



ESD 112 Board of Directors Business Meeting November 26, 2024

ROLL CALL

Board Members Present: Mark Hottowe, President; LeAnne Bremer, Vice-President; Susan Barker; Kevin Davis; Heidi Rosenberg, and Darlene Stickel. Superintendent Present: Tim Merlino. Cabinet Members Present: Marnie Allen, Monique Dugaw, Gavin Hottman, Mike Nerland, Jodi Wall, and Kathy Whitlock.

CALL TO ORDER

The ESD 112 Board of Directors Business meeting was called to order by Mark Hottowe, *President*, at 3:01 pm on November 26, 2024. A quorum of six members was present.

REPORTS AND DISCUSSION

- Early Head Start & ECEAP Monthly Report: Jodi Wall, *Executive Director of Early Care & Education*, shared highlights of this month's report including an update on work to support family participation in playgroup opportunities. Bus transportation is now being offered to families with transportation issues, which has improved parent engagement from 10% to 20%. Heidi Rosenberg, *Board Policy Council Liaison*, shared an update on the November Policy Council Meeting.
- ESD 112 Fiscal Update: Gavin Hottman, *Chief Business Officer*, provided a preliminary financial summary for the 2023-24 fiscal year.
- On Target Report 2024: Superintendent Merlino and ESD 112 cabinet members shared an overview of the annual accountability report.
- Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - District 5 Board Vacancy: The board discussed interviews for the District 5 vacancy, which will be held at the beginning of the January Board Meeting on January 28, 2024. The board would like to review and revise the interview questions.
 - Legislative Forum: There was good participation from legislative offices at the ESD 112 Legislative Forum. Ten legislators and two legislative aides participated as well as over fifty superintendents, district administrators, and district board members.
 - Roosevelt School District: Since the ESD began providing part-time superintendent services in Roosevelt School District, \$174,737 in grant funding has been awarded as a result of grant applications completed by the Student & School Success team. Darlene Stickel suggested that ESD explore offering an audit service to help small districts identify and apply for grant funding.
 - AESD Conference: The 2025 AESD Conference will be held in Spokane on April 16-18, 2024.
 - AESD Accreditation: Mike Nerland, *Assistant Superintendent of Teaching & Learning*, shared that the ESD is providing accreditation services to eight schools this year. Susan Barker, Kevin Davis, Mark Hottowe, and Darlene Stickel expressed interest in participating in the accreditation panel. Due to the number of schools presenting, a decision was made to hold panels during the afternoon of February 24, 2025, and the morning of February 25, 2025, prior to the regular board meeting.

- Employee Acknowledgements & Recognitions: Monique Dugaw, *Executive Director of Communications & Public Relations*, recognized ESA staff members serving in Kalama School District and the ESD IT department.

PROPOSALS FOR ACTION

- **Motion passed**: to approve the consent agenda items including minutes from the ESD 112 Board of Directors Business Meeting – October 29, 2024; Personnel Activity Reports for October 2024; ESD Expenditure Reports for October 2024; and EHS Expenditure Reports for October 2024.
- **Motion passed**: To approve the proposed revisions to policies 3205, 3210, 3211, 5010, 5011, and 5270.
- **Motion passed**: To approve the proposed new policies 3124 and 3225.

PUBLIC AND BOARD COMMENTS

- Public Comments: There were no public comments.
- Correspondence: There was no board correspondence.
- Board Participation in Events:
 - Heidi Rosenberg participated in the EHS/ECEAP Policy Council Meeting on Nov 21, 2024.
 - Darlene Stickel attended the AESD Executive Board Meeting in Spokane on Nov 21, 2024. She shared that the 2025 AESD Conference location was discussed, and a decision was made to hold the conference in the ESD 114 region.

CALENDAR

- AESA Conference – Orlando, Florida – December 4-6, 2024
- ESD 112 Board of Directors Business Meeting – Red Cross Building at Fort Vancouver – December 10, 2024
- ESD 112 Board of Directors Business Meeting – ESD 112 – January 28, 2025
- ESD 112 Board of Directors Business Meeting – ESD 112 – February 25, 2025
- ESD 112 Board of Directors Retreat – TBD – March 24, 2025
- ESD 112 Board of Directors Business Meeting – TBD – March 25, 2025
- AESD Conference – Spokane – April 16-18, 2025
- ESD 112 Board of Directors Business Meeting – ESD 112 – April 22, 2025
- ESD 112 Board of Directors Business Meeting – ESD 112 – May 27, 2025
- ESD 112 Board of Directors Business Meeting – ESD 112 – June 24, 2025
- ESD 112 Board of Directors Business Meeting – ESD 112 – August 26, 2025

ADJOURNMENT

The meeting adjourned at 5:22 pm.



For questions, please contact Sara Moore, Executive Assistant to the Superintendent, at (360) 952-3318 or email: sara.moore@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.