

ESD 112 and School District  
Request for Qualifications  
Engineering Services Roster

**Request for Qualifications:** Educational Service District 112 (ESD 112) is a political subdivision of the State of Washington that operates over 300 programs with or on behalf of school districts. ESD 112 owns 9 buildings and leases space in a variety of buildings, many of which must be evaluated or improved. ESD 112 also provides a variety of services to school districts, including procurement, capital planning, land use, project management and legal services.

ESD 112, on behalf of itself and school districts, invites qualified Engineering and Land Survey firms to submit Statements of Qualifications for the following engineering services, separate or combined, but not limited to: Structural, Mechanical, Electrical, Civil, Geotechnical and Land Surveying. The intent of the invitation is to maintain our roster of qualified firms. As ESD or school district projects become available, ESD 112 or a school district that contracts with ESD 112 will enter into negotiations for fair and reasonable compensation with the consultant determined to be the most qualified for that specific work in an effort to execute a contract. Price will be a factor after entering negotiations. Contract for services provided pursuant to this solicitation are expected to range from \$5,000 to \$100,000, but may deviate based on the specific scope of services and contract that is negotiated.

Once this roster is established, ESD 112 will annually solicit a statement of qualifications for interested firms. **If a firm is already on our roster and wishes to stay on, the firm will not need to respond to this RFQ unless the firm needs to update their qualifications.**

ESD 112 reserves the right to conduct additional Requests for Qualifications for specific projects that ESD 112 or participating school districts determine, in their sole discretion, requires specific Engineering experience or qualifications not adequately addressed by this Roster.

Following the initial evaluation of responding firms, any firm may submit a response to this RFQ and qualify to be added to the list of qualified firms.

ESD 112 and school districts that contract with ESD 112 may call on the selected firm(s) for services under this RFQ.

**Scope of Services:** The scope of engineering services may include, but are not limited to:

- Structural, Mechanical, Electrical, Civil, Geotechnical, and Land Surveying for the following activities:
- Complete Engineering services for evaluation and development of or improvements to real property.
- Evaluation of existing structures for structural integrity.

- Preparation of recommendations for proposed construction and or rehabilitation of existing structures.
- Interaction on behalf of ESD 112 or a school district with regulatory bodies as required.
- Reviews and analysis of adjacent properties and existing infrastructure for onsite and offsite issues that may affect property or buildings being developed or improved.
- Coordination with Architectural, Engineering, Geotechnical, Survey and Environmental firms, as appropriate.
- Complete survey services of real property including all phase of ALTA Surveys, boundary, topographical, As-Built and other types of surveys as requested.
- Preparation and submission of land division requests of all kinds.
- Review of future regulation and zoning changes to potential sites under evaluation.
- Defense of work completed on behalf of ESD 112 or a participating school district as necessary.
- Such other survey related work as may be requested from time to time.
- Such other Engineering related work as may be requested from time to time.

**Submittal Requirements:** Interested firms with relevant experience are requested to submit a statement of qualifications that includes the following:

- General information about your firm including size, location and length of time in business.
- Listing of the type of engineering services your firm provides and which you want to be considered for.
- Projects your firm provided engineering services for.
- Description of how your firm approaches an array of services, which may include:
  - Design
  - Structural Integrity and Seismic Evaluation
  - Traffic and Transportation Infrastructure Analysis
  - Capital Project Support
  - Permitting
- Resumes of key professional engineers and other consultants for your team and a summary of their relevant experience.
- Professional references with names and phone numbers.
- Information that you feel differentiates your firm from others.
- Statement regarding your interest in doing work for school districts that contract with ESD 112 and consent to provide services either through ESD 112 or directly with the district.

The qualifications statement shall be in PDF electronic format only and shall be limited to ten (10) 8.5” x 11” pages not including cover page, cover letter, resumes, and tabs sheets.

Questions regarding the submission, and the statement of qualifications, must be submitted by email to [Jeffrey.Strunk@esd112.org](mailto:Jeffrey.Strunk@esd112.org) or via mail to ESD 112 Purchasing, Attn: Jeff Strunk, 2500 NE 65<sup>th</sup> Avenue, Vancouver, WA 98661. Mr. Strunk can be reached by telephone at 360-949-1989.