items

#### Introductions & Paperwork

PEAB members introduced themselves and described their professional background. Alissa Jolly discussed the procedures for submitting paperwork relating to the meeting including clock hour paperwork, substitute reimbursement paperwork and travel reimbursement paperwork.

#### State Scholarship Funding Update

Mike Esping and Mike Nerland provided an update regarding state scholarship funding:

- Received approval from WASAC to receive state funded conditional scholarships.
- Did not receive approval for the Alternative Routes Block Grant through PESB and are currently looking for other funding opportunities.
- House Bill 1827 – Mike Nerland and Tim Merlino have been working with legislators to add ESD-U funding to an amendment for a current house bill. The amendment would fund 30 candidates at \$8,000 each and ESD-U would be considered a ‘pilot program’. The amendment passed unanimously in the committee and is moving forward.
- If funding is not obtained through HB 1827, will work with legislators on a budget provision.

#### Recruitment Update

Mike Esping gave current data on individuals who have expressed interest in the program as of January 5, 2017:

Total Interested Candidates = 113					
Retooling Candidates = 37					
Initial Residency Certification Candidates = 76					
	Breakdown by Endorsement			Breakdown By Role	
	Retooling	Initial Residency Certificate		<i>Initial Residency Certificate Only</i>	
ELL	22	10		Paraeducator	48
SPED	3	45		Emergency substitute	14
Reading	5	6		Admin support staff	4
Other	1	15		Other	10

<b>Breakdown by District</b> <i>Retooling &amp; Initial Residency Certification Candidates</i>				
<b>District</b>	<b># of Candidates</b>		<b>District</b>	<b># of Candidates</b>
Battle Ground	8		La Center	3
Camas	1		Longview	5
ESD 112	1		Not in ESD 112 Region	12
Evergreen	11		Naselle Gray	1
Hockinson	2		Ridgefield	3
Kalama	1		Vancouver	15
Kelso	4		Washougal	2
			Woodland	2

### **Program Development Update & Next Steps**

Mike Esping reviewed the next steps in program development and approximately when they should be finalized:

- Re-tooling candidate application materials – November
- Course refinement – January-February
- Initial certification candidate application materials – January
- Re-tooling candidate admissions – December-April
- Conditional Scholarship applications for re-tooling candidates – January 12, 2018
- Instructor selection process – January-February
- Initial certification candidate admissions – February-March
- Conditional Scholarship applications for re-tooling candidates – April 27, 2018
- Course refinement & course approval – February-June
- Courses begin – July-August

### **Reduced Cost Structure**

Members reviewed the proposal for the Reduced Cost Structure, discussed as a group, and provided feedback. Jami Phelps motioned to approve the Reduced Cost Structure, pending updates based on PEAB feedback, and Bill Oman seconded the motion. The Reduced Cost Structure, pending updates, was unanimously approved.

### **Instructor Update**

Members brainstormed important instructor traits, including knowledge, skills and dispositions, to be considered when selecting instructors. Mark Gardner will be leading an instructor training session in the spring.

### **Application Review and Feedback (Accountability – Standard 2, Program Design - Standard 4)**

Members reviewed the draft of the Retooling Application, Initial Residency Certification Application, and Initial Residency Certification Essay Questions and provided feedback. They worked in a variety of settings including individually, in small groups, and as a full group.

### **Survey**

Members were asked to complete a survey at the end of the meeting which will be distributed electronically via Google Forms.

### **Next Meeting**

The next PEAB meeting will be held on Thursday, March 29<sup>th</sup>, 2018