

ADDENDUM No. 01

SUBJECT Due date extension/Questions and Answers

DATE ISSUED April 4, 2022

The due date for proposals is being extended to April 15, 2022.

Questions are numbered below with answers listed in bold.

Important Note to Bidders:

Only the items referenced in this addendum shall be revised. All other provisions, requirements, and terms and conditions of RFP ESD 112-07-21 shall remain the same.

Instructions to Bidders:

Bidders shall sign, date and submit the form on this page with the rest of your company's bid materials.

Name of Company _____

Name of Authorized Representative (Please print) _____

Signature of Authorized Representative _____

Date Signed _____



Questions and Answers

1. Does delivery need to be rolled into the price per person or, for example, can that be in addition to the \$16 per person lunch price?
A. It needs to be rolled into the price.
2. Are these meals tax exempt?
A. No they are not tax exempt. Tax should be added but would need to be in the all in cost for per diems.
3. For dinners, would it be dropped off in foil pans or does it need to be kept hot in chafers until consumed?
A. Depends on timing, but most likely chafers. The food could be dropped off at a certain time and picked back up at a scheduled time, the vendors staff would not need to remain on site.
4. Do we need to provide all paper products/utensils/napkins/cups or do you have those at your facility?
A. Paper products should be supplied.
5. What is the range for the number of attendees at these events?
A. It's hard to give an absolute number for this but typically the events being catered would be 20-40 people.

End of Questions

Thank you.

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