



EDUCATIONAL SERVICE DISTRICT 112

COUNTIES

CLARK
COWLITZ
KLICKITAT
PACIFIC
SKAMANIA
WAHKIAKUM

BOARD OF DIRECTORS

SUSAN BARKER
LEANNE BREMER
KEVIN DAVIS
MARK HOTTOWE
MEL NETZHAMMER
HEIDI ROSENBERG
DARLENE STICKEL

SUPERINTENDENT

TIM MERLINO

ESD 112 Board of Directors' Meeting Minutes

Tuesday March 25, 2025

ESD 112, 2500 NE 65th Avenue, Vancouver, WA 98661

1. CALL TO ORDER AND ROLL CALL

The ESD 112 Board of Directors' Business Meeting was called to order by President, Heidi Rosenberg, at 9:00 am on March 25, 2025, with a quorum of six members present.

- 1.1 Roll call of members present: Heidi Rosenberg, *President*; Susan Barker; Kevin Davis; Mark Hottowe; Mel Netzhammer; and Darlene Stickel.
- 1.2 Cabinet members present: Marnie Allen, *Assistant Superintendent, Human Resources & Insurance Programs*; Monique Dugaw, *Executive Director of Communications & Public Engagement*; Mike Nerland, *Assistant Superintendent, Teaching & Learning*; Jeffrey Niess, *Executive Director, Specialized Student Services*; and Jodi Wall, *Executive Director, Early Care & Education*.
- 1.3 Guests Present: Carol Hall, Deanna Doerk, Jessica Kullmann and Shawna Johnson.
- 1.4 Members of the Public Present: None.
- 1.5 Superintendent Present: Tim Merlino.

2. INTRODUCTION AND WELCOME OF GUESTS

- 2.1 Introduction and Welcome of Guests
 - 2.1.1 Heidi Rosenberg, *President*, welcomed attendees and guests.

3. CONSENT AND AGENDA APPROVAL

- 3.1 Board Meeting Minutes
 - 3.1.1 ESD 112 Board of Directors' Meeting – February 25, 2025
- 3.2 Personnel and Finance Reports
 - 3.2.1 ESD Personnel Activity Report – February 2025
 - 3.2.2 Contract Report – March 2025
- 3.3 ESD Expenditure Reports
 - 3.3.1 ESD GF Budget Status Report – February 2025
 - 3.3.2 ESD GF Expenditure by Object Summary – February 2025
 - 3.3.3 CCF Budget Status Report – February 2025
 - 3.3.4 ESD GF Warrant Log – February 2025
 - 3.3.5 ESD Accounts Payable Check Register
 - 3.3.6 Amended Financials
- 3.4 Early Head Start Budget Status/Expenditure Reports – February 2025
 - 3.4.1 EHS Budget Status Report – February 2025

Vouchers are audited and certified by the auditing officer as required by RCW 42.24.180, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the board.

- 3.5 *ACTION:* A motion was made by Mel Netzhammer and seconded by Darlene Stickel to approve the consent agenda items listed above. **Motion passed.**

4. REPORTS AND DISCUSSION

- 4.1 Program Highlight: Early Intervention Services: Carol Hall, *Early Intervention Director*; Deanna Doerk, *Early Intervention Program Coordinator*; Jessica Kullmann, *Autism & Behavior Specialist*; and Shawna Johnson, *Family Resource Coordinator* shared an overview and update on the ESD 112 Early Intervention program that provides services to infants, toddlers, and their families until age three. Funding for the program is provided by State and Federal Special Education, Medicaid, private insurance, and the Developmental Disabilities Administration. ESD 112
- 4.2 has provided early intervention services to families for 28 years. 550 children are currently served in Clark, Klickitat, Skamania, and Pacific County. Children and families receive services in the child's natural environment – generally at home or child care. The program has increased enrollment by 25% since 2023.
- 4.3 Early Head Start & ECEAP Monthly Report: Jodi Wall, *Executive Director of Early Care & Education*, shared highlights of the report, including

information on the Early Head Start (EHS) playgroups that are offered in partnership with the Early Intervention program. Program enrollment continues to increase and is currently at 85% in ECEAP. Heidi Rosenberg, *Board Policy Council Liaison*, shared an update on the March Policy Council Meeting which included discussions regarding playground maintenance and holiday policies. The upcoming move of the Central Park Early Learning Center services to the new Central Heights Early Learning Center was also discussed.

