

Student Threat Assessment & Management System

Threat Response Dismissal Form

Directions for Administrator:

After a threat has been reported, investigate the threat using the adopted school based policy and response procedures and collaborate with at least one other trained member of your site Level 1 team (e.g., school counselor, school psychologist, or school resource officer).

Refer to the guidelines listed below as well as the Level 1 Protocol for assistance in determining if the situation warrants consideration for a Level 1 Assessment.

Guidelines for considering a Level 1 Assessment.

1. Threat or aggression is specific to identified target with motive and plan.
2. Weapon at school or attempt to bring weapon to school.
3. Threat or aggression is causing considerable fear or disruption to activity.
4. There is continued intent to carry out threat.
5. There is a history of threats or extreme aggression (violence).
6. Staff, parent, or student perceives threatening circumstances.
7. Administrator is unable to determine if a situation poses a risk to school personnel or the community.

This form is to be completed by a school administrator after investigating and determining through team discussion that a situation does not necessitate a Level 1 Assessment.

Student's Name: _____ Student ID#: _____ Date: _____

Administrator Name: _____ School: _____

Staff Involved in Dismissal Decision: Administrator School Psychologist School Counselor
 SRO Other: _____

Description of the incident:

Actions Taken/Investigation:

- Student Interview
- Witness Interview
- Review of Security Footage
- Other: _____

