

ESD 112
Request for Qualifications
Architects, Surveyors and Landscape Consulting Roster

Request for Qualifications: Educational Service District 112 (ESD 112) is a political subdivision of the State of Washington that operates over 300 programs with or on behalf of school districts. ESD 112 owns 9 buildings and leases space in a variety of buildings, many of which must be evaluated or improved. ESD 112 also provides a variety of services to school districts, including procurement, capital planning, land use, project management and legal services.

ESD 112, invites qualified Architects, Surveyors and Landscape consulting firms to submit Statements of Qualifications for all types of architectural, surveying and landscape services. The intent of the invitation is to maintain our roster of qualified firms.

As projects become available, ESD 112 will enter into negotiations for fair and reasonable compensation with the consultant determined to be the most qualified for that specific work in an effort to execute a contract. Price will be a factor after entering negotiations. Contract for services provided pursuant to this solicitation are expected to range from \$5,000 to \$100,000, but may deviate based on the specific scope of services and contract that is negotiated.

Once this roster is established, ESD 112 will annually solicit a statement of qualifications for interested firms. **If a firm is already on our roster and wishes to stay on, the firm will not need to respond to this RFQ unless the firm needs to update their qualifications.**

ESD 112 reserves the right to conduct additional Requests for Qualifications for specific projects that ESD 112 or participating school districts determine, in their sole discretion, requires specific Engineering experience or qualifications not adequately addressed by this Roster.

Following the initial evaluation of responding firms, any firm may submit a response to this RFQ and qualify to be added to the list of qualified firms.

Submittal Requirements: Interested firms with relevant experience are requested to submit a statement of qualifications that includes the following:

- General information about your firm including size, location and length of time in business.
- Listing of the type of services your firm provides and for which you want to be considered.
- Projects your firm has provided services.
- Describe your firm's approach to providing services.
- Resumes of key professionals and other consultants for your team and a summary of their relevant experience.
- Professional references with names and phone numbers.

- Information that you feel differentiates your firm from others.
- Statement regarding your interest in doing work for ESD 112 and consent to provide services.

The qualifications statement shall be in PDF electronic format only and shall be limited to ten (10) 8.5” x 11” pages not including cover page, cover letter, resumes, and tabs sheets.

Questions regarding the submission, and the statement of qualifications, must be submitted by email to Jeffrey.Strunk@esd112.org or via mail to ESD 112 Purchasing, Attn: Jeff Strunk, 2500 NE 65th Avenue, Vancouver, WA 98661.