EDUCATIONAL SERVICE DISTRICT 112

ESD 112 Board of Directors' Meeting Minutes

Tuesday, September 22, 2026
ESD 112, 2500 NE 65th Avenue, Vancouver, WA 98661

1. CALL TO ORDER AND ROLL CALL

The ESD 112 Board of Directors' Meeting was called to order by President Heidi Rosenberg at 3:00 pm on September 22, 2026, with a quorum of six members present. Attendees were welcomed to the meeting.

1.1. Roll call of members present: Heidi Rosenberg, *President*; Susan Barker, Kevin Davis, Mark Hottowe, John Deeder, and Darlene Stickel.

1.2. Cabinet members present: Marnie Allen, *Assistant Superintendent, Human Resources & Insurance Programs*; Monique Dugaw, *Executive Director of Communications & Public Engagement*; Gavin Hottman, *Assistant Superintendent, Chief Financial Officer;* Mike Nerland, *Assistant Superintendent, Teaching & Learning;* Jodi Wall, *Executive Director, Early Care & Education;* and Kathy Whitlock*, Executive Director, Student & School Success.*

1.3. Guests present: Makoa Jacobsen, *IT Director.*

1.4. Members of the public: None present.

1.5. Superintendent present: Tim Merlino.

2. CONSENT AGENDA APPROVAL

2.1. Board Meeting Minutes
2.1.1. ESD 112 Board of Directors' Business Meeting – August 25, 2026

2.2. Personnel and Finance Reports
2.2.1. ESD Personnel Activity Report – August 2026

2.3. ESD Expenditure Reports
  2.3.1. ESD GF Expenditure by Object Summary – Preliminary August 2026
  2.3.2. ESD GF Warrant Log – August 2026
  2.3.3. ESD Accounts Payable Check Register – August 2026
  2.3.4. Amended Financials

Vouchers are audited and certified by the auditing officer as required by RCW 42.24.180, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the board.

3. PUBLIC COMMENTS

3.1. Public Comments: None.

4. REPORTS AND DISCUSSION

4.1. Proposed Partnership with ESD 101: Gavin Hottman, *Chief Financial Officer*, and Makoa Jacobsen, *IT Director*, briefed the board of directors on a proposed partnership with ESD 101 to develop a regional managed hosting facility.

4.2. Early Head Start (EHS) & ECEAP Monthly Report: Jodi Wall, *Executive Director of Early Care & Education*, shared highlights of this month's report which included a recap of the 2026 pre-service event. EHS funding was used to enhance the outdoor learning environment at the Patricia Nierenberg Center. Jodi shared the EHS annual report. Last week, Superintendent Merlino and Jodi Wall visited the new ECEAP classroom in Wishram and met with the district superintendent, Tye Churchwell.

4.3. Annual Board Policy Update – First Reading: Marnie Allen, *Assistant Superintendent*, reviewed the sixty-one policies presented for the board's consideration as part of the annual board policy review. The proposed revisions to existing policies include terminology updates, housekeeping edits, and changes that align ESD 112 policies with changes in the law, agency practices, and WSSDA model policies.

4.4. Superintendent's Report: Superintendent Tim Merlino briefed the board on the following:
  4.4.1. Superintendent Merlino shared a recap of the 2026 Back-to-School Staff Meeting. Employees were welcomed to the new school year by Dr. John Anzalone, Superintendent of Camas Public Schools. The event featured students enrolled in ESD 112 direct service programs, including three students from the Spero Center who attended in person to share their experiences with the over two hundred employees in attendance.

4.4.2. A briefing was provided to the board of directors on the social media lawsuit.

4.4.3. Superintendent Merlino and Mike Nerland, *Assistant Superintendent of Teaching and Learning*, recently met with Jon Girod to discuss expanding access to CTE in school districts in the region. Jon Girod represents the Careers in Construction organization that is focused on developing opportunities for students to explore and pursue careers in skilled trades.

4.4.4. ESD 101 and NCESD 171 may be interested in partnering with ESD 112 to provide therapeutic educational programs. Leaders from NWESD 189 are visiting in October to tour the programs and meet with ESD 112 staff.

4.4.5. A briefing was provided on challenges with the rollout of IEPOnline 3.0 and formal action taken by the WSIPC board of directors to resolve these challenges.

4.4.6. Senator Cortes requested a meeting with ESD 112 to discuss the ESD-U program.

4.4.7. Legislative candidates from the 17th, 18th, and 49th districts met with ESD Leadership and toured the therapeutic educational programs.

4.4.8. Gavin Hottman, Chief Financial Officer, provided an update on facilities projects.

- President Rosenberg requested an optional tour of the remodeled facilities in Kelso and the 18th Street location once they are completed.

4.5. Employee Acknowledgements & Recognitions: Monique Dugaw, *Executive Director of Communications and Public Relations*, recognized Janna Ray, Bus Driver. Janna provides transportation to Early Head Start families to participate in group activities and build their community together.

5. ACTION ITEMS

5.1. *ACTION:* A motion was made by John Deeder and seconded by Darlene Stickel to approve Resolution R.26.04 – In the Matter of Obsolete/Surplus Items – Buses. **Motion passed.**

5.2. *ACTION:* A motion was made by Kevin Davis and seconded by Darlene Stickel to approve Resolution R.26.05 – In the Matter of the Purchase of Real Property. **Motion passed.**

5.3. *ACTION:* A motion was made by Mark Hottowe and seconded by Susan Barker to approve Resolution R.26.06 – In the Matter of the 403(b) Plan. **Motion passed**.

6. BOARD COMMENTS

6.1. Correspondence: There was no correspondence this month.

6.2. Board Participation in Events:

6.2.1. Darlene Stickel represented the board of directors at the AESD Executive Board Meeting on September 15, 2026.

6.2.2. Heidi Rosenberg participated in the EHS/ECEAP Policy Council Meeting on September 17, 2026.

7. CALENDAR ITEMS

7.1. Three Board of Directors Business Meeting – ESD 112 – October 27, 2026

7.2. Board of Directors Business Meeting – ESD 112 – November 17, 2026

7.3. AESA Annual Conference – Orlando, FL – December 2-4, 2026

7.4. Board of Directors Business Meeting – ESD 112 – December 8, 2026

7.5. Board of Directors Business Meeting – ESD 112 – January 26, 2027

7.6. Board of Directors Business Meeting – ESD 112 – February 23, 2027

7.7. Board of Directors Annual Retreat – TBD – March 22, 2027

7.8. Board of Directors Business Meeting – TBD – March 23, 2027

7.9. AESD Annual Conference – Cle Elum – April 14 - 16, 2027

7.10. Board of Directors Business Meeting – ESD 112 – April 27, 2027

7.11. Board of Directors Business Meeting – ESD 112 – May 25, 2027

7.12. Board of Directors Business Meeting – ESD 112 – June 22, 2027

7.13. Board of Directors Business Meeting – ESD 112 – August 24, 2027

8. ADJOURNMENT

8.1. The meeting was adjourned at 4:39 pm.