



EDUCATIONAL SERVICE DISTRICT 112

COUNTIES

CLARK
COWLITZ
KLICKITAT
PACIFIC
SKAMANIA
WAHKIAKUM

BOARD OF DIRECTORS

SUSAN BARKER
LEANNE BREMER
KEVIN DAVIS
MARK HOTTOWE
MEL NETZHAMMER
HEIDI ROSENBERG
DARLENE STICKEL

SUPERINTENDENT

TIM MERLINO

ESD 112 Board of Directors' Meeting Minutes

Tuesday January 28, 2025

ESD 112, 2500 NE 65th Avenue, Vancouver, WA 98661

1. CALL TO ORDER AND ROLL CALL

The ESD 112 Board of Directors' Business Meeting was called to order by Vice-President, LeAnne Bremer, at 3:00 pm on January 28, 2025, with a quorum of five members present. It was noted that Mark Hottowe, President, would join the meeting at approximately 3:30 pm and assume facilitation of the meeting.

- 1.1 Roll call of members present: LeAnne Bremer, *Vice-President*; Susan Barker; Heidi Rosenberg; Darlene Stickel; Kevin Davis. Mark Hottowe, *President*, joined the meeting at 3:30 pm.
- 1.2 Cabinet members present: Marnie Allen, *Assistant Superintendent, Human Resources & Insurance Programs*; Monique Dugaw, *Executive Director of Communications & Public Engagement*; Gavin Hottman, *Assistant Superintendent, Business Services*; Mike Nerland, *Assistant Superintendent, Teaching & Learning*; Jeffrey Niess, *Executive Director, Specialized Student Services*; Jodi Wall, *Executive Director, Early Care & Education*; and Kathy Whitlock, *Executive Director, Student & School Success*.
- 1.3 Guests Present: Mel Netzhammer, Travis Effinger, Corina McEntire, Susan Peng-Cowan.
- 1.4 Members of the Public Present: Karen Scott
- 1.5 Superintendent Present: Tim Merlino.

2. INTRODUCTION AND WELCOME OF GUESTS

- 2.1 Introduction and Welcome of Guests
 - 2.1.1 LeAnne Bremer, *Vice-President*, welcomed attendees and guests.

3. INTERVIEW OF ESD 112 DISTRICT #5 BOARD CANDIDATE

- 3.1 The board interviewed candidate Mel Netzhammer for the District #5 board vacancy.

4. BOARD EXECUTIVE SESSION

- 4.1 The ESD 112 Board of Directors moved into Executive Session at 3:40 pm to discuss candidacy for District #5 pursuant to RCW 42.30.110(1)(h) to discuss the qualifications of a candidate for the board vacancy. It was announced that the public meeting would reconvene at 3:50 pm and that the board may take action following the executive session.

5. RECONVENE/ACTION

- 5.1 The executive session ended, and regular business reconvened at 3:50 pm.
- 5.2 *ACTION:* A motion was made by Susan Barker and seconded by Darlene Stickel to appoint Mel Netzhammer to the District 5 position for the ESD 112 Board of Directors. **MOTION PASSED.**

6. ADMINISTRATION OF OATH OF OFFICE

- 6.1 Tim Merlino, *Superintendent*, administered the oath of office to Mel Netzhammer.

7. CONSENT AND AGENDA APPROVAL

- 7.1 Board Meeting Minutes
 - 7.1.1 ESD 112 Board of Directors' Meeting – December 10, 2024
- 7.2 Personnel and Finance Reports
 - 7.2.1 ESD Personnel Activity Report – December 2024
 - 7.2.2 Contract Report – January 2025
- 7.3 ESD Expenditure Reports
 - 7.3.1 ESD GF Budget Status Report – November 2024
 - 7.3.2 ESD GF Budget Status Report – December 2024
 - 7.3.3 ESD GF Expenditure by Object Summary – November 2024
 - 7.3.4 ESD GF Expenditure by Object Summary – December 2024
 - 7.3.5 CCF Budget Status Report – November 2024
 - 7.3.6 CCF Budget Status Report – December 2024
 - 7.3.7 ESD GF Warrant Log – December 2024
 - 7.3.8 ESD Accounts Payable Check Register
 - 7.3.9 Amended Financials

- 7.4 Early Head Start Budget Status/Expenditure Reports – November & December 2024
 - 7.4.1 EHS Budget Status Report – November 2024
 - 7.4.2 EHS Budget Status Report – December 2024

Vouchers are audited and certified by the auditing officer as required by RCW 42.24.180, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the board.