- 4.4 Policy Consideration: Superintendent Merlino and Marnie Allen, *Assistant Superintendent of Human Resources, and Insurance Programs*, reviewed ESD 112 Policy 3226 and the accompanying procedures, and WSSDA sample policy 4300. The board consensus was to retain the current policy.
- 4.5 Superintendent's Report: Tim Merlino, *Superintendent*, briefed the board on the following:
 - 4.5.1 State Budget Update: Superintendent Merlino shared a chart that compared funding for ESDs in the Senate and House budget.
 - 4.5.2 WASA Spring Small Schools Conference and CSG Site Visits: Last week, Jeffrey Niess, *Executive Director of Specialized Student Services*, and Monique Dugaw, *Executive Director of Communications and Public Relations*; presented at the WASA Small Schools Conference in Wenatchee. Superintendent Merlino attended the conference and then toured CSG sites in Eastern Washington.
 - 4.5.3 Safety Net Application: This year's application was for \$5.6 million.
 - 4.5.4 Annual Regional High School Art Show: Monique Dugaw shared information on the upcoming Regional High School Art Show. The art show will be held virtually again this year which has increased participation from districts outside of Clark and Cowlitz Counties. The Virtual Awards presentation will go live on April 9, 2025, and will be viewable on YouTube.
 - 4.5.5 Public Relations School Campaign: Monique Dugaw shared that local superintendents requested assistance from the ESD with a public relations campaign promoting public schools that is customizable for districts. The campaign will partner with local businesses and organizations.

5. PROPOSALS FOR ACTION

- 5.1 *ACTION*: A motion was made by Darlene Stickel and seconded by Susan Barker to approve the revised policies 3205 and 5011. **Motion passed.**
- 5.2 *ACTION*: A motion was made by Kevin Davis and seconded by Darlene Stickel to approve Resolution R.24.03 – In the Matter of Approving Temporary Out of Endorsement Special

Education Assignments. **Motion passed.**

6. PUBLIC AND BOARD COMMENTS

- 6.1 Public Comments: There were no public comments.
- 6.2 Correspondence: There was no correspondence this month.
- 6.3 Board Participation in Events:
 - 6.3.1 Darlene Stickel attended the AESD Executive Board Meeting on March 11, 2025.
 - 6.3.2 Heidi Rosenberg participated in the EHS/ECEAP Policy Council Meeting on March 20, 2025.
 - 6.3.3 Heidi Rosenberg, Mark Hottowe, and Mel Netzhammer attended the Audit Exit Conference on March 21, 2025.

7. CALENDAR ITEMS

- 7.1 AESD Conference – Spokane – April 16-18, 2025
- 7.2 ESD 112 Board of Directors Business Meeting – ESD 112 – April 22, 2025
- 7.3 ESD 112 Board of Directors Business Meeting – ESD 112 – May 27, 2025
- 7.4 ESD 112 Board of Directors Business Meeting – ESD 112 – June 24, 2025
- 7.5 ESD 112 Board of Directors Business Meeting – ESD 112 – August 26, 2025

8. ADJOURNMENT

- 8.1 The meeting was adjourned at 10:56 am.

Heidi L Rosenberg

Heidi L Rosenberg (Apr 25, 2025 09:34 PDT)

Heidi Rosenberg, President

J. M.

Tim Merlino (Apr 25, 2025 08:33 PDT)

Tim Merlino, Superintendent