

**Request for Qualifications  
For Professional Engineering Services Roster  
For Agency and School Projects**

In accordance with Chapter 39.80 RCW, Educational Service District No. 112 (ESD 112) maintains a Professional Engineering Services Roster. ESD 112 executes a public solicitation for this roster annually and also continues to accept submissions for professional Engineering Services from interested firms for consultation and support on a variety of capital projects and maintenance at any time throughout the year. ESD 112 invites firms interested in being placed on the ESD 112 Engineering Professional Services Roster to submit qualification information for consideration.

Interested firms with relevant experience are requested to submit a brief qualification statement addressing the following:

1. General information about your firm including size, location and length of time in business.
2. Listing of the type of engineering services your firm provides, specialties, etc.
3. Examples of capital and/or capital asset maintenance projects your firm has provided engineering services for.
4. Description of how your firm approaches an array of services, including:
  - a. Design
  - b. Engineering estimates
  - c. Construction technical support
  - d. Permits
5. Resumes of key professional engineers and other consultants for your team and a summary of their relevant experience.
6. Professional references with names and phone numbers.
7. Information that you feel differentiates your firm from others.
8. Statement regarding permission for ESD 112 to share your roster information with school districts through interlocal agreement:
  - a. Consent given to share your firm's information as submitted for the ESD 112 Engineering Consultant and Service Roster with school districts under interlocal agreements.
  - b. Your firm wishes to be excluded from roster information shared with school districts under interlocal agreements.

The qualifications statement shall be in PDF electronic format only and shall be limited to ten (10) 8.5" x 11" pages not including cover page, cover letter, resumes, and tabs sheets. Page limit is increased by five (5) pages for each extra designation per firm. Questions regarding the submission should be submitted in writing to the ESD 112 to the contact provided below.

ESD 112 will review all submittals and select qualified firms to be placed on a consultant and services roster from which ESD 112 will negotiate a mutually agreeable arrangement for the anticipated engineering services that are needed for various projects. Contracts for services provided pursuant to this solicitation are expected to range from \$2,500 to \$100,000.

Statement of Qualifications and questions shall be sent to:

[rfp-rfq@esd112.org](mailto:rfp-rfq@esd112.org)

Or by mail to:

ESD112

Attn: Tyler Wright

2500 NE 65<sup>th</sup> Avenue

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