- 7.5 *ACTION:* A motion was made by Darlene Stickel and seconded by LeAnne Bremer to approve the consent agenda items listed above. **Motion passed.**

8. BOARD REORGANIZATION

- 8.1 ELECTIONS: Darlene Stickel made the following nominations, which were seconded by Susan Barker:
 - 8.1.1 Heidi Rosenberg to serve as President and LeAnne Bremer to continue to serve as Vice-President. The board members voted unanimously in favor of electing Heidi Rosenberg as President and LeAnne Bremer as Vice-President for the upcoming year.
- 8.2 APPOINTMENTS: The following appointments for Board Representatives for 2025 were made:
 - 8.2.1 Darlene Stickel to serve as the 2025 Board Representative to the AESD Executive Council.
 - 8.2.2 Mark Hottowe will serve as the ESD 112 Legislative Representative.
 - 8.2.3 Heidi Rosenberg will serve as the ESD 112 Board Representative to the 2025 EHS/ECEAP Policy Council.

9. REPORTS AND DISCUSSION

- 9.1 Early Head Start & ECEAP Monthly Report: Jodi Wall, *Executive Director of Early Care & Education (ECE)*, shared highlights of the report for November and December, including annual data on student outcomes.
- 9.2 Program Highlight: Regional School Safety Center: Kathy Whitlock, *Executive Director of Student & School Success*, introduced Travis Effinger, *Student Threat Assessment Coordinator*; Corina McEntire, *School Safety Coordinator*; and Susan Peng-Cowan, *Behavioral Health Navigator*. The team shared an overview of the services they provide throughout the ESD 112 region. In 2019, a house bill was passed that formed Regional School Safety Centers in each ESD. Each regional safety center provides a broad range of safety related services and training for school districts.

- 9.3 Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
- 9.3.1 Board Appreciation Month: Superintendent Merlino shared that January is Board Appreciation Month and thanked the board of directors for their ongoing support and advocacy. Mark Hottowe was thanked for his work as board president for the last two years.
 - 9.3.2 New ESA District Visits: Tim Merlino, Gavin Hottman, and Jeffrey Niess visited the ESD 171 region to meet with the new districts that recently joined the ESA.
 - 9.3.3 Federal Funding Freeze: An update was shared regarding the executive order by President Trump freezing federal programs and possible impacts to ESD 112 programs.
 - 9.3.4 YES Program: An update was shared regarding reduced funding for the Youth Employment Services (YES) program.
 - 9.3.5 New Early Childhood Learning Center: The ESD will lease a property for the new Central Heights Early Learning Center beginning in August.
 - 9.3.6 Levy & Bond Update: Superintendent Merlino provided an update on districts in the region that will seek voter approval for district levies and bonds in the February election. The ESD communications team is supporting thirteen district levies and bonds statewide.
 - 9.3.7 Accreditation Panels: ESD 189 is recruiting board members to serve on AESD Accreditation panels in Tumwater, May 13-14, 2025.

10. PUBLIC AND BOARD COMMENTS

- 10.1 Public Comments: There were no public comments.
- 10.2 Correspondence: There was no board correspondence this month.
- 10.3 Board Participation in Events:
 - 10.3.1 Mark Hottowe attended the WASA Legislative Conference, January 11-12, 2025.
 - 10.3.2 Darlene Stickel represented ESD 112 at the AESD Executive Board meeting on January 13, 2025.
 - 10.3.3 Heidi Rosenberg attended the EHS/ECEAP Policy Council Meeting on January 16, 2025.

11. CALENDAR ITEMS

- 11.1 ESD 112 Board of Directors Business Meeting – ESD 112
– February 25, 2025
- 11.2 ESD 112 Board of Directors Retreat – TBD – March 24,
2025
- 11.3 ESD 112 Board of Directors Business Meeting – TBD – March 25,
2025
- 11.4 AESD Conference – Spokane – April 16-18, 2025
- 11.5 ESD 112 Board of Directors Business Meeting – ESD 112
– April 22, 2025
- 11.6 ESD 112 Board of Directors Business Meeting – ESD 112
– May 27, 2025
- 11.7 ESD 112 Board of Directors Business Meeting – ESD 112
– June 24, 2025
- 11.8 ESD 112 Board of Directors Business Meeting – ESD 112
– August 26, 2025

12. ADJOURNMENT

- 12.1 The meeting was adjourned at 5:08 pm.

Mark Hottowe
Mark Hottowe (Feb 27, 2025 09:34 PST)

Mark Hottowe, President

J M
Tim Merlino (Feb 26, 2025 10:22 PST)

Tim Merlino, Superintendent